

## Health Services/Medication Policy

As a part of the state funding, a nurse is available from 8:30 AM to 3:00 PM each school day. In order to ensure our nurse is able to provide appropriate care for your child(ren), emergency medical forms and authorization slips must be on file. It is imperative that all medical concerns and medications administered be listed on the appropriate forms. Forms must be completed with contact information. Any changes to address or telephone must be reported.

If your child is to be administered medications (prescribed or over-the-counter including Tums, Tylenol, etc.), a physician's form and parental consent form must be on file. Cough drops are the **only** exception to this requirement. While we do not require a physician's authorization form, we require a written permission form signed and dated by the parent for each day of administration. The request must include instructions as to the name of the medication, dosage, time and duration of medication, and possible side effects. Medication must be in the original containers (Childproof) and have an affixed label including the student's name, name of the medication, dosage, route of administration and the time of administration. The medication and the signed permission forms must be **brought to the school by the parent/guardian**. Request forms may be printed from our website—[www.holyfamilyschoolstow.org](http://www.holyfamilyschoolstow.org).

Health screenings are conducted throughout the school year. If concerns arise from the screenings, you will be notified.

**Vision Screening** Grades K, 1, 3, 5 & 7    **Hearing Screening** Grades K, 1, 3 & 5  
**Dental Screening** Grades 1 through 8    **Scoliosis Screening** Grades 6, 7 & 8  
**Speech/Articulation Screening** Grade 1 referrals and New Students



### Illness & Injuries

In view of the number of students in the classrooms and for your own child's well-being, sick children must not be sent to school. In the event that your child is sick and cannot come to school, please call the school office (330-688-6412 x451) before 9:15 AM to report that your child will be absent.

When a child becomes ill at school, (s)he may not leave school without the permission of the principal. The parent is responsible at the beginning of the school year for giving names of persons who can be reached in the event of a child's illness or injury and who will be able to take custody of the child. To ensure your child's safety, parents are to report to the office and sign out before taking a child home. No child will be sent home alone or sent to an unsupervised home.

Children should not return to school until they have been free from the following symptoms for a period of no less than 24 hours: rashes of any kind, fever, diarrhea and vomit.

### REPORTING CHILD ABUSE

Since all school employees are mandated reporters under Ohio law (ORC 2151.42), they shall report all known or suspected child abuse. With the recent joint memorandum from Catholic Charities and the Office of Catholic Education of the Diocese of Cleveland, it is necessary to reconcile the mandated report law with the memorandum so that no violation of the law occurs.