



School Information

Handbook & Policies

Enrollment

Enrollment for Daylight Discovery Preschool is open to all children regardless of race and religion. To be enrolled in Daylight Discovery Preschool, children must be 3 years old by September 1, 2020. **All children must be potty-trained! This means no pull-ups!**

Arrival & Dismissal

In the mornings, please bring your child into the classroom at 8:30 AM. By personally bringing in your children, we can see that your child arrives safely. Please enter the east side entrance/exit of the gymnasium, where the doors will be unlocked from 8:30 till 8:45. After 8:45 AM, the doors will be locked and you will need to ring the buzzer to be allowed in the building. At 11:30 AM each day, we will bring the children out of the east side entrance/exit of the gymnasium door (underneath the awning) to be dismissed together. Children will be dismissed one at a time to ensure safety. Please meet us at the door entrance/exit.

Illness Policy

If your child will be absent from preschool, please call us at 867-3718. Check your child in the morning for signs of illness. If your child has a temperature, diarrhea, vomiting, or a rash, please keep them at home. We cannot accept any child with these symptoms. A child must be fever free for 24 hours before returning to preschool. If your child becomes ill during the school day, the parent will be contacted.

Immunization Requirements

All students must have up-to-date immunizations. Please make sure the preschool has a copy of your child's immunization records. This is for the state health requirements.

Weather Conditions

Daylight Discovery Preschool will follow the Catholic Diocese of Evansville/EVSC school calendar and closings due to weather conditions. When the Catholic Diocese of Evansville/EVSC cancels school or has a 1-hour delay, we follow that decision. For the 1-hour delay, our program will start at 9:30 AM. If the Catholic Diocese of Evansville declares a 2-hour delay, Daylight Discovery Preschool is cancelled.

Daylight Discovery Preschool will not make up the 2-hour delay/school closing. If the Catholic Diocese of Evansville/EVSC is closed, our school will be closed. Watch your local news for school closing information. Make-up snow days are planned on the school calendar. If Daylight Discovery Preschool is closed due to bad weather, tuition is not refundable due to continuing monthly expenses.

Conferences, Progress Reports

There will be a scheduled fall conference and an end of the year conference to discuss your child's progress. Other conferences can be scheduled as needed.

Newsletters

The curriculum is based on units and/or project approach. There will be a weekly newsletter sent home each Friday detailing the activities for the next week.

Clothing & Backpacks

The children should wear comfortable clothes for active learning and playing. Please have an extra change of clothing in a bag labeled with child's name, due to accidents. Also, please bring in a paint shirt (an old adult t-shirt). We would like for all the children to have a backpack.

Snacks

We have a daily snack around 10:00 AM. We will send home a monthly snack calendar for you to know when to bring in a snack for the whole class. Healthy snacks would be most appropriate for learning children. Children will be provided with water as their drink. Due to increasing number of food allergies, we ask that the snacks shouldn't be PEANUT PRODUCTS. Please respect the children with food allergies and understand that certain foods are a poison to their little bodies.

Field Trips

Daylight Discovery Preschool will go on two trips throughout the year. Parents are always welcomed to attend. The field trips will be announced at a later time.

Parties and Special Events

Daylight Discovery Preschool will have parties for Halloween, Thanksgiving, Christmas, Valentine's Day, and Easter. The room parents will be in charge of preparing activities, snacks, and materials for the parties. We will also have a beginning of the year picnic and an end of the year picnic to celebrate our achievements. Daylight Discovery Preschool will have Grandparents' Day Celebration, Christmas Program, and Sweetheart Dance. We will also celebrate All Saints Day, Crowning of Mary, Catholic Schools Week, 100th Day of School, and many extras. All children and parents are welcome to attend all of the parties.

Curriculum

Daylight Discovery Preschool operates on the Piagetian belief that children learn through the active exploration of their environment. Our program supports their exploration and curiosity by offering learning centers, projects, and hands-on experiences. Along with understanding how children learn best, our curriculum is centered on the Creative Curriculum and the project approach. Our curriculum and program is guided by the ECERS (Early Childhood Environment Rating Scale) that makes Daylight Discovery Preschool a high quality early childhood program. The classrooms are divided into learning centers. Included are an art area, water/sand area, science/math area, library area, dramatic play area, and writing area. The active days take us through a variety of learning situations. The children start each morning with free-choice play, where centers are all open. Carpet time allows the children to come together to pray, decide which children gets the daily jobs, discuss the weather, and add to the calendar. The circle time is used for stories, songs, and finger plays. Table activity time is allotted for special hands-activities as well as the children engaging in manipulates. Play is work to children. Children learn how to problem-solve, develop social, language, fine and gross motor, and risk-taking skills, in addition to learning manners, creativity, and self-expression.

Daylight Discovery Preschool's curriculum utilizes a wide variety of activities, both structured and unstructured, to broaden the children's knowledge, to increase their social, physical, spiritual, and emotional development, and to enable them to adapt into today's society. The children mainly do child-based art projects, rather than teacher-based artwork projects. Our program incorporates hands-on-activities, rather than an overabundance of worksheets.

Another core portion of our curriculum is learning about our Catholic faith and growing spiritually and morally. We emphasize that Jesus loves all of His little children and He wants us to love one another. We help the children understand and guide them to make the right choices that strengthen the roots of their faith. Prayer is incorporated throughout the day, where children pray during morning gathering

time, snack time, and in the quiet of their hearts. The children learn the following Catholic prayers: Our Father, Hail Mary, Angel of God, Glory Be, Grace before Meals, and Sign of the Cross. They participate in All Saints Day and Crowning of Mary and Catholic School Week. The Pre-Kindergarten Classes attend weekly Friday Masses. During the second semester, the Pre-Kindergarten students participate with Mass by reading petitions, singing, and bringing up gifts. With God's grace, our program is blessed.

Tuition & Payments

The 2020-2021 monthly tuition rates are \$165.00 for Pre-Kindergarten 5-day students, \$135.00 for Pre-Kindergarten Class 3-day students, and \$105.00 for Preschool Class 2-day students. For any payment received after the 15th of the month, a \$5.00 late fee will be charged. **All checks must be made out to St. John Catholic Church.** The first tuition payment is due on your child's first day of school. On your child's first day of school, please send your payment in an assigned envelope with your child's name on it. Please place your tuition payments in our gray money lock box outside the classroom door. Tuition payments are due the first week of each month.

Contact Information & Staff

Daylight Discovery Preschool
5301 Daylight Drive, Evansville IN 47725
812-867-3718 (phone)
812-867-8390 (fax)

Traci Davis {Director/Pre-Kindergarten Day Teacher}.....tdavis@evdio.org
 Angela Owens {Pre-Kindergarten Day Assistant Teacher}
 Becky Lasher {Pre-Kindergarten Day Assistant Teacher}
Allison Scheu {Preschool 2 Day Teacher}.....ascheu@evdio.org
 Becky Lasher {Preschool 2 Day Assistant Teacher}