Our Lady of Guadalupe Catholic Cemetery

**RULES AND REGULATIONS**

**Effective:** *January 21, 2016*

Thank you for choosing Our Lady of Guadalupe Catholic Cemetery as the resting place for your loved one. In order to maintain and improve the beauty and uniform appearance of Cemetery, to provide a dignified resting place for those buried there, and to create an atmosphere of peace and consolation for visitors, it is necessary to establish the following rules and regulations.

**GUIDELINES**

1. The purchaser of a plot at Our Lady of Guadalupe Catholic Cemetery does not acquire the property itself, but only the "right of burial".
2. No interment will be permitted in the cemetery, or rights acquired by the purchaser, until such time that full payment has been received for the plot.
3. **Full Size Plot**: Thirty-six inches (36”) wide by Ninety-six inches (96”) long. **(3 feet by 8 feet).**
4. **Cremation Plot**: Two feet by Two feet.
5. Grave spaces are used for the burial of human remains only. Normally, a maximum of one interment or three inurnments (cremated remains) is permitted in a single grave. @ **Single Burial**: **Five feet deep.** @ **Cremation Burial**: **three feet deep**. @ Double-Stack Burial: the concrete liner/vault required and the depth of seven feet.
6. Our Lady of Guadalupe Catholic Cemetery is a Catholic Institution; it is customary that interments are provided for Catholics. As a sign of the bonds of family unity, non-Catholics may be buried in a Catholic Cemetery alongside the Catholic members of the family.
7. Plot Reservations can only be made for a spouse and must be paid in full before reservation can be made.

**MEMORIAL HEADSTONE, FLOWERS AND PLANTING**

1. The planting of shrubs and flowers must not be more than 3 feet in height, and must be confined to the dimensions of the plot size (36 inches wide and 96 inches long **(3ft. by 8ft.).**
2. Memorial headstone and cement pad must not be larger than a plot size (3ft. x 8ft. x 1ft. height) and the maximum height of cement pad is one foot. For a **couple plot the size is** **8 feet by 8 feet**. An unobstructed two foot aisle will surround the grave on all four sides. Any object placed outside the assigned plot dimensions will be removed at the expense of the lot holder.
3. Lot holder needs to inform the Parish Office before placing headstone or cement pad on the grave.

**GENERAL CEMETERY CONDITIONS**

1. Should any tree, shrub or planting on any lot become detrimental to the adjoining lots or passageways or dangerous to passersby, it shall be lawful for the parish to remove the offending material at the expense of the lot holder.
2. Monuments or other structures that become dangerous or detrimental to persons in the cemetery may be repaired or removed at the expense of the lot holders.
3. Should all or any part of an inscription, memorial, effigy or other structure be deemed unfitting or incompatible with the Catholic character of the Cemetery, it shall be lawful for the pastor to prohibit its erection, or, if erected, to remove it upon receipt of orders by the proper Ecclesiastical Authority at the lot holder’s expense.
4. All memorials, flower containers, burial containers, and all decorations are placed on the burial space at the lot holder’s risk with no liability to the parish. The lot holder is responsible that all memorial work be properly installed and maintained.
5. No signs or notices are to be posted in the Cemetery without the express permission of the pastor.

**BURIAL AGREEMENT AND TERMS**

Name of Deceased: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Death: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Burial Type: Full Body [\_\_\_\_\_] Cremation [\_\_\_\_\_]

Payment in full is required at time of burial arrangements. However, if proof of life insurance is made available, this agreement may be waived and extension of approximately 30 days will be granted.

It is agreed that the proper memorial headstone be furnished as soon as possible, but no later than six months of burial date.

I have read and understand the above terms, and therefore take full responsibility for this contract. I also certify that I have been given a copy of the “Rules and Regulations”.

Signature of Responsible Party: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_