

# Family Checklist



Family Tribute (**optional**—done before Mass)

(Name of Family Representative)

- total of **5-7 minutes** allowed for tribute, **no matter how many people speak**
  - suggested only 1 or 2 people speak, choir microphone and stand will be used
  - write down what you want to say, it helps you stay focused and within the time limit
- (Longer tributes negatively impact the timing of all that follows: Mass, luncheon and burial.)

Your tribute should include some of these suggestions:

- tell something that has been very **meaningful** in your relationship with this person
  - speak of his/her **good qualities or virtues** (goodness, strength, courage, love or patience) or **life lessons** you learned from this person
  - say how he/she has been **inspirational** in your life or how you have been **touched/changed by knowing this person**
  - tell something of his/her religious beliefs and how he/she **lived a life of faith** in God and the church
  - quote a poem, song or writing with a **positive message** that fits well with his/her life
- Instrumental or Song (selected by choir, done if family returns to Gathering Area)

Placing the Pall on the Casket, Christian Symbol(s)

(Name)

(item)

- Opening Song (song title) No.

reads the First Reading

(Name)

(scripture reference)

- Responsorial Psalm (song title) No.

reads the Second Reading

(Name)

(scripture reference)

Fr. Dennis (or) Deacon reads the Gospel

(scripture reference)

reads the Prayers of the Faithful (1 or more people)

(Names)

brings up gifts of bread and wine (2 – 3 people)

(Names)

- Presentation Song No.
- Communion Song No.
- Closing Song No.

Please ask all who are reading, giving the tribute or bringing up the gifts of bread and wine **to arrive at church 45 minutes before Mass** so we can help them be comfortable with our microphones and their duties.