

St. Joseph the Worker TEAM Meeting Minutes September 17, 2023

Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:19 am with the opening prayer.

Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of August 2023:**
 - The Minutes from our August 20, 2023, meeting was presented.
 - A [motion was made](#) by Geoffrey Davis, seconded by Mary Alice Keith, to approve the minutes as presented. Motion approved.

Approval of Treasurer's Report:

- **For the month of September 2023:**
 - The bank balance as of 8/31/2023 was \$12,269.36; Checkbook balance was also \$12,269.36.
 - A [motion was made](#) by Geoffrey Davis, seconded by Mel Kuntemeier, to approve the Treasurer's Report as presented. Motion approved.

Old Business:

- **TEAM Polo Shirts:**
 - Geoff Davis had previously reported at our September 2021 meeting that polo shirts (cotton / polyester) from Greco will run \$18.95 for small through extra-large. Larger sizes will run a bit more (+ \$2). Greco's can get the green like we have now but are having a terrible time getting supplies.
 - They look nice. Please let Geoff know if you are interested in purchasing one.
- **Reserve / Schedule Church Facilities for Events:**
 - ***Mostaccioli Dinner, Sunday November 5, 2023:***
 - ***Art & Craft Fair, Saturday, October 14, 2023:***
 - ***Pancake & Sausage Breakfast:*** Our annual Pancake & Sausage Breakfast is now officially on the church calendar for Sunday, January 14, 2024; also, the following dates should be reserved (Wednesday, January 10 through Monday, January 15, 2024).
- **Art & Craft Fair: Scheduled for Saturday, October 14th:**
 - Chairperson Nichole Poss reported that they have added some more spaces for a total of thirty-six, including some located out in the hallway.
 - Since the hallway can be a little dark, a suggestion was made to bring in some lamps. Several have volunteered to do so.
 - Nichole reported that the signs are in the process of being updated.
 - Mel is taking care of some of the *non-social media* advertising. (Such as paid ads in Illinois Times, Chatham Clarion, and freebies with Catholic Times - Diocesan Datebook, & other churches and media).

- The Pre-School is working on the food and concession part of the event.
- Set up is scheduled for the Friday before (October 13th).
- Mel suggested to Nichole that she may consider putting up a sign-up sheet for help with the set up and tear down.
- The walls will need to be taken down of course. While several folks know how to do that, Peggy will talk to Fred Kocher and Mike Sachsenmaier about getting that done.
- The KIDS Corner will include face painting this year.
- Mel will take care of the complimentary coffee table.
- **Mostaccioli Dinner – November 5, 2023:**
 - Chairperson Brian Stenke reported that planning for the dinner is somewhat on “cruise control” at this point.
 - As approved at our last TEAM meeting, we will be doing a bake sale this year at the dinner.
 - Mel will again oversee some of the “non-social media” advertising (Such as paid ads in Illinois Times, Chatham Clarion, and freebies with Catholic Times Diocesan Datebook, & other churches and media).
 - Peggy mentioned that she needs three helpers for the first shift of the bake sale at the Mostaccioli Dinner on November 5th, to come about 9:45 am to get all the baked goods marked. She will need two helpers for the second shift.
- **Need to Update TEAM By-laws Due to Checking Account Changes:**
 - We began the process of working on changes to the By-laws.
 - Once we have the rest of the changes noted, we will provide a copy of the changes for consideration and approval.
 - We need further input from Church Management as to how recent changes will affect VII. Officers, Section 10: The duties of the Treasurer....

New Business:

- **Pancake & Sausage Breakfast—January 14, 2024:**
 - Breakfast is now ‘officially approved’ & on the church calendar.
- **Other:**
 - **Choir Notebooks:**
 - Mary Alice mentioned again that some of the electronic devices that the choir uses to sing from are worn out.
 - John Kennedy would like to purchase a used one from Service Pro to try out. The cost for a used one would run about \$175; new is around \$700.
 - After some discussion, the following motion was presented:
 - A **motion was made** by Mary Alice Keith, seconded by Geoff Davis, to approve the purchase of one used electronic device for \$175 for John Kennedy to try out to see if it would work for the choir. Motion approved.

Breakfasts:

- **Today:** our thanks to Sister Judith Pfile.
- **October Meeting:** Mila Tolentino

Upcoming Events:

- **Next TEAM Meeting:** Sunday, October 15th at 9:15 am in the Resource Room.
- **WATCH RETREAT DAY:** Columbus Day Weekend: Saturday, October 7, 2023.
- **Art & Craft Fair for 2023:** Saturday, October 14, 2023
- **Mostaccioli Dinner for 2023:** Sunday, November 5, 2023
- **2024 Pancake & Sausage Breakfast:** scheduled for Martin Luther King, Jr. Birthday Weekend:
 - Sunday, January 14, 2024
 - Kitchen & both halls to be reserved for Wed. Jan. 10 through Monday, Jan. 15th.

Meeting Attendees: Peggy Billhartz, Mel Kuntemeier, Charlene Vollmer, Kathy Bednarchik, Mary Alice Keith, Nichole Poss, Brian Stenke, Sr. Judith Pfile, Geoffrey & Rita Davis, and Mila Tolentino

The meeting adjourned with the St. Joseph Prayer led by Peggy Billhartz.

Respectfully submitted by:

Mel Kuntemeier

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TEAM Secretary

St. Joseph the Worker Catholic Church

Chatham, IL