

Holy Cross Parish – Finance Council Meeting  
April 25, 2019, 12:00 pm

Attendees:     Mark Tetzlaff                     John Johnson                     Dennis Bowers  
                   Tom Kettleson                     Jane Vanden Boogart - secretary

1. Opening prayer – Mark Tetzlaff
2. Approval of agenda – approved.
3. Approval of minutes – skipped due to lack of a quorum.
4. Financial reports – everything is up to date.
  - Enough revenue coming in to cover expenses and some repair costs.
  - Money from donation of the house – is it included?
  - Line of credit – still have it.
  - Money is set aside for street improvement.
  - Council would like to know where money is invested, how it is managed, what we earn, what money is accessible to us, etc. John will be working on learning more about that aspect of the finances.
  - If have questions after looking at the financial report, contact John.
  - Bishop’s Appeal – where are we at?
5. Updates from subcommittees:
  - a. Buildings & Grounds – Report from Tom Kettleson:
    - Converted rectory over to digital thermostats. Tom gets notifications on his phone if something is wrong. Energy saving is the biggest benefit. Sensors control the heating, cooling, humidity, air flow, etc.
    - Working on controlling the environment in the gym. Motion sensors will adjust when no motion is sensed. Things are old and need to be replaced. Boiler is in rough shape – heats gym, cafeteria, and school. Steam traps are being cleaned now, approx. \$6,000. Athletic association is paying for updates to the gym and cafeteria and pre-wiring to the school and to the church. Digital system allows people to manage things remotely and be notified when there is a problem. Thermostats will never have to be recalibrated. \$1300 for gym, \$1300 for cafeteria (includes pre-wiring), school will cost more. Was able to use parts that were in the maintenance room, saved approx. \$1000. Everything is zoned and can be better managed.
    - There will be more than one boiler in the future. Controls will be compatible with the new boilers when they are replaced. Until then Tom will get notified when something is wrong and he can manually fix or adjust it. Makes Tom’s job more efficient. Boilers and school controls – Tom’s guess \$300,000-500,000 and probably on the high end of it. Get three bids with various options and include phasing for implementation.
    - Roof on new confessional (round room) and ramp roofs. – approved VandeHey Roofing to do gutters on church. Will reshingle roof over the round room and ramp, \$13,500. Council recommends we approve this expenditure. John will send it out to the group to get their approval since we did not have a quorum at the meeting.

- Buildings and Grounds Committee developed a checklist for maintenance for all the Kaukauna Catholic Parishes properties.
  - b. Stewardship – no update
  - c. St. Ignatius – no update
  - d. Cemetery – no update
6. Department updates – none
  7. Other – no other business
  8. Next meeting – May 23, 2019