

## St. Joseph the Worker TEAM Meeting Minutes December 17, 2023

### Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:20 am with the opening prayer.

### Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of November 2023:**
  - The Minutes from our November 19, 2023, meeting was presented.
  - Thanks so very much to Joe Schatteman for filling in for Secretary Mel as he recovers from neck surgery.
    - A [motion was made](#) by Geoffrey Davis, seconded by Mary Alice Keith, to approve the minutes as presented. Motion approved.

### Approval of Treasurer's Report:

- **For the month of December 2023:**
  - The bank balance as of 11/30/2023 was \$16,674.03; Checkbook balance was \$14,458.15.
    - A [motion was made](#) by Mel Kuntemeier, seconded by Joann Nelson, to approve the Treasurer's Report as presented. Motion approved.

### Old Business:

- **TEAM Polo Shirts:**
  - Geoff Davis had previously reported at our September 2021 meeting that polo shirts (cotton / polyester) from Greco will run \$18.95 for small through extra-large. Larger sizes will run a bit more (+ \$2). Greco's can get the green like we have now but are having a terrible time getting supplies.
  - They look nice. Please let Geoff know if you are interested in purchasing one.
- **Art & Craft Fair: Was held Saturday, October 14<sup>th</sup>:**
  - We will need to determine at our February meeting what meeting to present the check to TITAN FUEL for one half of the net proceeds (\$500) from the Art & Craft Fair.
  - Nichole was unable to attend our meeting today as she is busy preparing for the birthday party for her daughter. Happy Birthday!
- **Mostaccioli Dinner – Was held Sunday, November 5, 2023:**
  - A final report is not yet available pending payment of remaining bills/reconciling with the TEAM Treasurer's Report.
- **Pancake & Sausage Breakfast—January 14, 2024:**
  - Chairperson Rodger Anderson presented an update on plans for our upcoming breakfast.
  - Will need some new wheels for the big mixer.
  - Rodger reported that he will be talking to Chatham Clarion about advertising this coming week.

- TEAM previously approved donating \$500 to the Youth Group, contingent upon their level of assistance at the breakfast.
- There will be a new toppings table this year, staffed by Youth going to Catholic Heart Work Camp next summer, to include bananas, whipped cream, etc. There will be a “tip jar” at the table with proceeds to benefit Catholic Heart Work Camp.
- Prices will be the same this year as last year: \$8 and \$4. There will be no advance discount ticket price this year.
- Volunteer Sign Up sheets will be up by Christmas Eve Services.
- Proceeds this year will again be split between the two food pantries of Chatham and Holy Family in Springfield.
- Peggy requested if there could be a note added to the bulletin announcement if folks donating baked goods would please indicate what the item is.
- **Need to Update TEAM By-laws Due to Checking Account Changes:**
  - We continue the process of working on changes to the By-laws.
  - Treasurer Mary Alice Keith presented an update on the Financial Section that she collaborated with Deb Howerton and Bruce Thomson on and has their approval.
  - Thanks so much to Mary Alice for all of her work on this.
  - Peggy will update the Bylaws for consideration at a subsequent meeting.
- **Christmas for a Needy Family:**
  - Tom & Megan Walters will graciously take care of them again this year. Thanks so much Tom & Megan.
  - TEAM previously approved at our November meeting of spending up to \$600 this year.
  - Sister Judy mentioned that they do have a Needy family of 8, six children and two adults. The father is a disabled veteran, working part time, the children range in age from 5 to 13.
  - A brief discussion was held regarding how far \$600 would go for a family of eight with how inflation has so raised the cost of most everything.
    - A **[motion was made](#)** by Mel Kuntemeier, seconded by Brian Stenke; to approve, for this year only, spending up to \$1,000 for this year’s Christmas Needy Family. Motion approved.
  - Peggy will let the Walters know of the increased amount to work with.

### **New Business:**

- **January TEAM Meeting:**
  - Peggy brought up the question about having a meeting in January or not since our breakfast will be on our usual third Sunday.
  - A **[motion was made](#)** by Brian Stenke, seconded by JoAnn Nelson; to cancel our January 2024 meeting. Motion approved.
- **Breakfast Signup for 2024:**
  - Peggy passed around the Breakfast Sign up sheet for 2024.
- **Other:**
  - **Breakfast Reimbursement:**
    - Treasurer Mary Alice Keith reminded TEAM members providing breakfast that they can request reimbursement for breakfast expenditures if they desire.

○ **Choir Electronic Device:**

- Peggy asked Mary Alice if John Kennedy had purchased the item we had discussed previously and approved paying for?
- Mary Alice replied that he has two but not sure of keeping so no receipt for reimbursement yet.

**Breakfasts:**

- **Today:** our thanks to Rodger Anderson
- **January:** there will be no meeting in January.
- **February Meeting:** **Geoffrey & Rita Davis.**

**Upcoming Events:**

- **Next TEAM Meeting:** *Sunday, February 18<sup>th</sup> at 9:15 am in the Resource Room.*
- **2024 Pancake & Sausage Breakfast:** scheduled for Martin Luther King, Jr. Birthday Weekend:
  - Sunday, January 14, 2024
  - Kitchen & both halls to be reserved for Wed. Jan. 10 through Monday, Jan. 15th.

**Meeting Attendees:** Peggy Billhartz, Mel Kuntemeier, Charlene Vollmer, Kathy Bednarchik, Mary Alice Keith, Brian Stenke, Sr. Judith Pfile, Geoffrey & Rita Davis, Rodger Anderson, Jinny Sachsenmaier, JoAnn Nelson, and Joe Schatteman.

The meeting adjourned at 9:59 am with the St. Joseph Prayer led by Peggy Billhartz.

Respectfully submitted by:

*Mel Kuntemeier*

TEAM Secretary

St. Joseph the Worker Catholic Church, Chatham, IL