



**Communication-** AV in gathering area is useful people get excited to see their pictures, Each person to pick a “ table to send thank you to. Paul Roney asked how can we better serve those “former” Parishioners who no longer attend due to transition of churches. People are directed up the road from the Hilton Garden Inn.

**Contact list was updated and revised on 10/31/16 for the ministry leaders**

**Conclusion** take all info and update contact list to the different Ministries, new format, which was done by Nicole McQuade and Chris Russell, put the Ministry book on the website, develop a format after checking what one will work for us. Father really likes the blue list that is currently being used and we can give it to the new parishioners because it is excellent with contact, what the ministries do and who are in them. Chris Russell suggests that each ministry leader talk at mass for 1-2 minutes about their ministry and update book on that day. Perhaps it is better to have several Ministry Fairs a year instead of one big one, could represent per the categories of the liturgical year.

Pastor’s Report Action items	Person responsible	Deadline
Meet with each Ministry Leader	Mary Eaton	[Date   time]
Meet with each Ministry		
Identify their Works of Mercy	Mary Eaton	[Date   time]
To run all year		
Ask each table leader to ask their assigned Ministries for any notes they took at the Summit, their mission statement in ten words or less, their members names and any photos	Leaders of the Tables from the Pastoral Council	Email by December 1, 2016

Time allotted | [Time] | Agenda topic [Topic] | Presenter [Name]

**Discussion**

Father stated his personal experience of the Summit, it was very enriching, and feels very blessed and fortunate- everybody was getting along and pulling together, conscious of each other’s limitations and gifts, folks were enjoying each other and jumping up to serve. Father thinks this is a wonderful vibrant rich parish.

**Conclusion**

Follow up is important such as thank you notes and AV Board Pics, need a January Plan to schedule each ministry.

Ear to the Ground Action items	Person responsible	Deadline
Utilize Social Media- Set up a “Flocknote” account (similar to Constant Contact) to get information out among ministries and Pastoral Council and staff.	[Presenter]	[Date   time]
Dedicated area on website to communicate activities of both Churches		
OLS inviting OLV ministries to come to speak about activities		
Direct invitation of parishioners to join Ministries		

Taken from large white poster sheets used at the Summit:

On any specific Sunday Have a Representative of each Ministry speak for a few minutes before Mass or after Communion, giving info and sharing with all.

Highlighting Parishioners, especially new ones, with Picture and name to welcome and honor people

General report to pastoral Council of both what you are doing and /or things to highlight

Ministry Fair divided over a few Sundays so it is less overwhelming.

January-Schedule more joint ministry meetings and display monthly events on AV

Office-How to coordinate bookings of events in order to prevent conflicts, consider a new design for the Bulletin, different format. More user friendly.

Faith Formation- Add personal follow-up for families doing sacraments of initiation, such as photo op?

Open items-Engage in social media more(Facebook, Blogs, etc.,) especially sites used by young people.

How to better serve those former parishioners who no longer attend due to transition of churches and/or health

Next steps on Haiti

Each ministry to take on Haiti and get ideas

Poster of Haiti in Gathering Space

Mary Eaton

[Date | time]

## **Discussion**

We are about relationship not just about money, perhaps one major fundraiser per year, a tree devoted to Haiti at Christmas as part of the Giving Tree for next year, Change for Change and Hearts for Haiti

## **Conclusion**

Separate committee to work on Haiti, anyone is invited to attend, details to follow.

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Meeting adjourned  
by Max Fecko and  
Paul Roney

Next meeting:  
January 3, 2017 @ 630  
OLV Education  
Center.

