

St. Joseph the Worker TEAM Meeting Minutes July 16, 2023

Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:20 am with the opening prayer.

Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of June 18, 2023:**
 - The Minutes from our June 18, 2023, meeting was presented.
 - A [motion was made](#) by Geoffrey Davis, seconded by Mary Alice Keith, to approve the minutes as presented. Motion approved.

Approval of Treasurer's Report:

- **For the month of July 2023:**
 - The bank balance as of 6/30/2023 was \$11,605.37; Checkbook balance was also \$11,605.37.
 - A [motion was made](#) by Mel Kuntemeier, seconded by Geoffrey Davis, to approve the Treasurer's Report as presented. Motion approved.

Old Business:

- **TEAM Polo Shirts:**
 - Geoff Davis had previously reported at our September 2021 meeting that polo shirts (cotton / polyester) from Greco will run \$18.95 for small through extra-large. Larger sizes will run a bit more (+ \$2). Greco's can get the green like we have now but are having a terrible time getting supplies.
 - They look nice. Please let Geoff know if you are interested in purchasing one.
- **Deacon Frank Ice Cream Social – July 22, 2023, after 4:30 pm mass:**
 - Volunteers for serving include Peggy Billhartz, Geoff & Rita Davis, and Mary Alice Keith.
 - Peggy Billhartz reported set up for the social will be at 1 pm, and help will be appreciated.
- **Reserve / Schedule Church Facilities for Events:**
 - Date for the 2023 Most. Dinner is Sunday, November 5, 2023?
 - The Art & Craft Fair has been scheduled for Saturday, October 14th and is now on the Church calendar.
 - Mel mentioned that he did not find any TEAM sponsored events on the Church website calendar.
- **Lists for Kitchen Upgrading:**
 - Mel stated his "Wish List", mentioned previously, includes, but is not limited to, the following:
 - Provide a place where our equipment can be safely secured with limited access so that it is available and in good working condition when we need to use it. There have been multiple problems with that in the past.
 - Reverse the Flow in the Dishwasher Room and provide more space for drying.

- Would like to see the addition of a commercial convection oven that would expedite cooking times.
- Other ideas are most certainly welcome and encouraged!
- **Art & Craft Fair: Scheduled for Saturday, October 14th:**
 - Chairperson Nichole Poss sent an email to the church office to request that the event be placed on the church website.
- **Annual Financial Review:**
 - Peggy Billhartz reported that the annual financial review will be held immediately following our meeting today.
 - It will be conducted by Peggy Billhartz, Geoffrey Davis, and Mel Kuntemeier. Rodger Anderson is out of town today.

New Business:

- **Mostaccioli Dinner – November 5, 2023:**
 - Peggy reported that she thought the Dinner was scheduled for Sunday, November 5, 2023. We will need to confirm that date.
 - Update: Mel confirmed with Chairperson Brian Stenke that November 5th is correct.
- **Other:**
 - JoAnn Nelson mentioned that the outside entrance to ‘the Pit’ (at the front of the Sanctuary) needs some concrete/steps/etc. It is basically used for storage at this time.
 - Geoffrey Davis reported that as of August 1st you will no longer be able to legally buy incandescent light bulbs.
 - Change in authorized check signers: will be Fr. Joe Molloy, Bruce Thompson & Paula Black.
 - Peggy reported that she was told by Bruce that TEAM needs to turn in the check book to the office.
 - Discussion followed, including, but not limited to, the following:
 - ✚ TEAM currently has a system of checks and balances for any payments that we make.
 - ✚ It would appear that this change would actually weaken internal controls, instead of being ‘progressive’ in strengthening them.
 - ✚ What/who prompted this change?
 - ✚ This change, if implemented, would also require a change in the TEAM By-laws.
 - ✚ Peggy is working on an email to the three signers, addressing our concerns.
 - Mary Alice reported that she was told several years ago not to do any more landscaping on the east side of the church as the drainage issues needed to be resolved.

Breakfasts:

- **Today:** our thanks to Geoff & Rita Davis.
- **August Meeting:** Mel Kuntemeier

Upcoming Events:

- ***Next TEAM Meeting: Sunday, August 20th at 9:15 am in the Resource Room.***
- Deacon Frank Ice Cream Social: Saturday, July 22, 2023, after 4:30 pm mass.
- WATCH RETREAT DAY: Columbus Day Weekend: Oct. 7, 2023.
- Art & Craft Fair for 2023: October 14, 2023
- Mostaccioli Dinner for 2023: November 5, 2023
- 2024 Pancake & Sausage Breakfast: scheduled for Martin Luther King, Jr. Birthday Weekend (pending Finance Council approval):
 - Sunday, January 14, 2024
 - Kitchen & both halls to be reserved for Wed. Jan. 10 through Monday, Jan. 15th.

Meeting Attendees: Peggy Billhartz, Mel Kuntemeier, Geoff & Rita Davis, Charlene Vollmer, Kathy Bednarchik, Mary Alice Keith, JoAnn Nelson, Mila, and Maya Tolentino.

The meeting adjourned at 10:02 am with the St. Joseph Prayer led by Peggy Billhartz.

Respectfully submitted by:

Mel

Mel Kuntemeier

TEAM Secretary

St. Joseph the Worker Catholic Church

Chatham, IL