



## St John the Baptist Catholic Church Finance Council – Minutes

Location:	Parish Conference Room
Meeting Date	Monday September 23, 2019 called to order by Dave Withee at 6:28PM
Members present	Mike Ruby, Jeff Taylor, Dave Withee, Bob Buss, Kelly Williams, Craig Gezella, Gary Lewins
Absent	John Style, Michelle Dahlke excused
Staff Present	Sarah Wulf, Fr. Jim Lucas, Lisa Piechota,
Others Present	Don Vande Yacht, Parish Council
Opening Prayer	Mike Ruby

### Regular Reports:

Approve Minutes: Minutes from 8/26/2019 meeting motion by Kelly Williams seconded by Fr. Jim Lucas, all were in favor.

- Bank reconciliation - Bob Buss all good through August.
- Stewardship - John Style absent
- Site Advisory Council - Kelly Williams, there is an initiative to update where the fund raising that is done goes to from Grace. Stressed the importance of giving to church given the contribution from the church. Passed out the principals report. Fall harvest is Friday October 4<sup>th</sup>. School is having a chili cook-off November 9, 2019. Scrip ideas being discussed. Michelle Dahlke will be asked to join in the scrip discussion.
- Buildings & Grounds - Gary Lewins indicated there is a need to better organize the on going volunteer maintenance of the parish grounds. This will be reorganized into scheduled teams similar to the weekend snow removal teams.
- Pastoral Council - Don Vande Yacht reported that the council is going to be very active in the Parish Mission Plan. Will be hearing about the branding effort. Discussion about the budget process for these projects.
- GRACE - Kelly Williams Strategic plan through 2021 was discussed. Board of Trustees is split into two groups. There is a Finance group and a buildings and grounds group. Now that they have a finance person they want to get a different system for the accounting. Next meeting will be discussing third source fund-raising. Grace appeal has started.
- Finance Review – Lisa reported collections are up slightly. Father Jim would like to see a snapshot of the major budget differences.
- Business Manager - Sarah Wulf – Annual Report reviewed for presentation Sunday September 29, 2019 at 11:30 AM. Father Jim presented a letter to the Parish regarding our future needs. Sarah asked for a chart that will present a snapshot of the key financial statistics to be presented. Father Jim, Kelly and Lisa will put together the report in doughnut charts for income and expenses.

### Old Business

- Budget – The task force updated the budget since last meeting to be a (\$92,187.00) deficit a major improvement from the previous budget. There are funds available to help fund this deficit in our fund balances.
- Communications Plan – Kelly reported simple communications will be provided regularly to the Parish to show financial benchmarks during the year.
- Capital Campaign – Jeff reported we may still have an option to do a hybrid campaign. Do it under the rules of the combined campaign capping the diocese at a lower number than their current ask. Wave two should be ok. Put it in writing. A vote was made and it was unanimous to have Jeff move forward with good faith effort 50/50 split \$1,323,297 and up to 20% above that goal we would split 80/20 and then anything after that stays with us so maximum to the diocese would be roughly \$714,000.

### New Business

- Legacy/Memorial Gifts – Father Jim would like to start having discussions and meetings about legacy giving which could be used for the general needs of the Parish not restricted. Letter presented and discussed for giving. Craig Gezella volunteered to help.
- Biblical Giving – Step of Faith letter was discussed.
- Annual Meeting – 11:30 September 29, 2019.

Closing Prayer – Craig Gezella

A motion was made at 8:32PM to adjourn the meeting motion by Mike Ruby seconded by Bob Buss all were in favor.

- Future meetings to be held on the Fourth Thursday of every month next meeting will be October 24, 2019

Respectfully submitted September 23, 2019, by Michael Ruby, Secretary