

## St. John's Academy - School Board Minutes Monday January 20, 2025

Members Present: Jeff Trumbauer, Ryan Wanzek, Tim Perkins  
Dave Landenberger, Janel Monson, Chris Aarhus, Grant Kleven,  
Stephanie McMillan, Marianne Klosterman, Mark Urquart

### I. Call to Order @ 7:00 p.m

#### A. Opening Prayer

### II. Recommended Actions:

#### A. Routine Matters:

1. Agenda Additions: N/A
2. Guests: N/A
3. Parent Comments: A comment was made that the Schools' one-call system should only be used for school notifications not for marketing purposes. This was discussed by the board.
  - There was also a comment about how parent volunteer hours are not being followed through on.
  - A comment was made on the lack of seating for the Christmas Programs. This will be addressed next year with the moving of the programs to the Academy and not the Basilica.

#### B. Old Business: None

#### C. New Business:

1. 2025-2026 School Calendar Proposal: This was looked at and it was recommended that it be sent back to the staff with some recommendations for a new proposal.

#### D. Action item:

1. Giving Hearts Day: Burgers and Bingo will take place on February 12, 2025.
2. Policy # 1005 - Diocese of Fargo, Due Process Board Guidelines. Motion to approve by Ryan, 2nd by Grant, passed.
3. Policy # 1006 - Accreditation and Quality Improvement - Motion to approve by Ryan, 2nd by Grant, passed.
4. Policy # 1007 - Administration/Staff Communication with Families - Motion to approve by Ryan, 2nd by Grant, passed.

#### E. Pastor's Report: Fr. Wilhelm was not present.

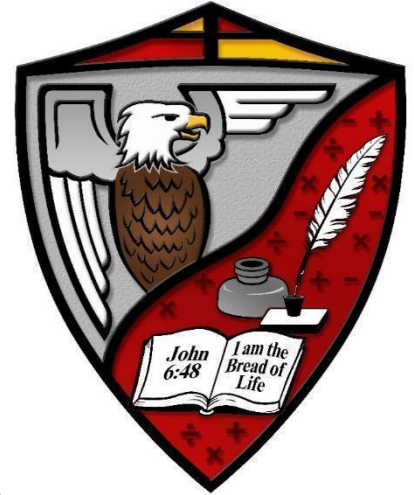
#### F. Information and Proposals:

##### 1. Committee Reports:

##### a) Building and Grounds

##### (1) Report:

- (a) The roof is almost done.
- (b) Leaking pipe in the hallway is being addressed.
- (c) Working on bids to get a water flow plan to make a parking lot on the East side open lot.
- (d) Contract with MBA Architects to evaluate the space to the East of us, which will help with future planning options.
- (e) Logo is on the gym floor but is peeling. Looking for a fix to that.
- (f) Jeff ripped out the countertop from the Zebedee kitchen that was sticking out into the gym for safety



purposes. Looking to come up with an alternative to the door handles in the gym as well.

b) Finance:

- (1) Month- Month comparison - We are tracking nicely with the past years. The budget committee will work on a proposal for salary and tuition increases to give to the Parish board.
- (2) Legends of Rock Concert: Met the goal of selling 100 tickets to get a \$10,000 match. Will be March 15, 2025, at the Civic Center.
- (3) Giving Hearts Day - Open for donations now and looking to get a \$100,000 match from various donors.
- (4) Buck Tag Raffle: We were awarded this tag again this year and are looking forward to making a few adjustments to the prizes.

c) Long Range Planning

- (1) N/A

d) Policy

- (1) Report: Five Year Routine Policies reviewed (1st Readings)
  - (a) Will be submitted by Marianne by the next board meeting.

e) Recruitment and Marketing

- (a) Enrollment Update: Looking good. Tracking well with last year's numbers.

f) Grievance: N/A

g) Childcare: N/A

2. Principal's Report:

- a) We are looking for a middle school Science teacher for next year as well as a middle school Math teacher.
- b) Mrs. Fix will be retiring at the end of this year.
- c) The Newman Basketball tournament will be January 25 & 26th.
- d) Linn Lang from Restorative Practices was here for the staff PD. It was a great presentation focusing on our Virtue Based School Approach.
- e) Catholic Schools week begins on January 26th with mass at 8:30. Bishop Folda will be here to celebrate mass on Tuesday at the Academy.
- f) Cognia (accreditation group) should have their final report finished by the end of the month. They did comment that they were extremely impressed with our plan! Thanks to Dave, Marianne, LeAnne, and all the staff that worked tirelessly on this process.

III. Future Business:

- A. Next Meeting - February 17th, 2025

IV. Adjournment: Motion by Ryan, 2nd by Grant @ 8:25p.m. motion passed.

V. Closing Prayer