



St. Clement Pastoral Council  
Minutes  
March 18, 2021

**Members Present:** Fr. Mike O'Brien, Suzie Coffey, LeeMarie Bocanegra, Jassiel Perez, Mike Sluga, Lourdes Villanueva, Carol Rodriguez, Gary Runkles, Ceil Herrmann

**Absent:** Ines Crispin, Mary Knox, Enrique Lara, Chuck Luke (on leave).

This was a "Zoom" meeting

Meeting was called to order at 7:05 by Suzie Coffey

**1. Personal & Prayer Time:** Members shared their Lenten activities: Saying the Rosary every day, listening to Spirit FM on the way to work, Daily Prayer, Listening to or reading the daily Mass Readings, Reading "*I Heard God Laugh*". Some members gave up coffee or wine for Lent. Struggling, but managing to persevere. Daily prayer is good, reading the Old Testament is behind. Fr. Mike encouraged all to read the Old Testament using his guide, and keep trying.

**2. Spirit Prayer:** Members recited the Spirit Prayer in both English & Spanish.

**3. Approval of Minutes:** Minutes of February 4, 2021 approved.

**4. Pastor's Report:** Fr. Mike sent his report to all members prior to the meeting. It is attached to these minutes. The following items were discussed:

I. **3. a. Youth Ministry Task Force:** This is going great!

**b. Approval of "DYNAMIC CATHOLIC YOUTH MINISTRY"** by Pastoral Council: Overhauling the Youth Ministry, hope to have completed plan by May, 2021. Michael & Karen Hurst are in charge of the project, with Myriam & Mario Reyna and other catechists. Everyone is excited about the project.

**4. Keep Youth Ministry and Good Shepherd Neighborhoods in our daily prayers.**

II. **2. Holy Week:** Postcards with the schedule will be mailed to all parishioners. We have added 2 Spanish Masses for both Palm Sunday and Easter, outside. We will rent and put out the chairs, so we can accommodate up to 250 people outside. The Sunrise Service will be completely done outside. Carol confirmed Police assistance on Palm Sunday and Easter from 8:30 a.m. to 11:30 a.m. We will have Drive-through palms from 3:00 p.m. to 5:00 p.m.

**Rumors & Concerns:**

A parishioner was concerned about Parkesdale using our booth at the Strawberry Festival, and felt we could have been there. Gary reported that he went to the booth and there was no signs showing that we were involved. The people in the booth this year were paid by Parkesdale, but we have all volunteers. Our Shortcake committee looked at all options, and decided not to take the risk of spreading Covid-19 to our volunteers.

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## 5. New Business:

- 1. Update to Key St. Clement Documents:** Copies of the draft of updated Key St. Clement Documents were sent to members. The biggest change is in the "Growing Young" component. The 6 components have been reworked to fit St. Clement. This is the 1<sup>st</sup> update in about 5 years. More work will be done and resent to the members.
- 2. Leadership Teams reports:**  
Reports of the activities of the Leadership Teams in response to Fr Mike's Covid-19 letter:
  1. Gary reported that the Finance Council is developing a manual on stewardship, and a program to help people understand stewardship.
  2. Fr. Mike reported for Ines on the Ministry Coordinators activities. They are working on re-energizing the heads of ministries. They have overhauled Leadership Training. They are working on a Directory of Ministries, with local contact material, an Appreciation Dinner for heads of ministries, and improving the communication between the M.C.s and heads of ministries.
  3. The Staff is working on "How to invite people to ministry". Developing a method of identifying and keeping records.
- 3. Report of Attendance:** The Secretary and Chair confirmed the absences of the members for the 2020-2021 year. Fr. reminded us that Chuck Luke is on leave, and next year, Lourdes Villanueva will take over Ines Crispin's position. Enrique Lara is resigning.
- 4. Financial Report for 2<sup>nd</sup> Quarter:** Gary reported that the Financial Report was in the bulletin last week. He said that we are only \$18,000 in the red - this is good. Expenses have been cut. The 3<sup>rd</sup> quarter will show the cuts for personnel, a 12% cut in wages, resulted in less lay-offs. We have not had to use our savings - this is for projects – Cronin Hall renovation and parking lot improvements.
- 5. Discernment Process Update:** Suzie reported that the Executive Team met with prospective members on Feb. 11. Three of the 4 people have returned the questionnaire indicating their willingness to serve. The next meeting will be March 25, 2021.
- 6. Dynamic Catholic Update:** Fr. Mike reported that most of the books "*I Heard God Laugh*" have been given out. At Easter, a book about Mother Teresa will be given out. Carol Rodriguez is taking over the program. We are waiting to learn of their new vision.
- 7. Revamp Assessment and Communication Committees:** Suzie pointed out that the committees need to be revamped because the number of members is uneven. These committees were suspended for Covid-19 activities. It was decided that one of the committees would be discussed at each of the next 2 Council meetings, including tweaking the guidelines, and new assignments will be made in August.

**6. Review Action Items:** The Recording Secretary will add new items from this meeting. All unfinished items were reviewed and updated. Items discussed:

- #162** - LeeMarie Bocanegra is researching how to make a document that can be filled out on computer for the Succession Planning Committee. We will revisit this at May meeting.
- #160** - Fr. Mike will ask Fr. Rafael to explain Parish Assistance Program to Spanish parishioners. Due date moved to April 15.
- #151** - Reports of other ministries' activities in response to Fr. Mike's Covid-19 letter are complete.
- #143** - Emphasizing the importance of the Living Eucharist at Mass - Fr. Mike & Fr. Rafael will use 5 Sundays during this summer to walk through the Mass and include this.
- # 135** - Carol, Erin & Suzie are working on posting pictures showing procedures for attending Mass on Facebook. Carol will report again at April meeting.
- #132** - Carol will send numbers of people who watched Weekend Mass, with details, to all members. 327 people watched Mass last weekend, 388 watched on February 20.

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## 7. Committee Reports:

- A. **Assessment Committee:** Suzie reported that they met at 6:30 p.m. this evening before the Council meeting and discussed the need for revamping.
- B. **Communications Committee:** Also need to discuss reworking guidelines and assigning members.
- C. **Succession Planning Ad Hoc Committee:** The Executive Team has met and are going through a document to condense into a Parish Profile. They met March 4 and March 11 and will meet again on April 8.

## 8. Closing Comments:

Moving along very well. Good meeting. We have updated documents to look at. Lots of good stuff. Fr. Mike mentioned a plaque of Leadership Teams is up in the Narthex of Church and in Cronin Hall, thanks to Carol.

## 9. Closing Prayer: "Glory Be".

Next meeting: April 15, 2021

## PASTORS REPORT FOR MARCH 2021: FINANCE COUNCIL EDITION

### I. HOW WE ARE IMPLEMENTING OUR HEDGEHOG CONCEPT

1. **KEY SAINT CLEMENT DOCUMENTS: UPDATED AND REVISED:** Will discuss tonight. First major change in several years. Notice, Growing Young has been added.
2. **DYNAMIC CATHOLIC PARISH:** I hope you are participating in the BEST LENT EVER book program, video and Journal. If you know friends that are Homebound, please bring them a book and the Journal. If you need one, we can mail them to you or you can pick them up at the Office, during the week.
3. **GOOD SHEPHERD NEIGHBORHOODS (GSN):** The TASK FORCE has been meeting regularly and we hope to begin BETA testing by May. Soon and very Soon more information will be appearing on our different Social platforms. This will be our MAIN EMPHASIS for the 4<sup>th</sup> HABIT: Community.
  - a. **YOUTH MINISTRY TASK FORCE:** We have expanded our Task Force from 3 to 7. Meeting every other week via Zoom. Please pray for us. We are discussing some VERY EXCITING DEVELOPMENTS.
  - b. Our GOAL: **Notice the Council plays a role in their work!!!**  
*Develop a 3-year plan for the transitioning of our current Youth Ministry Program, TCDDYM, into a DYNAMIC CATHOLIC YOUTH MINISTRY and have it approved by the Pastoral Council and affirmed by the Pastor, by May 6, 2021. The plan is to be based on: Growing Young, The Four Signs of a Dynamic Catholic, The Key Saint Clement Documents, Purpose Driven Youth Ministry & Rebuilding Youth Ministry. The plan is to include how our Two-year Confirmation Program is an integral part of our DCYM, and not a separate entity. The implementation of the Plan is to begin by July 1, 2021. This plan would not include our Middle School Ministry. That will be a separate Goal.*
4. **PLEASE KEEP BOTH TASK FORCES IN YOUR DAILY PETITIONS.**

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## II. ACTIVITIES OF OUR PARISH FAMILY

1. **GOOD SAMARITAN WATER PROJECT:** Please participate in our Annual Lenten Alms Drive. Details were in the bulletin on Sunday February 7th.
2. **HOLY WEEK:** Postcard will be mailed to all registered families, this Friday. Major Covid changes:
  - a. Two Spanish Masses added on Palm Sunday and Easter. They will be going on simultaneously in front of the Ed Building at 9am and 1pm. CHAIRS WILL BE PROVIDED.
  - b. DRIVE THROUGH Palms will be given out from 3pm-5pm on Palm Sunday, under the carport.
  - c. The Easter Sonrise will be entirely outside. CHAIRS WILL BE PROVIDED.
  - d. MASKS REQUIRED EVEN FOR OUTSIDE MASSES

Pastors report FOR MARCH 2021 for PASTORAL Council edition