

NATIVITY OF THE LORD PASTORAL COUNCIL  
MEETING MINUTES NOVEMBER 12, 2018  
"Sharing the Love of Jesus with Others"

**JOINT MEETING OF NATIVITY OF THE LORD AND ST. VERONICA PARISHES**

**NEXT MEETING DATE DEC 10, 2018, 6:00 p.m. AT ST VERONICA**  
**MEETING TIME CHANGED TO 6:00 p.m. FOR CHRISTMAS SEASON FESTIVITY BEFORE MEETING**

11/12/18 Location: Nativity of the Lord

Opening Prayer: Fr Carmelo

Joint Meeting Time: 6:30 p.m. until 7:25 p.m.

October 8, 2018, joint meeting minutes were accepted silently.

**SV/NL PASTOR REPORT**

1. Fr Carmelo introduced the upcoming combined bulletin for SV and NL and asked for Council comment. He explained the bulletin logo and mission statement (Two Parishes-One Shared Catholic Faith Community) as representing the complementary missions of SV and NL in two buildings but in one faith with all parishioners coming together. He showed the first page "Order of the Mass" layout and pointed out the Dec 1-2 article "In God's Time" that reminded parishioners of Advent Sunday evening 5:30 p.m. Mass at NL, Advent Adoremus services (adoration, reconciliation, and Mass) on Tuesday evenings starting 6:30 p.m. at SP, and explained the purpose and intent of the combined bulletin. Then Fr Carmelo showed draft advertisements for Eucharistic Ministers and Lectors.
2. Comments included a need to offer the bulletin to all comers and a method of collection of unused bulletins after Mass. Ushers will be responsible for distribution and retrieval.
3. Fr Carmelo gave a synopsis of the "Amazing Parish Conference" on Oct 17-19. Pastors and 2 volunteers from each parish attended the conference to understand Archdiocesan roles and requirements to carry out parish missions. The presentations were mired somewhat by the legislative restrictions of parishes in Wisconsin where each parish is a separate corporate entity and pastors are responsible for pastoral care though financial needs are managed and approved through Finance Council rather than central Archdiocesan control. Nevertheless, lessons learned will be fleshed out by the team in 2 per month meetings beginning the week of November 11. Meeting notes will be shared with SV and NL Pastoral Councils.
4. Pastoral Council representatives for Archdiocesan Deanery meetings have not been appointed. Mark Kemmeter of the Archdiocesan Planning and Councils Department will be contacted by G. Miller to get a schedule of Deanery meetings.
5. Pastoral Council meeting minutes can be posted on parish websites if sent to E. Schmidt. Fr Carmelo will discuss this opportunity with Parish Office Managers in conjunction with posting minutes on Church bulletin boards.
6. Council has chosen to hold a Christmas festivity prior to the next Council meeting on Dec 10. An Italian themed menu will be planned. Members will coordinate the event for the enjoyment of all.

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**OLD BUSINESS**

1. During the Oct 8, 2018, joint meeting of Pastoral Councils, a lively discussion occurred regarding various Stewardship matters including the 6- parish calendar of events, eternal need for event volunteer workers, notation that raffle tickets should have event information (e.g., name location of Church, date and time of event, and cost) so that tickets can be distributed outside parishioners to increase interaction and evangelization, methods of broadcasting the event, and involvement of high school and general public.

In response to this discussion, M. St Marie-Boelkow volunteered to develop a summary brief that would address planning parish events. The document, entitled "*TIPS: Promotion of Parish Events/Fundraisers*" was provided to Pastoral Council members at the Nov 12, 2018, meeting for their consideration and use. It includes specific tasks for timeline creation to save-the-date, media contact, poster setup, ticket print and sale, and coordination with other parish events. It includes attendee promotion for parishioners, students and families, Southeast Catholic parishes, the Archdiocese, and community at large.

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**NATIVITY OF THE LORD PASTORAL COUNCIL BREAKOUT SESSION**

**NEXT MEETING DATE DEC 10, 2018, 6:00 p.m. AT ST VERONICA**  
**MEETING TIME CHANGED TO 6:00 p.m. FOR CHRISTMAS SEASON FESTIVITY BEFORE MEETING**

Meeting Time: 7:25 to 8:20 p.m.

In Attendance (v)

NAME	BEGIN SERVICE DATE		FUNCTION
FR. CARMELO	2016	v	Pastor
JIM HENNLICH	September 2013		Pastoral Council Past Chair
LUANNE COYNE	2016	v	Pastoral Council Chair
<b>NOT YET ASSIGNED</b>			Pastoral Council Vice Chair
GREG MILLER	September 2017	v	Pastoral Council Recording Secretary (returning) Christian Formation Liaison (Religious Education Commission)
MICHELE ST. MARIE-BOELKOW	September 2017		Finance Liaison
MARK JAHN	2016		Finance: Buildings/Grounds Committee (returning)
MARLYS MACIONA	September 2018	v	Prayer & Worship Liaison (Worship Commission)
LAURA KUKOR-SHEA	September 2017	v	Human Concerns Commission Liaison (returning)
ELLEN JIMENEZ	June 2016	v	Human Concerns Assistant (returning)
ELOISE WILLIAMSON	2016	v	Stewardship Commission Liaison (returning)
ANGIE FECH	2013		Pastoral Council Trustee Sec (returning)

Minutes from October 8, 2018, NL breakout session were approved electronically Oct 18, 2018.

**OLD BUSINESS**

Fr Carmelo reported for Finance Council that a procedure for requesting a budget for Human Concerns (no staff position) expenses for Respect Life Brochure Rack is to present expenses to each Pastor and perhaps use the Office Manager's credit card. If included in the annual budget, the expense will need Finance Council approval.

**NEW BUSINESS**

None

**COMMISSION/COMMITTEE REPORTS**

**FINANCE COUNCIL: Michele St Marie Boelkow**

Finance Committee meets every 3<sup>rd</sup> Monday of the month. A meeting was held Oct 15, 2018. Next meeting scheduled for Nov 19, 2018.

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The annual raffle netted some \$12,000 in revenue. Review of 2019 Budget and balance sheet and year to date comparison indicate that finances are stable. Buildings & Grounds money is being committed for certain aspects of the South Campus demolition. Staff needs were assessed. The Fund-Raising Committee discussed new approaches for consideration.

The Archdiocese recommends that South Campus and Nativity School projects be combined for planned demolition and new construction actions. Council will establish a process for parish approval of demolition and new construction scope of work which will include a feasibility study including architectural renderings of new facilities so that the parish can get a vision of future amenities. The parish will be canvassed through the Stewardship Committee for interest and financial commitment to the future of the parish.

**CHRISTIAN FORMATION:** Greg Miller

**Christian Formation Committee** met on Oct 15, 2018. Next meeting scheduled for Nov 19, 2018.

Sacrament Preparation – There are 2 adult RCIA/RCIC candidates who will complete the program in January because they are more familiar with the Catholic faith, a new high school senior catechumen, and four other participants. There is 1 family, child in grade 4 from St. Augustine, for Children's RCIC. There are four participants for Adult Confirmation.

Reconciliation/Eucharist – Parish demographics.

SA	IC	SP	SV	NL
1	2	5	31	2

Elementary Religious Education – Adult Formation session (First Sunday) was held on Oct 7. Fr. Philip was the presenter on the topic of prayer.

Family Night and movie held on Oct 12. Next movie night is Nov 9.

Catechesis of the Good Shepherd Atrium held a few sessions and all children have learned some of the practical life activities. Adult Bible Study continues in 6-week sessions on topic, e.g., Matthew 1-2/Luke 1-2 beginning Oct 24. Committee is considering a St Nicholas family event for Saturday Dec 1 in advance of the Dec 2 Religious Ed First Sunday. Trivia Night fund raiser for Religious Ed continues Nov 3.

Amazing Parish – All parishes in the diocese will be attending these sessions. Some priests have asked their staffs to attend whereas others have council members attending. We will hear more in the future.

The Committee discussed using Scripture quotations or reflective questions from the Gospel of that weekend for adults to ponder during the week and that all six parishes could find a way to give that question to the parishioners. It was suggested that St. Paul and Sacred Heart which both have the visual boards could show the questions right after Communion during the Meditation time. For parishes without the electronic equipment, the presiding priest could announce the question as part of the Meditative time. All parishes would put the question prominently into the bulletin and on their parish website.

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**HUMAN CONCERNS:** Laura Kukor-Shea and Ellen Jimenez

**Human Concerns Committee** meetings are held on the first Thursday of each month.

**NL Human Concerns Committee** met at NL on Nov 1. Next meeting at NL on Dec 6.

**Project Concern/Interfaith:**

Project Concern is taking requests for Holiday Gift Giving for children. The deadline to signup is mid-November. Holiday Gift Sponsors will receive the name and age of a child along with a short holiday wish list. Sponsors purchase the gift and drop it at Project Concern by Dec 7. The price range for a gift is \$25 to \$30. Gifts are distributed the week before Christmas.

Project Concern provides families with Thanksgiving food baskets. Donations of a turkey down to mini marshmallows are gratefully accepted by the food pantry.

NL Human Concerns Committee takes part in the following events for donation to Project Concern:

- Write and send Christmas cards to the homebound Interfaith clients,
- Collect tuna and chicken cans as part of the annual Crop Walk and Bread for the World initiatives'

NL Human Concerns Committee will organize the annual Advent Giving Tree with donations going to: St. Pat's: Epiphany Celebration, Project Concern, Heifer International, and Tippecanoe Warming Center.

The **South Shore Human Concerns Collaboration** will meet at St Augustine on Wed, Nov 14, at 6:30. Donations for the St Augustine Thanksgiving meal program will be accepted at that meeting.

**Respect Life:**

Meeting held at SV Nov 6. Next meeting is scheduled at SV Dec 4

**Upcoming Events**

- **"9-Days for Life"** is scheduled for Jan 14-22, 2019.
- Baby Shower efforts are scheduled for NL and SV on Jan 20 & 27, 2019, weekends. Donations are planned for Women's Support Center of Milwaukee and Milwaukee Birthright.

**Brochure Rack Organization**

NOVEMBER-DECEMBER TOPIC: **GIVING THROUGHOUT THE YEAR – PRAY FOR OTHERS**

In addition to rosaries, 34 titles in cards, pamphlets, books and CD's are available on brochure racks to promote prayer and praying for others

**Pray the Rosary Initiative**

- Over 400 rosaries thus far have been collected by Parishes. Parishioners were asked in bulletins to bring their beads to the Parish Office during regular work hours in October and November. All rosaries collected are blessed by Fr Carmelo.
- Distribution of rosaries: 30 rosaries in small pouches provided by E. Lingen and M. Staubach have been given to each Parish for Brochure Rack give away. Over 150 rosaries have been given to MILWAUKEE ARCHDIOCESAN COUNCIL OF CATHOLIC WOMEN to support their Cross Catholic Outreach's Box of Joy program so that one rosary can be added to each "Box of Joy" with gifts shipped to children overseas.

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- Rosaries that remain at the end of December will be given to Fr Arul for use in his overseas programs. Other extraneous donations of medals, prayer cards, and miscellaneous articles will be given to SV Food Pantry for use by patrons.

**PRAYER AND WORSHIP: Marlys Maciona**

**Joint Prayer & Worship Committee** next meeting is scheduled for Dec 5, 2018, at SV.

**STEWARDSHIP: Eloise Williamson**

The Stewardship Committee meets monthly.

The Joint NL-SV Stewardship Committee is reviewing plans for stewardship campaign, capital funds campaign, time & talent surveys, and other programs.

The NL Stewardship Committee is considering ideas for alternatives to the Lenten Seder Meal.

The NL Stewardship Committee a new Christmas initiative. The Committee wants to send Christmas cards with separate messages to home bound parishioners, inactive parishioners, and all other parishioners. An estimate of some 600 households was mentioned (to be determined).

E. Williamson will confer with the NL Office Manager regarding parishioner status and access to addresses.

M. Maciona will check into web services for printed cards and envelopes. Cost for cards, envelopes, and postage will be presented to Fr Carmelo for Finance Council review. Pastoral Council plans to use volunteers to hand write each card and address.

Closing prayer: Eloise Williamson

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NOTE for Pastoral Council liaisons – Please prepare a summary of your Commission/Committee notes, observations and suggestions prior to the December 10, 2018, meeting. Send them to the Recording Secretary when available.

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