

**St. Joseph the Worker
TEAM Meeting Minutes
(Revised 6/17/2023)
May 21, 2023**

Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:18 am with the opening prayer.

Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of April 16, 2023:**
 - The Minutes from our April 16, 2023, meeting was presented.
 - A [motion was made](#) by Mary Alice Keith; seconded by Geoffrey Davis; to approve the minutes as presented. Motion approved.

Approval of Treasurer's Report:

- **For the month of May 2023:**
 - The bank balance as of 4/28/2023 was \$11,844.12; Checkbook balance was \$11,844.12.
 - A [motion was made](#) by Geoffrey Davis; seconded by Mel Kuntemeier; to approve the Treasurer's Report as presented. Motion approved.
- Peggy has put together a spreadsheet (attached as part of our meeting handouts) detailing event profits for Capital Campaign Consideration if we were to decide to share proceeds from our individual events.

Old Business:

- **TEAM Polo Shirts:**
 - Geoff Davis had previously reported at our September 2021 meeting that polo shirts (cotton / polyester) from Greco will run \$18.95 for small through extra-large. Larger sizes will run a bit more (+ \$2). Greco's can get the green like we have now but are having a terrible time getting supplies.
 - They look nice. Please let Geoff know if you are interested in purchasing one.
- **Deacon Frank Ice Cream Social – July 22, 2023, after 4:30 pm mass:**
 - Peggy reported that Daniel & Nancy Snyders will once again chair the social. Thanks Daniel & Nancy!
 - The date is now on the Church Calendar. Will be the Saturday after Vacation Bible School.
- **Reserve / Schedule Church Facilities for Events:**
 - Peggy mentioned that there is now another form to be completed as part of the approval process through the Church Finance Council.
- **New Form When Giving Event Proceeds Away:**
 - Bruce Thompson, chair of our Finance Committee, responded to questions about why the new form is needed along with proof of 501(c)(3) charitable status.

- Some time back an organization at St. Joes raised some money for a cause where it was not clear if it was a legitimate charity or not.
- To make a valid contribution it needs to be a qualified 501(c)(3) organization.
- Mel Kuntemeier thanked Bruce for coming to our meeting today to clarify the new form and for all of his work as chair of the Finance Committee. That obviously can be a thankless job at times.
- Bruce indicated that there is no need to get the 501(c)(3) form for Holy Family Food Pantry as it is covered under the Catholic Charity umbrella.
- The Ball-Chatham Food Pantry has probably previously been submitted and will be grandfathered in.
- Bruce announced there will be some changes in authorized check signers for the Church, including any affiliated groups. Only one signature will be needed, but authorized signers will be limited to one of the following:
 - ✚ Father Joe Molloy, Pastor
 - ✚ Bruce Thompson, Chair of the Finance Committee and
 - ✚ Paula Black, a member of the Finance Committee.
- Several members expressed their concerns that this change will slow the timeliness and ease of getting bills paid.
- All of the St. Joseph the Worker Funds are located at the United Community Bank in Chatham.

New Business:

- **Capital Campaign Donation:**

- Bids were accepted last week for the parking lot drainage issue.
- Some projects have been kicked down the road for way too long,
- All flat roof areas have been replaced to the tune of \$120,000.
- Bruce suggested that TEAM may want to direct our donation to the needed improvements in the kitchen area, since we use it heavily for the Most. Dinner and Breakfast.
- Bruce also suggested that Rodger, Brian, and Mel write up their “wish list” for the kitchen updates, since they all use it and know what some of the issues there are etc.
- Rita Davis mentioned maybe looking at adding push button openings to the hallway bathroom doors.
- Mary Alice Keith asked about what the plan is for the parking lot. Bruce indicated it is to mill off the top part and then add about two inches to help with the drainage problems.
- May Alice also asked if it would be possible to add a water source on one of the islands in the parking lot. She indicated there is an ‘underground faucet’ by the new church building.
- Charlene suggested we will need a plan, a process... before we begin.
- To summarize our discussion regarding our contribution: TEAM is planning to give a donation from available funds and not change our upcoming events distributions (i.e., Donation to Titan Fuel from Art & Craft Fair and to our two food pantries from Pancake & Sausage Breakfast). The new form has been submitted by Rodger for the Breakfast and by Nichole for the Art & Craft Fair. Brian did not submit any form for the Most. Dinner, since those funds go directly into the TEAM account.

- **Donation to Father Franzen Golf Outing:**

- Peggy reported that our contribution the last three times we donated to the Golf Outing was \$250.
- After a brief discussion, it was the general consensus to go with the same amount this year.
 - A [motion was made](#) by Mel Kuntemeier; seconded by Geoff Davis; to donate \$250 to the Father Franzen Golf Outing; Motion approved.

- **Election of Officers in June:**
 - Peggy mentioned that we will have our usual annual election of officers at our June meeting.
- **Other:**
 - No other New Business was noted.

Breakfasts:

- **Today:** our thanks to Peggy Billhartz.
- **June Meeting:** Mel Kuntemeier

Upcoming Events:

- **Next TEAM Meeting: Sunday, June 18 at 9:15 am in the Resource Room.**
- **Deacon Frank Ice Cream Social:** Saturday, July 22, 2023, after 4:30 pm mass.
- **WATCH RETREAT WEEKEND:** Columbus Day Weekend: Oct. 6-8, 2023.
- **Art & Craft Fair for 2023:** October 14, 2023 (Scheduled)
- **Mostaccioli Dinner for 2023:** Do we have a date scheduled yet?
- **2024 Pancake & Sausage Breakfast:** scheduled for Martin Luther King, Jr. Birthday Weekend (pending Finance Council approval):
 - Sunday, January 14, 2024
 - Kitchen & both halls to be reserved for Wed. Jan. 10 through Monday, Jan. 15th.

Meeting Attendees: Peggy Billhartz, Mel Kuntemeier, Geoff & Rita Davis, Charlene Vollmer, Sr. Judith Pfile, Kathy Bednarchik, Mary Alice Keith, and Bruce Thompson.

The meeting adjourned at 10:35 am with the St. Joseph Prayer led by Peggy Billhartz.

Respectfully submitted by:

Mel

Mel Kuntemeier
TEAM Secretary
St. Joseph the Worker Catholic Church
Chatham, IL