

BULLETIN ARTICLE SUBMISSION FORM

BULLETIN DEADLINE

- Submission deadline is on Mondays, 10 days prior to printer deadline (may be earlier for holiday deadlines). The bulletin is transmitted before Noon on Monday.
- Late entries will be accepted at the discretion of the Bulletin Editor.

SUBMITTING ARTICLES

- Preferably e-mail to asuto@diocesetucson.org.
- Typed or handwritten articles may be brought to the office or faxed to 625-1084.
- The preferred format for pictures is a .jpg.file.
- 250 word limit per article.
- Articles may appear in the bulletin for a maximum of 2 weeks. Exceptions may be made at the discretion of the Bulletin Editor.
- To avoid monotony, your article may be changed, while preserving the main message, if it is going to run more than two times consecutively. The first article could be small, building up to a larger article right before the event.
- Items submitted may be edited for content and space constraints.
- Question? Contact the Editor via email or 625-4536 Ext 102.

Date Submitted _____

Submitted by _____

Telephone _____ **E-Mail Address** _____

Weekend dates to appear in the bulletin _____

Article caption _____

Text: (Please include who, what, where, & when in your article. Try and be concise).
