

Homework Policy

Homework is a vital part of the learning process. Since homework is an extension of curriculum taught in the classroom and provides opportunity to develop skills, parents are responsible for:

- ♥ *providing a proper environment for the completion of assignments.*
 - ♥ *supporting the authority of the teacher assigning the work.*
 - ♥ *showing an interest in the child's work.*
 - ♥ *checking neatness and completeness.*
- ♥ *giving individual help when necessary, always remaining patient and understanding.*
 - ♥ *encouraging the child, rather than doing the work for him/her.*

Suggested time allowances for homework are:

Grades K—3 15—30 minutes per night
Grades 4 & 5 30—45 minutes per night
Grades 6—8 60—75 minutes per night



Ordinarily, homework is not given over a weekends or holidays.

The Holy Family School office hours are from 8:00 am—4:00 pm. No access to classrooms will be granted after 4:00 pm. Please refrain from asking our aftercare employees to grant access to classrooms.

Report Cards and Student Progress

Report cards are posted digitally four times a year via Gradelink. Student progress is reported on class participation, homework and daily assignments, tests, efforts to improve, and the ability level of the child. The reports are indication of mastery and skill development with the understanding that mastery is a developmental accomplishment. We expect our students to make their best efforts at accomplishing mastery.

Gradelink access will be suspended if tuition or other fees are in arrears at the end of the school year.

Assignments, absences/suspensions. Students who are taken out of school for trips or vacations will **not** be given permission to do so by the school. The responsibility for this will rest with the parents. Teachers will not be expected to reteach missed academic work. Homework and class work assignments will not be provided before or during an absence whether excused or unexcused (i.e., vacations, illness). Students may make up work upon return to school. If a student is absent due to an illness, students are granted a grace period of the number of days absent to complete and return their missed homework. Prolonged excused medical absences are subject to review. If a student is denied the opportunity to make up the missed work due to an **unexcused** absence, the student will not be penalized for the missed assignments. However, all assignments are easily accessible on Gradelink.

Grading Scale

Note: This scale has been set by the Diocese of Cleveland.

98 – 100 A+
95 – 97 A
93 – 94 A-
90 – 92 B+
87 – 89 B
85 – 86 B-

82 – 84 C+
79 – 81 C
77 – 78 C-
75 – 76 D+
72 – 74 D
70 – 71 D-
69 – below F

Library & Media Center

Students have regularly scheduled library periods, and are free to check out books and materials. Fines for overdue materials are \$0.05 per school day. Fines are not charged for weekends or days school is not in session. We ask that books be returned by the due date so that others have the opportunity to enjoy the materials. Charges for lost or damaged books will equal the replacement cost of the book. These assessments must be paid in a timely manner. Report cards will be held if library fines have not been paid by the year's end.

Testing Services

Each year, our school administers tests in order to determine the needs of our students. The results are invaluable in providing services and determining curriculum. The Measures of Academic Progress test (MAP) will be administered in the Fall, Winter and Spring to all students in grades K-8. In addition students in grades 1, 3, 5 & 7 will be given the Cognitive Abilities Test. The results are reported to parents at the end of the academic year.

Auxiliary Services

The students of Holy Family School benefit from the following professional services of state and federally funded personnel: Title I (Federal Program) Tutor, Reading & Math Tutor, LD Tutor, Speech and Language Therapist, School Nurse, Government Clerk and School Psychologist.

