

Pastoral Council Meeting Minutes

1. Date of meeting: Thursday November 28, 2018 at 6:30 pm. Call to order by Chris at 6:32 PM.

2. Attendance:

Father Kevin	Chris Manley (Chair)	Mike Baum (co-chair)	Tim Myers (sec.)	Joe Sommers	Fran Jaeger	Janis Richardson	Scott Bong	Cheryl Rath	Jim Dobrzynski (Trustee)	Doug Duley (Trustee)
P	P	P	P	P	P	P	P	P	P	P

St. Leonard Pastoral Council guest: none

Guest: none

Opening Prayer: Mike

3. Meeting Minutes Approval:

- a. Scott motioned to approve October minutes. Mike seconded. Unanimously approved.

4. Agenda

- a. Goals

- i. Tabernacle in Church Proper – Chris proposed the following goal.

1. The tabernacle is the cornerstone of the church and as such, our long-term goal is to bring it back into the sanctuary. In order to accomplish this, we will need to complete the following short-term goals in the 2018-2019 fiscal year:
 - a. We will get architectural drawings from three different vendors by March 31, 2019.
 - b. Both the Pastoral Council and the Finance Committee will agree upon one design by May 31, 2019.
 - c. We will get estimates for the work to be done from three different contractors by June 30, 2019.
2. Additional short-term goals which would be needed to complete our long-term goal, but would fall outside of our current timeframe, are:
 - a. Get approval from the Archdiocese of Milwaukee for our proposal.
 - b. Sign a contract with a contractor to get the work done.
 - c. Set aside funding in the budget to cover the cost of the project.
3. Discussion
 - a. Closing off behind the Altar is still desirable and should be investigated. Need to consider the storage rooms and how they are used to prevent/plan for issues.
 - b. Need to plan for handicap accessibility

- c. Can the existing tabernacle be moved?
- d. What is the budget?
- e. Who has actions?
 - i. Mike – design proposal(s) prepared by next meeting
 - ii. Tim - building modification proposal (contact worship committee, Donna, Jim). Establish initial requirements and concepts by next meeting.

ii. Sound System

- 1. Recommending breaking into three phases. Actions have been identified.
 - a. (1) modify sound panels (Dec/Jan timeframe)
 - b. (2) modifications to the HVAC to reduce white noise (tbd)
 - c. (3) new sound system from Metro Sound System (tbd)

iii. Other options to enhance the mass experience:

- 1. Proposal to deploy ropes to close off a section of pews for most typical masses. These would likely only be removed for holiday masses (Christmas and Easter).
 - a. There is a concern that this will create an unwelcoming feeling.
 - b. Decision is not act on this at this time.
- 2. Should we form ad hoc committee to cover parish fundraising and community events? This will depend on how the funfest evolves.
 - a. Funfest will continue for at least another year, and hopefully more.
 - b. Proposal is to avoid a separate committee and additional meetings at least at this point. But we will reserve time at an upcoming meeting for a deeper discussion on this topic. Goal is to generate ideas for future opportunities (this is not a focus or intention to replace Funfest)
 - c. Actions for all – come prepared to next meeting with ideas and ready for open discussion.

b. Committee reports

- i. Worship (Joe) – no meeting yet this month.
- ii. School (Janice) – There was a discussion around where volunteers can help Jeff as part of a school advisory, separate from Home and School. There is a meeting on 12/5 to discuss how to move the advisory committee forward.
- iii. Stewardship (Scott) – Thanksgiving social had a very good turnout. Turnout after masses for donut Sunday this past weekend was also good. Commitment cards are being returned at a good pace, but they aren't due yet.
- iv. Formation (Cheryl) – missed October meeting and haven't had a follow up meeting since. Cheryl plans to attend one of the upcoming classes. Meeting minutes are not recorded.

- v. Human Concerns (Mike) – Cheryl attended the meeting and had forwarded meeting minutes to the pastoral council in advance of today’s meeting. This committee is involved in a lot of areas supporting the parish and broader community!

5. Pastors report

- a. The archdiocese is seeking input from Pastoral Council and Finance Committee regarding by-laws
 - i. Indicate any changes that should be made to PC norms(?). None indicated.
 - ii. Review options to enhance training for PC members. Recommended was training materials (PowerPoint/Video) as well as group training for new PC members.
 - iii. Review options for retreats that would be provided to members. It would be spiritual focus but could be tailored to PC needs. Recommendation was for a day long retreat (not overnight), and that the Council office prepared topics.
- b. Father did his trip to the holy land in November. It was an incredibly trip, and having a small group allowed them to do certain things that they may not have been able to do otherwise (e.g. celebrate mass in the tomb – Holy Sepulchre). In some ways, it was a tough trip (a couple of people were injured) and the return trip had several long delays. They were not affected by violence in Gaza. Security seemed lighter than his previous visit.
- c. Father held his first PLT (Parish Leadership Team) meeting on Tuesday, 11/28 and goal is to meet weekly. Meeting time includes prayer and then open discussion to support Father with issues. The members are mostly staff. Initial meeting was focused on team building.
- d. New website has been launched. It looks a lot more modern than previously, and more user friendly.
- e. Deacon Rick and Laurel have agreed to lead mentoring of small group leaders.
- f. Vince Bashynski has started as the new first shift maintenance employee. Special thanks to Bill Keck and Jim Z for their support during the interim period.
- g. Saturday, December 8th is a holy day of obligation and does not count toward the Sunday mass.

6. December social - Tuesday, December 18th

- a. Include spouses (approx 20 people)
- b. Bushy’s located east of Muskego
- c. Arrive between 6:30 and 7:00 with seating by 7:00PM.

7. We go out to Love and Serve.

a. Next Executive officers meeting	Wednesday January 16, 6:30 PM
b. Next PC meeting/social date/time	Wednesday January 23, 6:30 PM
c. Next St. Leonard PC meeting	Tuesday January 22, 7:00 PM at St. Leonard
d. Sending forth prayer	Father Kevin
e. Adjournment Time	7:55 PM

St Joe's PC Calendar 2018-2019

4th Wednesdays 6:30 pm

- 8/30/18
- 9/26/18
- 10/24/18 – joint meeting with St Leonard, so date may change
- 11/28/18
- 12/19/18 – social gathering, so date/place to be determined
- 1/23/19
- 2/27/19
- 3/27/19 – joint meeting with St Leonard, so date may change
- 4/24/19
- 5/22/19
- 6/26/19 – social gathering, so date/place to be determined

Combined St Joseph/St Leonard meetings

W Oct 24, 2018 7 pm at St Joseph's

T March 26, 2019 7 pm at St Leonard's

GUESTS TO ATTEND PASTORAL COUNCIL MEETINGS (Annual Schedule)

MONTH	GUEST SPEAKER	COMMITTEE/ORGANIZATION
August		
September	Annie Collins	DRE, Youth & Child Ministry
October	Joint Meeting with St. Leonards	
November	Jeff Van Rixel	Principal, St. Joseph School
December	No meeting - social gathering	
January	Mark Kemmeter	Archdioces (2016 only)
February		
March	Joint Meeting with St. Leonards	
April	Lori Labadie	DRE, Young Adult & Confirmation
May	Discernment of New PC Members	
June	Last meeting of year	