

# St. Bernard Distance Learning Policy

## 2018-2019

In anticipation of bad winter weather, St. Bernard faculty and administration have developed a plan to continue work on snow days via distance learning assignments. The following guidelines have been discussed and modified through various stakeholder meetings. Please address questions or concerns regarding the following guidelines to Mr. Fred Klausing at [fklausing@stbernardlou.com](mailto:fklausing@stbernardlou.com). These guidelines will be posted and reviewed each fall.

### **Distance Learning Guidelines:**

1. Distance learning assignments will begin on the **FIRST** snow day. Distance learning has no effect on delayed start days. Delayed starts are counted as regular school days. Distance learning days will also count as regular school days.
2. There can be a maximum of **5** distance learning days counted during this school year. Any days past that will be made up as in prior years added onto the end of the year.
3. Several consecutive distance learning days can be difficult for all parties. In the event there are several days in a row where weather prohibits school attendance, distance learning may be suspended at the principal's discretion.
4. There must still be a method of attendance for the distance learning days. Parents or students must email the homeroom teacher for **EACH** child to acknowledge that they and the student have seen the assignments and worked on them diligently as if they were in a school environment. If your student is sick, please tell us and uphold the honesty of the system. If an email is not received by **10AM** by the homeroom teacher, your child(ren) will be marked absent.
5. Teachers will post assignments on Sycamore by 10:00AM of the distance learning day. Teachers will also be available from 10:00AM to 2:00PM via email to answer any questions or give additional guidance. All teacher emails are found on the school website, on Sycamore, and in the back of the school directory.
6. While assignments may be discussed upon returning to school, they will be due to turn in based on Step 3: Assignments of the *Steps to Prepare for Successful Online School Days*. After that, they will be considered late and have grades lowered just as any other assignment. We are maintaining the rigor of the classroom and expect work to be done by students for a grade just as if they had been at school.

7. Students will have assignments for all classes they would have attended had they been in school. This includes special areas. For example: *If a snow day falls on Monday and your class normally goes to Music on Monday, there will be assignments for music on Sycamore for that day.* Every homeroom has at least one special area class each day. A special area schedule is posted on Sycamore. You will need to check with that teacher for the assignment.
8. Teachers are aware of several mitigating factors such as multiple children in a household trying to get online, grandparents or older siblings being in charge, potential power outages, technology issues, etc. We work on assignments with all this in mind and try to provide a variety of authentic, practical pieces. If you have a unique issue, please make sure to tell the teacher(s) is affects so we can work with you to solve the problem.
9. Please also review the supplemental document, *Steps to Prepare for Successful Online School Days.*