

POSITION OPEN:

Religious Education and Youth Ministry Coordinator

St. Margaret Mary Catholic Community, Neenah, WI is seeking a Coordinator of Middle School/High School (Grades 5-10) Religious Education and Youth Ministry. This is a part-time (25 hours per week over 10 months) benefits-eligible position working with our Director of Religious Education to formulate lesson plans, collaborate with youth ministers in our 5 Parish area, oversee catechists for Grades 5-10, and coordinate the Local Mission service trip in the Summer. The position requires both daytime hours as well as evening hours during Religious Education and Youth Ministry sessions.

Applicants should have experience with the Microsoft Office Suite as well as with typical office equipment; a strong knowledge of how to make videos is appreciated. Must be a practicing Catholic and faithful to the teachings of the church, with good communications skills and a history of punctuality and reliability. A Bachelor's Degree in Education, Religious Studies or related field is preferred; equivalent experience or certification will be considered.

To apply, please send your letter of interest and resume to Amy Bolle at abolle@smcatholicschools.org.

