**Holy Cross Parish – Finance Council Meeting**

**March 23, 2022, 12:00 pm**

**Joint Parish Center**

**Attendees:** Fr. Don Everts Rick Vanden Boogart Dennis Bowers

Mark Tetzlaff Tammy Schmahl Lance Goetzman

Tony Vosters Jane Vanden Boogart (taking minutes)

**Excused:** Ed Voet

**Guest:** Debbie Niesen

1. **Opening prayer** – Fr. Don
2. **Approval of agenda** – Approved with addition of the flowchart under 6. Other. First motion – Lance Goetzman, second motion – Rick Vanden Boogart. Motion unanimously approved.
3. **Approval of minutes, February 2022** – Approved as is. First motion – Lance Goetzman, second motion – Dennis Bowers. Motion unanimously approved.
4. **Financial reports – February 2022**
   * Through the first eight months of our fiscal year, we are down $10,000 due to utility costs and building maintenance expenses (fixing the chimney). Electricity doubled since last year.
   * Fr. Don wrote an article (monthly update) for the bulletin with the status of our budget. He outlined ways people could help the parishes including encouraging the use of the Scrip program. If everyone would use Scrip for gas, groceries, and pharmacy, that would be a big help for our parishes. Will ask the Scrip Coordinator to write an article describing the ways people can obtain/access Scrip.
   * Discipleship Tuition (account 412.301) – The decrease is due somewhat to reduced participation. This summer the Discipleship Formation Team plans to call parish families who have children in the age range for discipleship formation to try to re-engage them.
   * Balance sheet:
     + The school foundation is not included here because it will be in their budget reports.
     + Restricted funds – We do not have access to that money but the diocesan rules require us to include them in our reports. It is good for us to be able to see that information but the amounts should not be included in the calculations of the reports. Fr. Don will discuss it with the diocese.
   * Collection envelopes for Heat/AC and for building maintenance are included in the envelope packets sent to parishioners.
   * Financial reports approved as is. First motion – Rick Vanden Boogart, second motion – Tony Vosters. Motion unanimously approved.
5. **Updates from subcommittees:**
   1. **Buildings & Grounds**
   * Railing to get up to the tabernacle, cantor’s podium, and the ambo are being designed.
     + Tabernacle – There is concern that it will negatively affect the look of the back altar. We could have lay people go up to get the chalice out of the tabernacle. Fr. Don uses the ledge which works for him and he feels a railing is not necessary for him. The railing would be 3-4’ long based on the steepness of the steps. Mark Tetzlaff will make a railing and we can take a look at it and determine if we want to put it up.
     + Ambo and cantor’s podium – Railings are being made for them.
   * Will fix the church roof this spring - $28,000. Bid for inside work on the column and wall – $875.
   * Waiting for bid on tuckpointing. There is also inside work that needs to be done for that area. We will wait on doing the inside work until the tuckpointing is complete.
   * Getting bids on eaves that need to be replaced on the church.
   1. **St. Ignatius School**
   * Projecting growth of 60 students next year.
   * School play is this week – attend if you can.
   * School support from the parishes – They are working at being proactive to not rely on parish support. Next year will start putting 5% of what they get from the parishes into the endowment fund. The following year will increase to 10% and the next year 15%.
   * School will pay all their own expenses (except building maintenance) including janitorial cost for cleaning and we will reimburse them with a school subsidy.
   1. **Cemetery**
   * Fr. Don encouraged us to go by and see the new signage.
   * They are working on beautification – flowers, etc.
   * Financially sound. Have never lost money. It is well managed.
   * Almost out of space in the columbarium. Looking at building another one – checking on costs, etc.
6. **Other**
   * Leave a Legacy Seminar – April 26, 2022 – A lawyer from Catholic Foundations will present and will have information on our endowment fund. We would like to have 10-15 people there. Spread the word. Bring a friend. Will have hospitality.
   * Flowchart – finalized a flowchart for the parishes to show a connection to a parish staff person for each group associated with the parish. There will be a mandatory meeting on Sat., April 9, for leaders of each group to discuss the flowchart. Groups will be asked to be more proactive in calendaring, communications, etc. Groups will know to whom they have to talk to communicate things and get them on the calendar which will help avoid conflicts. Encouraging groups to plan ahead. Will also help us track into the vision of what we want the parishes to be. Will have planning sessions to involve groups when we have major seasons (Lent, etc.).
7. **Closing prayer** – Fr. Don
8. **Adjournment** – Motion to adjourn the meeting: First motion – Rick Vanden Boogart, second motion – Dennis Bowers. Motion unanimously approved. Meeting adjourned at 12:43 pm.

**Next Meeting – April 27, 2022, 12:00 at Joint Parish Center**

**MEETING SCHEDULE 2022** – all meetings are at noon in the Joint Parish Center.

Apr. 27 June 22 Aug. 24 Oct. 26 Dec.-no mtg.

May 25 July-no mtg. Sept. 28 Nov. 16? 23?