



HOLY FAMILY SCHOOL

ONE FAMILY . . . UNITED IN CHRIST

Application for Admission 2024-2025 Grades 1-8 Checklist

To complete the application process, please note the following:

Content and check off list:

- Instructions, p 2
- Holy Family School Application Form
- Admissions Teacher Recommendation Form (Entering Grades 1-8)
- Information Regarding Legal Custody Form
 - Custodial papers (if applicable)
- Release of School Records Form

In addition to the above completed forms:

- Non-refundable Application Fee \$250 Per Student
- Immunization Record (copy of immunization booklet)
- Birth Certificate (copy only)
- Baptismal Certificate (copy only)
- Church envelope (or provide church membership id#)
- Copy of current report card
- Copy of recent standardized test scores
- Copies of evaluations, IEPs or other reports



HOLY FAMILY SCHOOL

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Application for Admission 2024-2025 – Instructions

If you have any questions in the completion of the admissions application, you are welcome to call Katrine Franklin at 330.688.6412 or email kfranklin@holyfamilyschoolstow.org

Please return the **COMPLETED APPLICATION** to Holy Family as soon as possible.

Holy Family School Application Form: Please complete as thoroughly as possible.

Admissions Teacher Recommendation Form: Applicants entering Grades 1-8, please complete the first section and submit it to your child's current teacher with a stamped envelope addressed to Holy Family School, 3163 Kent Rd. Stow, Ohio 44224.

Information Regarding Legal Custody Form: Please complete as thoroughly as possible. If applicable, please include current custodial papers.

Release of School Records Form: Please return this form to Holy Family School, *not* to your child's current school. We will process it.

Immunization Record: Please provide us with a copy of your child's immunization booklet.

Application does not guarantee enrollment. We may not be able to accommodate all students who apply.

Informational Pieces:

Tuition Policy

Volunteer *Virtus* Guidelines

Admissions Guidelines

Faith Direct Enrollment Form



HOLY FAMILY SCHOOL

3163 Kent Road
Stow, OH 44224-4498
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Admission Guidelines and Priority

Registration is conducted in January/February for the next school year only. Information concerning registration will be published in advance of the registration period in the Holy Family Parish Sunday Bulletin and in the school newsletter.

Holy Family School admits students of any race, color and national or ethnic origin to all rights, privileges, programs and activities. In all cases, admission of students will be made only in those cases in which Holy Family School can meet the child's needs, and if class size is not at capacity. Admission to Holy Family School is contingent upon the full cooperation and support of parents with all policies as stated in the Parent-Student Handbook. All newly admitted students are on a six-month probation period.

Students will be considered for admission to Holy Family School on a priority basis as follows:

1. Families who are members of Holy Family Parish (see notation below) who have registered when their children are ready to enter school and
 - have siblings in the school
 - do not have siblings in the school.

***Note: A family is considered to be a member of Holy Family Parish when the family is formally registered at Holy Family Parish and receives envelopes; the family regularly practices the Catholic faith with emphasis on attending Sunday Mass and reception of the Sacraments; and the family contributes to the support of the parish through the regular use of offertory envelopes or donates via Faith Direct.**

2. Families from neighboring parishes (see notation below) that do not have an elementary school who
 - have siblings in the school
 - do not have siblings in the school.
3. Catholics from neighboring parishes (see notation below) that do have an elementary school and have written permission from the pastor who
 - have siblings in the school
 - do not have siblings in the school.

***Note: Families from neighboring parishes are expected to meet the membership criteria for Holy Family Parish within their own parish community. Non-parishioners must consult with their pastor regarding attendance at Holy Family School and become familiar with their parish's tuition support policy. It is understood that the full per pupil cost must be covered for each student who is not a member of Holy Family Parish.**

4. Non-Catholic students will be considered for admission with the following provisions:
- Space is available at the grade level requested.
 - The parents understand the Catholic philosophy of education and are supportive of the policies of Holy Family School. Parents are willing to support their child's participation in the regular school program, including daily religion classes, liturgies, prayer services, etc.

Admission of Transferring Students

Transferring students will be accepted up to the maximum class size after a thorough review of their scholastic achievement program, conduct, attendance at PSR classes (if applicable) and reason for transfer. Students entering Grades 1 through 8 must submit an Admissions Teacher Recommendation Form before acceptance is considered. Under no circumstances will a student be admitted to avoid racial integration in another Catholic or public school.

Waiting List

Students' names will be placed on the waiting list for the current registration year when the grade to which they are seeking admission has enrollment at capacity. Students are considered for placement on a waiting list according to the following priorities:

- * their family are members of Holy Family Parish and registered at the time they moved into the parish, but their children were unable to be admitted because of lack of classroom space.
- * their family has moved into the parish and their children are coming from other Catholic schools and/or with their first child entering school.
- * their family has been living in the area, but registered only at the time when their children were ready to enter school.

Decisions regarding the admission of students to Holy Family School will be based upon these guidelines, interviews with parents, and consultation with previous school administrators and teachers. The Pastor/Administrator of Holy Family Parish and the school principal are responsible for the application of these guidelines and the final decision on the admission of any student.





**HOLY FAMILY
SCHOOL**
APPLICATION FORM

STUDENT INFORMATION

Date of Application: _____ Entering PreK: Prek3-2 Prek3-3 Prek4-4 PreK-Full Day
Entering Grade: K, 1, 2, 3, 4, 5, 6, 7, 8

Student First Name: _____ Middle Name: _____

Student Last Name: _____

Student Address: _____

City: _____ State: _____ Zip: _____

Student Sex: _____ Student Date of Birth: _____/_____/_____
MM DD YYYY

Student Birthplace: _____
(City, State, County)

Ethnicity: White Asian Black/African American Hispanic Multiracial
 Native Hawaiian/Pacific Islands Native American Unknown/Other Do Not Wish to Disclose

Religious Affiliation: _____ Parish: _____

Baptism Date: _____ Parish: _____

Reconciliation Date: _____ Parish: _____

Communion Date: _____ Parish: _____

Previous School: _____ Phone: _____

Previous School Address: _____
(Street, City, State)

Public School District and name of public school student would attend: (ex: Stow-Munroe Falls, Fishcreek Elementary)

_____ District Name

_____ School Name

Other children in the family/list name & birth dates:

Name

Name

Name

Name

Name

Birth date

Birth date

Birth date

Birth date

Birth date

Language Spoken at Home: English Other (list) _____

RELATIVES (other than parents) WHO ARE HOLY FAMILY SCHOOL ALUMNI:

Name

Name

Name

Relationship

Relationship

Relationship

Class Year

Class Year

Class Year



HOLY FAMILY SCHOOL

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Scholarship Program

Holy Family School's per pupil tuition rate for the 2024-2025 is \$6,500.00 per student. We encourage all families to apply for the below scholarships to assist with offsetting tuition costs. Please fill out this form so we can assist you in this process.

Family Name: _____

My family intends to apply for the following Ohio Department of Education Scholarship (check one):

_____ **EdChoice Scholarship (Traditional)** - provides students from designated public schools the opportunity to attend participating private schools.

_____ **EdChoice Expansion Scholarship** – provides students who are entering kindergarten through 12th grade scholarship opportunities based on their household income level.

_____ **Jon Peterson Scholarship** – for students who qualify for Individualized Education Program (IEP) based on special education criteria.

Holy Family Catholic School welcomes all families to apply for tuition assistance provided by the school. These awards are based upon various eligibilities (listed below). Please indicate which scholarships and/or financial aid options you are applying for by placing a checkmark in front of the appropriate option(s):

_____ **Diocesan Tuition Assistance**-Separate needs-based assistance may be available through the Diocese of Cleveland by applying for tuition assistance. **Please enroll by clicking the FACTS logo found on the Holy Family School website, www.holyfamilyschoolstow.org by March 1, 2024.**

_____ **School Endowment Scholarship**- Based upon the remaining tuition balance - This scholarship is available to those families who are registered at Holy Family Parish, and who regularly participate in the life of the Parish, including regular attendance at mass as determined in the Parish's discretion and as evidenced by the use of offertory cards or envelopes, regardless of whether a donation is made.

_____ **Holy Family Angel Scholarship** disbursement priority is given to families with adjusted gross income at or below 300% of the federal poverty level, but ALL families are encouraged to apply, regardless of financial status. Deadline for completed applications for the 2024-2025 school year is March 15, 2024.

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_____ **Fund A Dream (FAD)** is a special tuition assistance scholarship program crafted to support Catholic education. Through this initiative, donors are paired with deserving students. Each student is granted a \$2,500.00 scholarship. **Families must apply for Diocesan Tuition Assistance in order to apply for this scholarship. Applications are available on line at catholiccommunity.org/scholarships-and-grants/scholarships. Deadline for completed applications for the 2024-2025 school year is March 15, 2024.**

Please check off your payment preference for the 2024-2025 School Year:

_____ Semi Annual
Payment through FACTS*

FACTS system additional fee to be applied. Balance must be brought to zero with the final payment due on the Friday before Memorial Day.

_____ 10 Monthly
Payments through FACTS*

FACTS system additional fee to be applied. Balance must be brought to zero with the final payment due on the Friday before Memorial Day.

_____ Payment in Full

One time payment in full by the date August 16, 2024.

For Families Using FACTS: Please indicate below your selection for the optional Peace of Mind (POM) Benefit: The POM Benefit will pay any eligible FACTS unpaid balance in the event of the death of the Responsible Party or his/her legal spouse. Coverage is only available to individuals under age 70.

____ Yes, please reenroll/enroll me in POM. I agree to pay the \$22.50 non-refundable annual fee, per agreement.

____ No, please do not enroll me in POM.

Parent/Guardian Signature: _____

Parent/Guardian Name (Printed): _____

Date: _____



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Candidate's Full Name _____ Current Grade: _____

I give the signing teacher permission to fill out the teacher recommendation form and to share information about my child.

Parent signature: _____

Teacher Recommendation Form

The above named candidate is applying for admission at Holy Family School. We are asking a teacher from the most recent school year to please complete this form to the best of his or her ability. **Please mail this completed form to Holy Family School, 3163 Kent Road, Stow 44224.**

Teacher completing form _____

What subjects do you currently teach the candidate? _____

Please rate the student using the scale provided. For responses lower than 3, please comment.	1= poor 3= average 5= excellent	Comments
Attitude		
Acts Responsibly		
Attendance		
Social Skills		
Respectfulness		
Initiative		
Ability to keep commitments/meet deadlines		
Punctuality		
Leadership Potential		
Results Oriented		
Maturity		



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1. Has the student been disciplined for a severe infraction? If yes, please explain.

2. Have any academic accommodations been made that should continue to facilitate this student's success? (e.g., extended time, preferential seating, etc.)

3. Overall impression of candidate (please circle one):

Highly recommend *Recommend* *Recommend with reservation* *Do not recommend*

Comments: _____

Signature _____ Date _____



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INFORMATION REGARDING LEGAL CUSTODY to be completed as part of the registration/re-registration agreement

Date: _____

Child's Name: _____ Grade in 2024-2025 _____

Address of child's residence: _____

Child lives with: _____ both parents _____ mother as custodial parent
_____ father as custodial parent
_____ grandparent(s) (with legal custody)
_____ other. Please explain: _____

Residential parent/guardian:

Name: _____
Address: _____
City, Zip: _____
Phone: _____
Email Address: _____

Is there a court order (or pending order) affecting the custody and/or residency of the child?

Please attach a certified copy of the entire custodial agreement including the case number and those sections referring to visitation rights and contacts with the school. Also include the page bearing the judge's signature and court seal. This copy should include any and all modifications made as of the date of registration of the child in this school. It is also the responsibility of the parents to inform the principal of any subsequent modifications during the child's tenure at the school.

Non-residential parent:

Name: _____
Address: _____
City, Zip: _____
Phone: _____
Email Address: _____

Does the non-residential parent have visitation rights?

Is there a court decision that states that the non-residential parent should NOT receive school information or attend school activities?

Is the non-residential parent responsible for paying tuition?

(A complete copy of the school's procedures dealing with family custody situations is included in the school handbook.)



HOLY FAMILY SCHOOL

CONSENT FOR RELEASE OF RECORDS TO HOLY FAMILY SCHOOL

By my signature, I, _____, as parent or legal guardian
Name of parent/guardian

of _____, whose date of birth is _____,
Name of student Date of birth

give permission to the principal of _____ School
School Name

_____ School
Address City, State Zip

to release the following school records of _____ to
Student Name
Holy Family School, 3163 Kent Road, Stow, OH 44224.

Please release the following school records for the above-named student who is transferring to our school:

- Grades and academic records
- Attendance records
- Medical records (Including hearing and vision)
- Birth Certificate
- Standardized Testing results (MAP, State tests, etc.)
- Disciplinary records
- IEP/ETR/Accommodation Plan/504 (if applicable)

Parent

Date

3163 Kent Road Stow, OH 44224
phone 330.688.3816 fax 330.688.3474 www.holyfamilyschoolstow.org