

St. John Neumann Catholic Church

721 Polo Road

Columbia, SC 29223

Phone: (803) 788-0811 Fax: (803) 788-1501

INFORMATION NEEDED FOR DUPLICATE SACRAMENTAL RECORDS

FOR NON-ACTIVE PARISHIONERS:

Must be requested by person who received the sacrament or parent of minors (under 18 years old).

Please provide the following information as a written request with an actual signature and a copy of driver's license. Please allow at least two weeks for completion.

Name at time of sacrament (e.g. maiden name)

Date of Birth

Name of Father

Name of Mother, including Mother's maiden name

List all Sacrament Received at St. John Neumann

Include Approximate Date(s) of Sacrament(s)

Name of Requestor, if different from above

Mailing Address

Daytime phone number and email address

Include any special instructions for sending the information, e.g. someone else can pick-up the certificate at the office

Submit request with a copy of photo identification and signature:

Via Mail: St. John Neumann Catholic Church
Attn.: Sacramental Records
721 Polo Road
Columbia, SC 29223

Via Fax: 803.788.1501

Via E-Mail: sgoodman@sjnchurch.com