



HOLY FAMILY SCHOOL

ONE FAMILY . . . UNITED IN CHRIST

Application for Admission 2023-2024 Grades 1-8 Checklist

To complete the application process, please note the following:

Content and check off list:

- Instructions, p 2
- Holy Family School Application Form
- Tuition Payment Preference Worksheet
- Admissions Teacher Recommendation Form (Entering Grades 1-8)
- Information Regarding Legal Custody Form
 - Custodial papers (if applicable)
- Release of School Records Form

In addition to the above completed forms:

- Non-refundable Registration Fee \$200 Per Student
- Immunization Record (copy of immunization booklet)
- Birth Certificate (copy only)
- Baptismal Certificate (copy only)
- Church envelope (or provide church membership id#)
- Copy of current report card
- Copy of recent standardized test scores
- Copies of evaluations, IEPs or other reports



HOLY FAMILY SCHOOL

ONE FAMILY . . . UNITED IN CHRIST

Application for Admission 2023-2024 – Instructions

If you have any questions in the completion of the admissions application, you are welcome to call Katrine Franklin at 330.688.6412 or email kfranklin@holyfamilyschoolstow.org

Please return the **COMPLETED APPLICATION** to Holy Family as soon as possible. We will verify receipt of your completed application BY EMAIL.

Holy Family School Application Form: Please complete as thoroughly as possible.

Tuition Payment Preference Worksheet: Please complete.

Admissions Teacher Recommendation Form: Applicants entering Grades 1-8, please complete the first section and submit it to your child's current teacher with a stamped envelope addressed to Holy Family School, 3163 Kent Rd. Stow, Ohio 44224.

Information Regarding Legal Custody Form: Please complete as thoroughly as possible. If applicable, please include current custodial papers.

Release of School Records Form: Please return this form to Holy Family School, *not* to your child's current school. We will process it.

Immunization Record: Please provide us with a copy of your child's immunization booklet.

Application does not guarantee enrollment. We may not be able to accommodate all students who apply.

Informational Pieces:

Tuition Policy

Volunteer *Virtus* Guidelines

Admissions Guidelines

Faith Direct Enrollment Form



**HOLY FAMILY
SCHOOL**
APPLICATION FORM

STUDENT INFORMATION

Date of Application: _____ Entering PreK: Prek3-2 Prek3-3 Prek4-4 PreK-Full Day
Entering Grade: K, 1, 2, 3, 4, 5, 6, 7, 8

Student First Name: _____ Middle Name: _____

Student Last Name: _____

Student Address: _____

City: _____ State: _____ Zip: _____

Student Sex: _____ Student Date of Birth: _____ / _____ / _____
MM DD YYYY

Student Birthplace: _____
(City, State, County)

Ethnicity: White Asian Black/African American Hispanic Multiracial
 Native Hawaiian/Pacific Islands Native American Unknown/Other Do Not Wish to Disclose

Religious Affiliation: _____ Parish: _____

Baptism Date: _____ Parish: _____

Reconciliation Date: _____ Parish: _____

Communion Date: _____ Parish: _____

Previous School: _____ Phone: _____

Previous School Address: _____
(Street, City, State)

Public School District and name of public school student would attend: (ex: Stow-Munroe Falls, Fishcreek Elementary)

_____ District Name

_____ School Name

Other children in the family/list name & birth dates:

Name
Name
Name
Name
Name

Birth date
Birth date
Birth date
Birth date
Birth date

Language Spoken at Home: English Other (list) _____

RELATIVES (other than parents) WHO ARE HOLY FAMILY SCHOOL ALUMNI:

Name
Name
Name

Relationship
Relationship
Relationship

Class Year
Class Year
Class Year



HOLY FAMILY SCHOOL

2023 – 2024

Holy Family Parishioner Stewardship Tuition Rate Guidelines Kindergarten – Grade 8

To qualify for Holy Family Parishioner tuition rates each family must be a registered member of Holy Family Parish.

Holy Family Registered Parishioner Tuition Rate

	<u>TUITION</u>	<u>PC CREDIT</u>	<u>ADJUSTED TUITION</u>
1 Child	5,150	75	5,075
2 Children	9,530	150	9,380
3 or more Children	13,520	225	13,295

Non-Registered/Non-Parishioner Tuition Rates

	<u>TUITION</u>	<u>PC CREDIT</u>	<u>ADJUSTED TUITION</u>
1 Child	6,390	75	6,315
2 Children	11,640	150	11,490
3 or more Children	16,840	225	16,615

Please note: A *non-refundable* Registration Fee of \$200 per child is **REQUIRED** (regardless of scholarship) at time of registration to reserve your student(s) placement for the 2023-2024 school year. Failure to remit the registration fee with your registration form will constitute an incomplete registration and your student(s) placement for the 2023-2024 school year will not be held until payment is received.

PAYMENT PLANS

1. **One Payment Plan** – Families who pay tuition in full by May 31, 2023 will receive a **2.00%** discount on net tuition.
2. **One Payment Plan** – Full payment by August 1, 2023. No discount.
3. **F.A.C.T.S. Monthly Payment Plan** - Budgeted 11 months through automatic withdrawal from checking or savings account (July 2023 through May 2024). Details handled by F.A.C.T.S.

Tuition Payment Preference Worksheet

Please return to school by February 15, 2023

Parent/Family Last Name _____

of K-8 Students (Please circle one): 1 2 3 or more
Payment Options (Please circle one):

- 1 - Payment in full by June 1st. 2% Discount Applied.
- 2 - Payment in full by August 1st.
- 3 - FACTS monthly payment plan

 Tuition Credit Options (Please check your option):

- _____ YES, I would like to have my Parents' Club Tuition Credit applied to the following:
 - _____ - Holy Family School Endowment (The Endowment supports HFS students who show financial need by providing scholarships and tuition assistance.)
 - _____ - HFS Technology Fund (These monies are used to ensure the HFS campus is technologically updated, providing chrome books, smart boards, computers when upgrades are needed.)
 - _____ - HFS Facilities Maintenance (This fund supports upgrades and maintenance to HFS building and grounds.)
- _____ I would like the HFPC Tuition Credit reflected in my tuition.

 **Returning FACTS families**

Holy Family School will re-enroll families who are already enrolled the FACTS system. **Please indicate below your selection for the Peace of Mind (POM) Benefit:** The POM Benefit will pay any eligible FACTS unpaid balance in the event of the death of the Responsible Party or his/her legal spouse. Coverage is only available to individuals under age 70.

- _____ Yes, please reenroll/enroll me in POM. I agree to pay the \$22.50 non-refundable annual fee, per agreement.
- _____ No, please do not enroll me in POM.

FACTS will communicate to you via email or postal mail (option you selected) within their system once re-enrollment is completed.

 **Attention families NEW to the FACTS program**

Please enroll by clicking on the FACTS logo found on the Holy Family School website, www.holyfamilyschoolstow.org by March 1st.

Families with PRESCHOOL students

Families with preschool students enrolled in the Holy Family School Preschool program. If you would like to utilize the FACTS system to pay for preschool please complete the following:

Student Name: _____

- Preschool Class: _____ 2 Day ~ 3 year program _____ 3 Day ~ 3 year program
 _____ 4 Day ~ 4 year program _____ 5 Day/All day ~ 4/5 program



HOLY FAMILY SCHOOL

FOUNDED 1949

Candidate's Full Name _____ Current Grade: _____

I give the signing teacher permission to fill out the teacher recommendation form and to share information about my child.

Parent signature: _____

Teacher Recommendation Form

The above named candidate is applying for admission at Holy Family School. We are asking a teacher from the most recent school year to please complete this form to the best of his or her ability. **Please mail this completed form to Holy Family School, 3163 Kent Road, Stow 44224.**

Teacher completing form _____

What subjects do you currently teach the candidate? _____

Please rate the student using the scale provided. For responses lower than 3, please comment.	1= poor 3= average 5= excellent	Comments
Attitude		
Acts Responsibly		
Attendance		
Social Skills		
Respectfulness		
Initiative		
Ability to keep commitments/meet deadlines		
Punctuality		
Leadership Potential		
Results Oriented		
Maturity		



**HOLY FAMILY
SCHOOL**
FOUNDED 1948

1. Has the student been disciplined for a severe infraction? If yes, please explain.

2. Have any academic accommodations been made that should continue to facilitate this student's success? (e.g., extended time, preferential seating, etc.)

3. Overall impression of candidate (please circle one):

Highly recommend *Recommend* *Recommend with reservation* *Do not recommend*

Comments: _____

Signature _____ Date _____



HOLY FAMILY SCHOOL

ONE FAMILY . . . UNITED IN CHRIST

INFORMATION REGARDING LEGAL CUSTODY to be completed as part of the registration/re-registration agreement

Date: _____

Child's Name: _____ Grade in 2023-2024 _____

Address of child's residence: _____

Child lives with: _____ both parents _____ mother as custodial parent
_____ father as custodial parent
_____ grandparent(s) (with legal custody)
_____ other. Please explain: _____

Residential parent/guardian:

Name: _____
Address: _____
City, Zip: _____
Phone: _____
Email Address: _____

Is there a court order (or pending order) affecting the custody and/or residency of the child?

Please attach a certified copy of the entire custodial agreement including the case number and those sections referring to visitation rights and contacts with the school. Also include the page bearing the judge's signature and court seal. This copy should include any and all modifications made as of the date of registration of the child in this school. It is also the responsibility of the parents to inform the principal of any subsequent modifications during the child's tenure at the school.

Non-residential parent:

Name: _____
Address: _____
City, Zip: _____
Phone: _____
Email Address: _____

Does the non-residential parent have visitation rights?

Is there a court decision that states that the non-residential parent should NOT receive school information or attend school activities?

Is the non-residential parent responsible for paying tuition?

(A complete copy of the school's procedures dealing with family custody situations is included in the school handbook.)



HOLY FAMILY SCHOOL

CONSENT FOR RELEASE OF RECORDS TO HOLY FAMILY SCHOOL

By my signature, I, _____, as parent or legal guardian
Name of parent/guardian

of _____, whose date of birth is _____,
Name of student Date of birth

give permission to the principal of _____ School
School Name

_____ Address City, State Zip

to release the following school records of _____ to
Student Name

Holy Family School, 3163 Kent Road, Stow, OH 44224.

Please release the following school records for the above-named student who is transferring to our school:

- Grades and academic records
- Attendance records
- Medical records (including hearing and vision)
- Birth Certificate
- Standardized Testing results (MAP, State tests, etc.)
- Disciplinary records
- IEP/ETR/Accommodation Plan/504 (if applicable)

Parent

Date

3163 Kent Road Stow, OH 44224
phone 330.688.3816 fax 330.688.3474 www.holyfamilyschoolstow.org