

Coordinator of Relationship Ministry

At St. Bernard of Clairvaux Parish, we're dedicated to spreading the fullness of the Gospel through evangelization, building strong Christian relationships, and renewing the Sacrament of Matrimony and family life. We are looking for a passionate, driven individual to coordinate our **Relationship Ministry** to help bring people closer to Christ.

About the Role:

As the **Coordinator of Relationship Ministry**, you will be responsible for coordinating and executing our **Data-Informed, Full-Circle Relationship Ministry®**. This includes organizing outreach events, growth journeys, and a variety of engaging experiences designed to inspire and equip single, engaged, and married parishioners.

You'll also work closely with our partner, **Communio**, to strengthen our parish's mission and help draw souls closer to Christ. This is a part-time position (average of 10 hours/week) with a flexible schedule.

Key Responsibilities:

- **Coordinate & Execute** parish relationship ministry initiatives under the direction of the Director of Marriage and Family Life and in close collaboration with parish staff
 - **Develop & Lead a Relationship Culture Team** to assist in the vision and execution of these initiatives at St. Bernard's
 - **Organize & Host** outreach events, growth journeys, and ongoing engagement opportunities (2-3 Outreach Events, 6-8 Engagements, 2-3 Growth Journeys per year).
 - **Track & Analyze** data to measure ministry success and adjust strategies as needed.
 - **Recruit, Train, & Mobilize** volunteers for various roles like event logistics, hospitality, Growth Journey leadership, and additional help with Childcare Ministry when needed
 - **Promote Ministry** activities through email, social media, and parish communication channels.
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Qualifications:

- **Highly Organized** and self-driven with a passion for mission.
 - **Exceptional Leadership** skills with the ability to motivate and guide others.
 - **Customer-Service Focused** with a friendly, professional demeanor.
 - **Evangelistic Heart** for drawing others closer to Christ through the sacramental life.
 - **Project Management Expertise** with the ability to manage multiple initiatives at once.
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Are you ready to make an impact?

Join us in creating a culture of evangelization and discipleship. **Apply Today!** For more information or to apply, visit our website at www.stbernardstulsa.org or contact: Christine Miller, Director of Adult Faith Formation, Marriage and Family Life at aff@stbernardstulsa.org.