Call to Order – Jim Schultheiss at 7:34 PM

In Attendance – Arline Argentati, Brian Boyce, Jeff Cadle, Billy Guinigundo, Kathy Engel, Greg LoBuono, Jim Schulthiess, Fr. Tharp, and Joyce Thomas

Absent – Rita Pochard

Note: The December 3, 2019 meeting was cancelled.

Opening Prayer led by Fr. Tharp at 7:35PM

Agenda: Hand Sanitizer added to the agenda. Motion to approve the agenda:

* + - * Motion by: Greg LoBuono
			* Second by: Arline Argentati
			* Motion unanimously approved.

Meeting Minutes: Motion to approve the November 2019 meeting minutes:

* + - * Motion by: Jim Schultheiss
			* Second by: Bill Guinigundo
			* Motion unanimously approved

Meeting Notes: Brian Boyce will continue to take notes given Rita Pochard’s absence.

**Old Business:**

* Church Exterior
	+ Sealing the Brick- Nothing new to report, will remain on the agenda as eventually it needs to be done. Roof leaks are the priority right now.
	+ Roof Leaking – In the Narthex near the skylight. Roofers will be back to review, Bill Dirr installed new ceiling tiles that have quickly become wet and stained, so there is proof of the leak and location.
* Building Repairs:
* Bathrooms near the Gym – Targeted completion for summer this year looks doubtful. Brian Boyce and Fr Tharp met with Adam Weber and Bill Dirr on December 12 for a project review. Brian shared Adam’s bid docs and drawings with PC, so call can get a feel for the project scope. A lengthy discussion ensued regarding the project, documents provided and the appropriate bid process. Next steps are commencing.
* Committee Updates: There were no committee updates.

**New Business**:

1. Hand Sanitizer: A parishioner suggested that bottles of hand sanitizer be provided in the pews, concerned that germs are transmitted via the books. A lengthy discussion ensured, children would likely make a mess, they would disappear, our pews are cloth, we have an MD in the parish on chemotherapy who carries his own little bottle who fist bumps instead of shaking hands, etc. Jeff will send the parishioner a message thanking him for the suggestion but advising it’s not feasible at this time.
2. Two people at the last 4PM mass asked Fr about the recent West Freeway Church of Christ TX shooting, and if we have considered having an armed security team capable of an immediate response to an active shooter. One parishioner quit the PC 1.5 years ago when Fr brought in an expert just to talk about it. A discussion ensured about the requirements, Sheriff Jones, tactical training. Jeff suggested we have a few experts come in to discuss and give us more information. We also need to understand how this affects our insurance (diocesan liability). St Ann PC continues to consider this. Motion made to consider future discussion.
	* + - Motion by Greg LoBuono
			- Second by: Brian Boyce
			- Motion approved 4-3 to add this item to the agenda for future discussion.

Pastor’s Report**:** Fr. Tharp shared five items:

1. Bill Woeste requested a Sacred Heart liaison for their community drug task force (focused on the opiate epidemic). Billy Guinigundo volunteered to assist with this community effort which would gather information, participate with other parish events, attend meetings, etc. Thank you to Billy for volunteering.
2. Three broken chairs were discarded from the conference room. Fr Tarp suggested purchasing 10 new chairs from staples for $190 each. Arline will find out if her company gets a discount at staples.

Motion made to purchase 10 new chairs for $190 each.

* + - * Motion by Jeff Cadle
			* Second by: Arline Argentati
			* Motion unanimously approved in favor of purchasing the chairs
1. There are number of small improvements going on in the school facility.
	1. Homeland Security offered grant money to install reinforced double entrance tempered glass doors.
	2. New fire alarm system recently installed makes announcements that could confuse children. Therefore, an upgrade is required that allows for the principle to override the statement (“FIRE! Leave the building immediately!)
	3. There are also number of other small capital improvements in process.
2. Planning will begin in the March – May 2020 timeframe for the Archdiocese move to a one parish-one pastor framework within 3 to 5 years. New priests have stated they can’t work every day without a day off. The October count could change to a monthly count, which is intended to discover people migration data.
3. Joe Nagle has tendered his retirement resignation effective June of 2020. The job will be posted soon, and a committee formed (one member of PC already on the committee). Once the committee performs initial interviews of all qualified/interested candidates, they will make a top 3 recommendation. Fr Tharp will then perform final interviews and make the decision on Joe Nagle’s replacement.

**Executive Session:**

* Next meeting will be February 4, 2019 at 7:30PM.
* Adjournment Motion:
	+ - * Motion by: Brian Boyce
			* Second by: Jeff Cadle
			* Motion unanimously approved
* Closing Prayer given by Fr. Tharp. Meeting was adjourned at 8:55 PM.

Respectfully submitted by Brian Boyce