

## MINUTES

### A. Opening Prayer

*Heavenly Father, Thank you for this opportunity to meet together. Please help us to come together to make our work reflect your kingdom. Breathe life into our ideas and decisions, and help us to build a team that has love and respect at its heart. Lord, come give us the inspiration to be the best we can be. May we be a shining example of your goodness and truth within St. Gabriel Catholic Parish School and the community. We ask these things in your name, Amen.*

### B. Principal's Update

- a. n/a

### C. Teacher's Update

- a. Halloween celebration
  - i. Kids will be allowed to wear costumes at the end of October
  - ii. Information will be distributed via teachers
  - iii. Possible virtual live stream or photos of Halloween at school?
- b. Soles walk
  - i. Wear St. Gabriel apparel
  - ii. 4 walks during school
  - iii. Walks during school hours located indoors and includes stops for treats and trinkets
- c. Covid19
  - i. Masks are required for gym class and outdoors
  - ii. Gym has marked stops in the gym that are for mask breaks
  - iii. Recess provides marked locations for mask breaks
- d. Xmas concert
  - i. There will be something this year likely virtual
  - ii. More information to come
- e. Parent/Teacher conferences
  - i. Occurring end of November
  - ii. St. Gabriel is now using trimesters instead of semesters
  - iii. More information to come
- f. First Safety
  - i. One fire drill to date
  - ii. Amanda Schulteis to check if fire department will be visiting the school
- g. New Covid19 Precautions?
  - i. Tape marking 6ft apart on the floors to help spread out kids
  - ii. Masks used during gym and outside
  - iii. Extra deep clean performed after positive Covid cases
  - iv. Potentially adding extra guards at school lunch tables

#### D. School Commission Update

- a. New Families
  - i. Two new students to attend 4th and 5th grades
  - ii. Reconnecting with new families to check in
- b. Open position in math and science
  - i. Position still open
- c. Free school lunches to continue for the rest of the year
  - i. Lunches available for all people 0-18 yrs.
  - ii. Provided by the food department and an individual donor
- d. Soles walk
  - i. Raised \$5,355 to date
  - ii. Seven people signed up to walk over the weekend
  - iii. Staggered start times for walk to promote social distancing
  - iv. School Commission to set up a booth for handing out water or snacks
- e. Auction
  - i. In need of an auction chair
- f. School open house
  - i. Will form a committee
  - ii. Likely virtual
- g. Spirit Wear
  - i. Raised \$312
  - ii. Possibly use the money for a school directory app
- h. Marketing plan kit
  - i. Tighten up messaging
  - ii. Focus on retaining families
  - iii. Enrollment up
  - iv. Possibly creating a “why I volunteer” video
- i. Hoping to start a pizza fundraiser
  - i. Working out pay online options
  - ii. Need to work through logistics
  - iii. Need to look into why St. Boniface had to cancel their pie fundraiser
- j. Volunteer to come to school and capture learning moments for parents?

#### E. Treasurer’s Report

- a. Current funds
  - i. 88 families at \$30 dues per family = \$2640
    - 1. Could result in more funds because we continue to enroll new families

- ii. Accounted funds for staff birthdays, Christmas gifts, reimbursement for class baskets (reduced to \$50), staff snacks (\$250), roll over (\$500) all comes to \$1,850 in fixed expenses
- iii. \$300 unmarked money in account
- iv. Planning for teacher appreciation week?
  - 1. Possibly a donation through a local business

#### F. Old Business

- a. Staff Snack Shack
  - i. \$250 earmarked for the year
  - ii. Sign up sheet created for families to help donate
  - iii. Facebook posts showing who donated and the set up
- b. Pumpkin Carving / Decorating Contest
  - i. Eight submissions to date
  - ii. Facebook post to remind families
  - iii. First and Second place \$25 for Halloween express
  - iv. Third place St. Gabriel Tshirt and beanie
  - v. Deadline midnight Friday October 23rd
- c. Read A Thon Fundraiser
  - i. 10 day event
  - ii. Sarah started website framework
    - 1. Confirming dates with Bridget
    - 2. Need mission statement
    - 3. Set goal
    - 4. School receives approximately 80% of funds raised
    - 5. Schedule time with staff during a meeting
    - 6. Platform equipped with communications to push out
    - 7. Tracking provided by platform
  - iii. Reaching out to Germantown library
    - 1. Library offering to provide library card applications to school
    - 2. Library will collect applications and return to school completed cards for students
  - iv. Need to determine what raised fund will purchase
    - 1. Literary related ?
  - v. Can we get donation matches outside of the platform ?
  - vi. Planning kick off days and fun events to engage students

1. Parents virtually read an oldy but a goody ?
2. Community donors read a favorite book virtually
- vii. November / December timeframe
  1. Thanksgiving break week ?
- d. Christmas Light Challenge / Toy Drive
  - i. Get your house on the map for a fee or toy donation
  - ii. More information to come November
- e. Lego Masters Group
  - i. New challenges each week (5 weeks)
  - ii. Application for parents to fill out
  - iii. Based on skill level
  - iv. Voting for best creation ?
    1. Winner gets a gift card to lego store ?
  - v. January / Middle of winter timeframe
- f. Christmas Wrap A Thon
  - i. Need to re-check with church
  - ii. Create guidelines around donation amount, number of gifts, drop off times and liability
  - iii. Planning 3 weekends
    1. Weekend after black Friday
  - iv. Drop off gifts labeled with sticky notes (your name, who gift is for ex...)
- g. Middle School Dance / Virtual Activity
  - i. Glow in the dark again ?
    1. kids create their own glow apparel
  - ii. Scavenger hunt ?
  - iii. Escape room ?
  - iv. Team up with gym class to create HSA sponsored day
  - v. Late Winter / Early Spring timeframe

#### **G. Open Forum**

- a. Lanyard personalization fundraiser
  - i. Fee \$3/\$4 per lanyard
  - ii. Approximately 50 lanyards left over
  - iii. Choosing one color and font for personalization
- b. New families show interest in getting involved
  1. Featuring one new family on facebook ?
  2. Video to introduce HSA

#### **H. Adjourned at 8:46 pm**