

Kaukauna Catholic Parishes - Joint Parish Council
Tuesday, October 20, 2020, 6:00 pm
Joint Parish Center

Attendees: Fr. Don Everts Dcn. Mark LeGreve Ron Biese
Peter Frank Diane Geurts Jessica Poch
Ken Zirbel Cal Martin
Jane Vanden Boogart (taking minutes)

Absent: Glenn Hansen Teri Hodapp Nancy Beilfuss
David Gagnon Jason Bennin Peggy Edmonds

1. **Opening prayer** – Fr. Don
2. **Approval of minutes:** Minutes of September 2020 review of mission plan were not available for review.
3. **Approval of agenda:** Approved as is with addition of the position of Liturgical Administrative Assistant.
4. **Parish Mission Plan:**
 - Changed all goal owners to Parish or Finance Council members. Reviewed goal owner responsibilities. Everyone will meet with Deacon Mark LeGreve to discuss the goals assigned to them and their role.
5. **Christmas Masses:**
 - We will offer 15 Masses for Christmas Eve and Christmas Day. We will still be under limited capacity in our churches but there will be enough Masses and room in the churches for all our parishioners to attend Mass. The diocese gave permission to start Christmas Eve Masses at 1:00 pm. We will not have a midnight Mass.

People have to sign up to attend Mass. If they don't sign up and the church is full to capacity, they will be asked to come back to attend Mass at a different time.

Spread the word that people need to sign up on the website. Christmas Masses are already on the website and in Sign-Up Genius. Ushers will have a list of people who signed up. People will have to check in when they arrive. When they sign up on the website, they should put in one name and the number of people who will attend Mass with them. When we have groups of five or more, we will reserve a space for the group. That will enable us to have more people in each Mass.

Christmas Masses were listed in the bulletin this past weekend and will be in the bulletin every weekend between now and Christmas. It will also be in the local papers. Jessica Poch, who works in the school office, will get the announcement from Cheryl Kumm and get it to students at St. Ignatius. Holly Saunders has already started scheduling lectors, ushers, etc. for Christmas Masses.

6. Daily Mass:

- St. Ignatius School has requested to have daily Mass for the students. They have asked to move the Holy Cross 7:00 am daily Mass to 8:00 am. Daily Mass is an important element of the classical education program. The daily Mass for students would begin August 2021. The expectation is that by August 2021, the COVID-19 restrictions will no longer apply.

Next year we are adding ninth grade to St. Ignatius School. The question is, will there be enough room for the students and the regular daily Mass attendees?

One option is to move the 7:00 am Mass to SKD – St. Mary site and have 8:00 am Mass at Holy Cross for the students.

The council agreed we should consider it and Fr. Don should gather input from the regular 7:00 am Mass attendees. Fr. Don will talk about it at several daily Masses.

7. Cross at St. Katharine Drexel:

- Several parishioners approached Fr. Don to hang a cross at SKD – St. Mary site. We have two crosses we could use. Discussed several places to put it in the church. It cannot be suspended from the ceiling. One of the crosses is 16' tall. A free-standing stand will have to be built for it. Fr. Don assured the council he will receive unsolicited input from parishioners. The council suggested to try it in several locations, see how the community responds, and then gather input through a survey.

8. Renovation Update:

- Everything is finished except the two bathrooms which are progressing to completion. We couldn't find anyone to do the cement but finally got it done.
- Costs are coming in the range of the cost we estimated at the beginning. Still waiting for the final numbers.
- The new configuration is not as welcoming as before. We will be adding decorations and a monitor to display upcoming events.

9. Other

- Donna Vanden Heuvel, Liturgy Coordinator, is retiring at the end of the calendar year. We are changing the position into more of an administrative assistant role. Tamara Vanderloop has been hired and will begin training the second full week in November. That timing will allow her to work with Donna to learn the job. Tamara will work 15-19 hours per week.
- Hired a new parish administrative assistant – Amy Gritt. She is a very good fit for the position. Her bio will be in the bulletin this weekend.
- Thanksgiving Mass schedule – will have one Mass as we've had in the past. It will be at Holy Cross this year.
- Mass attendance was up when the diocese lifted the dispensation. Fr. Don stated that attendance is up and down.
- Financials – both parishes are running approx. \$22,000 behind. The word is out and we trust everything will work out.
- Holy Cross Oktoberfest raffle went well. Sold 2,275 tickets. Profit close to \$70,000. 200 people live-streamed it. During the live-streaming they ran the schedule of Christmas Masses and encouraged people to sign up on the website.

10. Closing prayer – Fr. Don

Schedule of meetings for remainder of 2020-21 fiscal year:

All meetings are on the third Tuesday of the month at 6:00 in the Joint Parish Center in the parish office. No meetings in December or July.

2020

November 17

December – no meeting

2021

January 19

April 20

February 16

May 18

March 16

June 15