

St. Joseph the Worker TEAM Meeting Minutes February 18, 2024

Opening Prayer:

- TEAM President Peggy Billhartz called the meeting to order at 9:15 am with the opening prayer.

Approval of Previous Meeting Minutes:

- **Minutes from the Meeting of December 2023:**
 - The Minutes from our December 17, 2023, meeting was presented.
 - A [motion was made](#) by Geoffrey Davis, seconded by Mary Alice Keith, to approve the minutes as presented. Motion approved.

Approval of Treasurer's Reports:

- **For the months of January and February 2024:**
 - Since TEAM did not meet in January, the following Reports were presented for approval at our February meeting:
 - ✚ January 2024—based on the December 2023 bank statement.
 - ✚ February 2024—based on the January 2024 bank statement activity.
 - Mel commented that there will be additional Pancake & Sausage Breakfast activity on the February bank statement which will appear on the March Treasurer's Report.
 - Mel also mentioned that the new procedure has complicated the process for Mary Alice to prepare the usual TEAM Treasurer's Report. Quick books does have a report that could possibly be modified to use as the report but is currently not in a format useful for TEAM.
 - The bank balance as of 12/31/2023 was \$14,640.52.
 - The bank balance as of 01/31/2024 was \$16,666.16; checkbook balance was \$15,609.66.
 - Pancake & Sausage Breakfast Chairperson, Rodger Anderson, made the statement: Notation from Breakfast Chair for conditional approval, upon final reconciliation of financials.
 - A [motion was made](#) by Geoffrey Davis, seconded by JoAnn Nelson, to approve the Treasurer's Reports for January and February 2024 as presented. Motion approved.

Old Business:

- **TEAM Polo Shirts:**
 - Geoff Davis had previously reported at our September 2021 meeting that polo shirts (cotton / polyester) from Greco will run \$18.95 for small through extra-large. Larger sizes will run a bit more (+ \$2). Greco's can get the green like we have now but are having a terrible time getting supplies.
 - They look nice. Please let Geoff know if you are interested in purchasing one.
- **Art & Craft Fair: Was held Saturday, October 14th:**
 - The net proceeds from the Fair were distributed back in October.
 - The only outstanding item is if we want Titan Fuel to attend a meeting to do a picture.

- **Mostaccioli Dinner – Was held Sunday, November 5, 2023:**

- Chairperson Brian Stenke presented a final report. Thanks so much to Brian and his team of volunteers for all of their hard work on this event.
- Total net profit from this year's dinner is reported as \$3,059.77.
- Included in this amount is the bake sale (new this year for the Most. Dinner) bringing in a total of \$643.50.
- Mel covered the cost of advertising again this year—including in the Chatham Clarion and the Illinois Times. Also, did a "freebie" in the Catholic Times Diocesan Datebook.

- **Pancake & Sausage Breakfast—January 14, 2024:**

- Chairperson Rodger Anderson presented a preliminary report on this year's breakfast.
- The report shows a preliminary net profit of \$1,373.30 with additional activity yet to be reflected as it appears in the February bank statement and will be in our March Treasurer's Report.
- Rodger expressed a Big Thank You to all who braved the bitterly frigid wind chills to help make this year's breakfast a success.
- Mass attendance this year was down due to the weather: 112 at the 8 am service and 182 at the 10:30 one.
- Mel commented in looking back over the last 35 years of Breakfast history, we have had some bitterly frigid days and some snow/ice days.... But this had to be the worst with dangerously frigid wind chills well below zero.
- We had a good Health Department Inspection report.
- Thanks to Peggy for doing the Bake Sale again.
- Two cases of milk cartons were donated to the Pre-School.
- Leftover butter packets will be saved for the Most. Dinner.
- Some unopened cases were able to be returned to M J Kellner.
- Leftover uncooked sausage was all sold.
- The new toppings table staffed by the Youth Group was a success. If do again, may determine a different location.
- Packets of syrup were used this year instead of the usual bottles.
- Thanks so much to Rodger and his team of volunteers!! for all of their hard work to make this year another successful breakfast in spite of the severe adverse weather conditions.

- **Need to Update TEAM By-laws Due to Checking Account Changes:**

- We continued the process of working on changes to the By-laws.
- As reported at our last meeting, Treasurer Mary Alice Keith presented an update on the Financial Section that she collaborated with Deb Howerton and Bruce Thompson on and has their approval.
- Several other changes were mentioned which Peggy will incorporate.
- An updated copy with changes noted will be sent out for consideration at a subsequent meeting.

- **Christmas for a Needy Family:**

- Tom & Megan Walters graciously took care of them again this year. Thanks so much Tom & Megan!
- TEAM previously had approved bumping the amount from \$600 to a max of \$1,000 (for this year only) since this year's family of eight, including 6 children, was being purchased for.
- Total cost this year was \$997.53.
- The Sew & Sews group also donated six quilts to the family for the children. Thanks so much!

New Business:

- **Breakfast Signup for 2024:**
 - Peggy passed around the Breakfast Sign up sheet for 2024.
- **Donation to Youth for Catholic Heart Work Camp (CHWC):**
 - TEAM had previously approved a donation to the Youth Group for their help with the Most. Dinner and the Pancake & Sausage Breakfast, contingent upon their level of support.
 - A contribution of \$500 has been made for their help with the Most. Dinner.
 - Rodger indicated that they were a good help with the breakfast also, so another \$500 will be paid to them.
- **Other:**
 - No Other business was noted.

Breakfasts:

- **Today:** our thanks to Geoffrey & Rita Davis.
- **March Meeting:** Mary Alice Keith

Upcoming Events:

- ***Next TEAM Meeting: Sunday, March 17th at 9:15 am in the Resource Room.***

Meeting Attendees: Peggy Billhartz, Mel Kuntemeier, Charlene Vollmer, Kathy Bednarchik, Anita Jackson, Mary Alice Keith, Brian Stenke, Sr. Judith Pfile, Geoffrey & Rita Davis, Rodger Anderson, Joe Schatteman and Joanne Hueckstaedt.

The meeting adjourned at 10:20 am with the St. Joseph Prayer led by Peggy Billhartz.

Respectfully submitted by:

Mel Kuntemeier

TEAM Secretary

St. Joseph the Worker Catholic Church, Chatham, IL