

# *How to Book*

Please reach out to the Parish Office as soon as possible to make sure your desired date is available.

You will need to sign a rental contract and fill out paperwork for liability insurance (\$105).

**The signed contract, any floor plan, and insurance certificate must be presented to the Parish Office two weeks in advance of event.**

# *Welcome*

We at Divine Mercy look forward to meeting your rental needs.

Our Dome, which is perfect for wedding or funeral receptions, is equipped with a sound system, projector screen, stage and an occupancy capacity of up to 400 people. Our Social Hall and Meeting Rooms are perfect for smaller group gatherings. We also have a covered outdoor pavilion for open air events.

## *Location*

1940 N. Courtenay Pkwy  
Merritt Island, FL 32953

321-452-5955

[www.divinemercychurch.org](http://www.divinemercychurch.org)



# *Divine Mercy*

VENUE RENTAL INFORMATION

Revised 08/01/2024

## Pricing

### PARISHIONER RATES

#### DOME

\$75 AN HOUR

Audio / Video Equipment Use

in Dome - \$75

**SOCIAL HALL**

\$50 AN HOUR

**JOHN PAUL II ROOM**

\$37.50 AN HOUR

Audio / Video Equipment Use

in John Paul - \$37.50

**SMALL MEETING ROOMS**

\$25 AN HOUR

**OUTDOOR PAVILION**

\$75 AN HOUR

## Pricing

### NON-PARISHIONER RATES

#### DOME

\$150 AN HOUR

Audio / Video Equipment Use

in Dome - \$150

**SOCIAL HALL**

\$100 AN HOUR

**JOHN PAUL II ROOM**

\$75 AN HOUR

Audio / Video Equipment Use

in John Paul - \$75

**SMALL MEETING ROOMS**

\$50 AN HOUR

**OUTDOOR PAVILION**

\$150 AN HOUR

## Maintenance

**Maintenance Services - \$50/hr**

**Minimum of two hours**

payable in cash on day of event

Maintenance will check and clean

bathrooms during and after the event;

take out trash as needed; sweep floors

and mop if needed after the event. It is

the responsibility of the renter to

ensure that all tables and chairs are

cleared and cleaned up, as well as any

serving/staging areas in the kitchen.

## Optional Services

**Use of table linens - \$100**

Linens must be dry cleaned and

returned to the church within one

week.

**Use of table decorations - \$100**

**Use of chair covers - \$100**

Covers must be dry cleaned and

returned to the church within one

week.

**Use of tableware - \$100  
(china, flatware, glasses)**

Tableware must be washed, dried and  
put away immediately after the event.

**Note: Use of the stove and oven is not  
permitted. Renter and/or renter's  
caterer must provide hot plates/sterno  
if needed.**

