

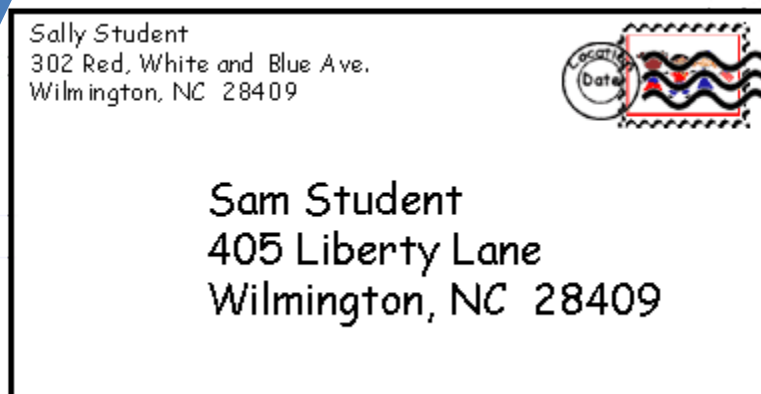
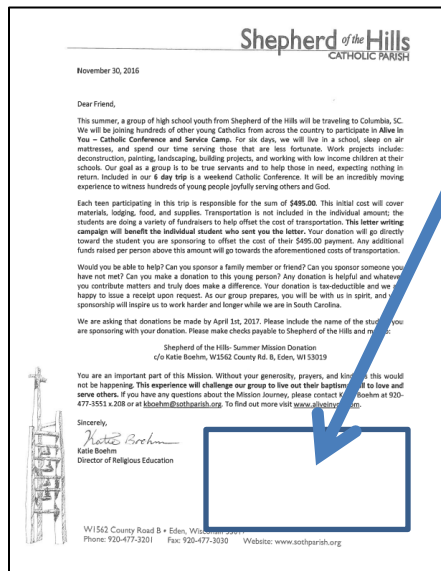
Letter Writing and Fundraising Instructions:

Please write a personal note on the letter so that the potential donor knows who is sending the letter. This note should include the follow:

1. Dear "recipient name". This is especially important for letters to businesses!
2. If it is a business, please say who you are
3. Why you want to go on the Mission.
4. Some sort of thank you
5. **IMPORTANT: Sign your name below your blurb.**

Example for business: *Dear [Business Name], My name is Jane Doe and I am from [Parish Name]. I would really like to attend the Mission this year to help others. I would appreciate any help that you are able to give towards my costs. Thank you, Jane Doe.*

Example for family/friends: *Dear grandma and grandpa, I am would really like to go on the Mission this year to help others. Could you help me as part of my Christmas present this year? Love, Jane*



****Please do not write on the back. Businesses might miss your personal statement.

A pdf of this letter is available on the parish website for you to print at home at a later date if there are more letters you would like to send out. If a check is given/sent to you for mission, please send it to the parish office as soon as possible.