

July, 2018

## Dear Altar Servers:

Attached you will find the new schedule for July, August and September. We lost 9 team captains due to graduation this year. So you will see new team captains, as well as reassigned team members. That means some of you will be serving every other week. Please be patient as we recruit and train new servers.



Because of summer, many Masses only will have one or two servers. Many of you will be going on vacation on days you are scheduled, so don't forget the following procedures:

- Call your captain to find out if you need to find a replacement.
- Be available if someone calls you to replace them.
- Check your schedule before you serve.
- Please be sure your phone number on the roster is correct.
- **BE ON TIME - AT LEAST 15-20 minutes ahead of Mass.**
- If you only have 1-2 members serving - it is not necessary to take the cross back to process up with the gifts.

Thank you for volunteering your time as an altar server. You are a very important part of serving our faith community. We are proud of you and know you are proud to serve. Thanks again for an outstanding job.

Peace to you,

Kim Scalzitti

Ministries/Volunteer/Events Coordinator