



submit to office

2-6 months before the wedding

- ☐ **Planning Form** - [this form](#) needs to be sent to music@sthenrycluster.com and your musician
- ☐ **M1 Questionnaire** - Fill out [M-1 Questionnaire](#) & submit to office@sthenrycluster.com 1 week prior to meeting
- ☐ **Baptismal Certificate with Notations** - within 6 months of wedding date
 - ☐ Request this document from the church you were baptized in. Those baptized in the Cluster do not need to request this.
- ☐ **Donation to the Church** - paid anytime prior to the wedding
 - ☐ We ask for a donation of \$150 to cover church expenses. Actual costs for providing services for your wedding are higher than this requested amount; the \$150 does not cover the priest, deacon, servers, or ministers that are provided by the parish. Please consider compensating these volunteers.
- ☐ **Marriage License from the State** - valid for 60 days from the courthouse (*turn in at least 1 week before wedding*)
 - ☐ A civil marriage license needs to be obtained from the county of residence courthouse.
- ☐ **Engagement Photo**
 - ☐ Please submit an engagement photo to bulletin@sthenrycluster.com at least 3 weeks before the wedding to be shared in the bulletin.
- ☐ **Parishioner Registration**
 - ☐ Please register as a new household within the parish where you will reside. *This should be done even if you're a current parishioner.*
 - ☐ To register as a parishioner, please [complete this form](#) & submit to the office.
 - ☐ If either of you would like to get involved in the church, [sign up here](#) as well.