Dear Parent,

Hello! Welcome to the inaugural year at St. Ignatius Catholic School! We couldn’t be more excited to be here and we hope you feel the same energy, enthusiasm, and joy that we do!

We are      , your Room Parents for       for the 2017-2018 school year. We would like to establish strong communication with all parents of the classroom. While some pieces of information will be in the form of letters, notes, and forms that will be sent home with your child, in order to keep a consistent flow of communication, we should also connect with e-mail and phone/text. ***We take your privacy of information very seriously. The information obtained through the school family directory will be used for school purposes only.***

A few things to know:

* You are always welcome to join the Home & School Association for monthly meetings! This will help keep you up to date on events throughout the year as well as offer volunteer opportunities! Meetings are held the 2nd Tuesday of every month at 7:00pm.
* Donations. We will be asking each parent to give a $      donation for the class. *This donation is optional!* The funds collected will be used exclusively for teacher gifts throughout the year. ***We appreciate your generosity!*** Donations can be given to the secretary of the school. Please be sure to use the given envelope that was sent home with your child to return the funds so funds are accounted for in the correct class.
* Your teacher is always looking for volunteers in the classroom! You may contact me for volunteer opportunities!
* The World Festival Harvest is around the corner! Save the date: October 21, 2017 from 6pm to 10pm. If you are interested in volunteering, contact Joe at joeisanga@gmail.com.

We are looking forward to an amazing school year! We look forward to timely communications about activities and events both in and out of the classroom. This will help us build a strong community that works hard together!

If you have any further questions, please do not hesitate to contact me.

God Bless,

|  |  |  |  |
| --- | --- | --- | --- |
| Room Parent: |       | Room Parent: |       |
| Phone: |       | Phone: |       |
| Email: |       | Email: |       |