

**CHURCH OF THE MADALENE  
MINUTES OF THE PARISH COUNCIL MEETING  
DATE OF MEETING: August 22, 2010**

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**ALL MEMBERS:**

**DEACON**     **Robert DeWeese** (Ex-officio)  
**2010-11**     **Moira Aingell**, Ex-officio, Women of the Madalene  
**4/11**         **Pat Baldwin**, Member at Large  
**4/13**         **Teresa Black**, Member at Large & Secretary  
**4/12**         **Beverly Bryan**, Member at Large  
**4/12**         **Kent Garrett**, Member at Large  
**STAFF**       **Becky Holder**, Ex-officio, Director of Youth Formation  
**4/13**         **Patrick Lynch** – Member at Large  
**4/11**         **Drew Martins**, Member at Large & Council Chair 2010-11  
**4/13**         **Angela McKee**, Member at Large  
**2010-11**     **Jimmy Nelson**, Ex-officio, Men’s Club  
**2010-11**     **Theresa Witcher**, Ex-officio, Stewardship  
**4/12**         **Donna Wuerch**, Member at Large  
**XXXX**        **VACANT**, Ex-Officio, Finance Council Representative  
**PASTOR**     **Fr. Jack Gleason**  
**STAFF**       **Becky Grossman**, Parish Life

**In Attendance:**

Pat Baldwin, Teresa Black, Beverly Bryan, Kent Garrett, Fr. Jack Gleason, Becky Holder, Patrick Lynch, Drew Martins, Angela McKee, Jimmy Nelson and Theresa Witcher

**Absent:**

Moira Aingell, Deacon Robert DeWeese, Becky Grossman, and Donna Wuerch

**OPENING PRAYER:**

Father Jack opened the meeting with prayer.

**CALL TO ORDER:**

Drew Martins, Chairman, presided and called the meeting to order at 11:30 AM, on Sunday, August 22, 2010, in St. Francis Hall.

**MINUTES:**

The 7/25/2010 minutes were approved, with Teresa Black making the motion, and Theresa Witcher seconding it.

**UPDATE – STRATEGIC PLAN:**

Reports were then given on the progress of the Strategic Plan’s “thrusts” (committees) by representatives present:

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In order to be more efficient with the use of each Member's time, Council Chair Drew Martins reiterated that the sole purpose of the Council, as a whole, is to either approve or disapprove any definitive action(s) to be taken by a Committee. It is each Committee's responsibility to take charge of their project as it is not the Council's job to figure out all the logistics for each Committee project.

**1. "Sell the Vision"**

Kent Garrett reported that he has a "sample" of the Sell the Vision pamphlet and will get a pdf copy to all Council members for review and comment. Kent has contacted the vendor, Prototype, who will be printing the pamphlets for the Madalene. Prototype is willing and able to take on printing of the pamphlets. Fr. Jack wants to add a few items to Lighten the Load before the pamphlet gets printed. Kent believes Prototype can have the pamphlets ready by the date of the Stewardship Fair which is Sept. 11 and Sept. 12.

**2. "Enhanced Technology"**

Teresa Black reported that the Web Service Agreement with Connecting Members has been finalized with the exception of the sponsorship issue which needs to be discussed with Fr. Jack. Fr. Jack needs to sign the agreement than have June Benton issue a \$5,000 check as payment to Connecting Members for their work on our website. Once the agreement and money are sent to the vendor, we will be on a 45 day deadline to get website content to Connecting Members.

**3. "Grow Your Faith"**

The materials for Grow Your Faith have been chosen and the cost is about \$5 per booklet. There are not any confirmed facilitators just yet. Grow Your Faith will need at least 4 facilitators. Fr. Jack asked that we spread the word about Grow Your Faith and encourage others to attend.

**4. "Lighten the Load"**

Brief discussion regarding the process of matching up talent with requests and whether the "tool box" would be ready for the Stewardship Fair. Teresa Black gave Fr. Jack a copy of the waiver of liability/release. The waiver looks acceptable. Fr. Jack would like to add a few items to the Lighten the Load list of potential services (i.e., meals, financial counseling, etc.).

**5. "G-Launch"**

Nothing new to report.

**6. "Build the Vision"**

Fr. Jack informed the Council that the Diocesan Financial Council has given its verbal permission to purchase the property at 2213 S. Gary Avenue for \$140,000. However, no written confirmation has yet been received. Fr. Jack stated that The Madalene has enough money to pay the purchase price but then our funds would be depleted. It may be that we pay \$65,000 down then take out a three (3) year note through the Diocese. The offer of \$140,000 has been conveyed to the seller and we are waiting to hear back if they'll accept. The home is structurally sound but does need some minor work like painting, etc. We could even lease the property temporarily but would still need to do some minimal work.

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**Update – Other Calendar Items**

The Stewardship Fair was briefly discussed and the logistics of getting tables set up and whether we would need more room than just the Parish Hall. It was decided that coffee and donuts would be moved across the hall from the Parish Hall during the Stewardship Fair.

The following were dates to add to the calendar:

Saturday, October 2 – Parish Outreach Day (there would be no CCD that weekend as the youth would be encouraged to participate in Outreach Day)

Sunday, October 3 – Blessing of the Pets and next Parish Council meeting

Sunday, October 10 – Parish Picnic

Sunday, November 7 – Parish Council meeting

At the last meeting, Drew Martins proposed an amendment to the Bylaws which simply identifies the priority of law in which Parish Council meetings are governed (beginning with state law, to Robert's Rule of Order being the last tier). Teresa Black made a motion that the proposed Amendment be adopted and Beverly Bryan seconded the motion. All present, with the exception of three (3) members who abstained, approved the amendment.

Beverly Bryan presented her draft of the Parish Council job description, a copy of which was distributed to all members for review and input.

**New Business**

Fr. Jack advised the Council that due to her husband's illness and desire to serve in a more spiritual capacity than business, Donna Wuerch is resigning from the Parish Council. Fr. Jack would like to ask Harold Kalick if he would be interested in assuming the vacancy. If Mr. Kalick declines, then Fr. Jack would offer Paula Coyne the position.

Fr. Jack further advised the Council that the Human Skills and Resources Inc. business directly north of the north parking lot approached him asking if The Madalene would allow 20-25 staff members to park their cars in The Madalene parking lot Monday through Friday, basically 8AM-5PM. A discussion among Council members ensued. Overall, the consensus was that we don't want to do anything contractual but we do want to be neighborly. 20-25 is quite a bit of parking spaces to have taken up, especially if there is a funeral. It was agreed that we did not want any "offenders" who came for counseling to park in our parking lot due to Mother's Day out and other activities but that something for the staff members could be worked out; perhaps 10 cars in the north lot and 10 cars in the lot facing Harvard. Further discussion was had among the Council regarding the ability to identify these cars either by use of a tag or even somehow designating spaces for those staff members. Fr. Jack was going to re-visit with Dr. Paul Inbody and try to come to an amicable, verbal agreement.

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**Updating the Parish Roster/Email Addresses**

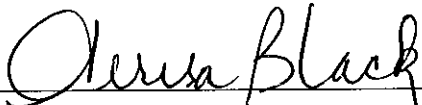
The remainder of the Council's time was to be spent contacting parishioners in order to verify and/or update their contact information. Teresa Black divided up the parishioner list among Council members and also provided a script for the phone calls. The Council understands the scope of this project and will get all updated information back to Teresa Black.

**NEXT MEETING DATE**

The next meeting of the Council is Sunday, October 3, 2010 at 11:30AM in the St. Francis Room.

**ADJOURMENT**

Motion to adjourn was made by Teresa Black and seconded by Drew Martins. All agreed. The meeting concluded at 1:00PM.

Submitted by Teresa Black 

Date Approved by Parish Council 10/3, 2010.