

Summer Kids Club 2021

Dear Campers and Families,

We are so excited to welcome you to Summer Kids Club 2021! This summer is going to be full of new experiences and fun adventures for all. It is our top priority to provide each family with an exciting summer that is adapted to a safe environment in our world that has been forever changed by COVID-19. Our program will be running in alignment with Minnesota Department of Health regulations and Kids Club Staff will be in communication with families as updates occur. Within this packet, families will find important forms that are to be filled out and returned to our office.

The first part of the packet includes paperwork that needs to be filled out by **Tuesday, May 25th**. All families need to fill out the paperwork by May 25th or a late fee of \$15.00 will be assessed to your account on June 11th. It is extremely important that we have your paperwork on time so that we can best plan for staffing and provide campers with the best summer possible.

Paperwork Checklist:

- ☐ Handbook Form
- ☐ Permission Form
- ☐ Electronic Payment Authorization Form
- ☐ Kids Club 2021 Summer Schedule Contract (one per child)
- ☐ Family Emergency Form
- ☐ Child Emergency Form (one per child)

The second part of this packet is for your information. It is your guide for our summer program and includes policies, procedures, and other pertinent information. Please read it over as a family and keep it in a safe spot at home to look back at.

If you need assistance during the summer, please contact Kids Club at 763-244-4620. We can also be reached via email: kidsclub@stmccatholicsschool.org.

See you soon!

Melissa Schlafke
School Programs Director
763 - 232 - 4391
mschlafke@stmccatholicsschool.org



Summer Scheduling Contract Information

Families build their childcare schedule around their family's needs. You can choose as many days as you want for the whole summer. Families pay a rate dependent on how many total days they sign up for. In order to have this opportunity, we are asking families to submit their completed Kids Club 2021 Summer Schedule Contract by **Tuesday, May 25th**. This contract must be filled out for each participant in the summer program.

In having families provide their full summer schedule in May, it allows us to adequately plan for the staffing needs, make sure we are not paying extra for field trips and activities, and decrease administration time with paperwork. All of this helps us keep our weekly and daily rates as low as possible while providing a fun filled summer.

Rates Based on Days Attending	
Number of Days	Kids Club Rate
1 - 26 Days	\$57 / Day
27 - 35 Days	\$52 / Day
36 - 44 Days	\$47 / Day
45 or More Days	\$42 / Day

What if I need to make adjustments to the schedule?

- *Adding Additional Days:*
Adding days to your schedule will require a minimum two day notice and is only allowed if space is available. Families will pay their contracted rate based on days attending.
- *Cancelling Contracted Days:*
Families will be responsible for the days that they signed up for on their Kids Club 2021 Summer Schedule Contract. Unfortunately at this time, families will not be able to be credited for days they do not attend.



Summer Kids Club Guide

Dates of Summer Program

Summer program runs from Wednesday, June 9th to Friday, August 27th. Please note that Kids Club will be closed Monday, July 5th. Also please note that in August when STMCS has their two nights of open house, due to spacing needs these evenings, Kids Club will be closing early. Dates and times we will be closing are to be determined.

Hours of Summer Program

Kids Club program is open from 7:15am - 5:30pm. Please refer to the Kids Club Handbook for additional information.

Mark Your Calendars

- May 25th - Summer Paperwork Due
- June 9th - First day of Summer Program!
- July 5th - Kids Club Closed
- August 27th - Last Day of Summer Program
- TBD: Donuts with Grownups: Join your child(ren) from 7:30 - 8:30 for a sweet treat. An email will be sent out in order for families to RSVP for this event.

What to Bring Everyday

Please send your child(ren) with a water bottle with the child's name on it, age/level appropriate books, and a bag of some sort to keep activities/papers in. A change of clothes is also great for Kindergarten and First Graders. Please keep personal toys at home unless noted on Summer Activity Calendar.

Summer Payment Scheduling/Rates

Payment is pulled on the Friday before the week of service. Payment will be based on what was submitted on the Kids Club 2021 Summer Schedule Contract. Summer Schedule Contracts are due May 25th. If received after May 25th, families may be charged a \$15.00 late fee that will be applied on June 11th. Also, we cannot guarantee after May 25th that space will be available on the days being requested.



Summer Kids Club Guide

Program Location and Details

Kids Club summer program will be located at 14 Main St. (School Building). If you drop off between 7:15 – 9:00 or pick up between 3:00 – 5:30 staff and students will typically be located in the building. Our program hours are from 9:00 – 3:00 so many times the group will be out and about during this time. If dropping off or picking up between the hours of 9-3 you may need to find the group at a different location. We will have a board located by Door D that will let families know the location of the group. There will also be a cell phone with this group. The number is (763) 244-4620. Feel free to put this in your phones.

Typical Daily Schedule

*Subject to change

Typical Daily Schedule: 7:15 - 8:30 Open Play 8:30 - 9:00 Snack 9:00 – 3:00 Filled with group time, activities, outside time, lunch, adventures, etc. 2:45 - 3:15 Afternoon Snack 3:15 - 4:15 - 5:30 Free Choice/Outside	Typical Field Trip Schedule: 7:15-8:15 Open Play 8:15-8:45 Field Trip Overview/Bathrooms 8:45-9:00 Pack Up/Board Bus 9:00-3:00 Attend Field Trip 3:00-3:30 Afternoon Snack 3:30 - 5:30 Free Choice/Outside
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Kids Club T-Shirt

All students in the Kids Club summer program are required to have at least one Kids Club summer t-shirt that must be worn on field trips. T-shirt orders were found on the registration form. If you need to order any additional t-shirts, they are \$10.00 each. T-shirt(s) may be picked up on the first day your child(ren) attends summer program. T-shirt designs are the same as previous years.

Summer Activity Calendar

In the packet you will find the Summer 2021 Activity Calendar. We will do our best to have/attend all activities, but please note that field trips, events, and times are subject to change.

Peek at the Month

Peek at the Month will be available this summer in the rooms or online at stmccatholicschool.org, under the Kids Club tab. Each Peek at the Month includes field trip and activity details, what your child(ren) needs to wear that day, and times of the activities. Please make sure to review them carefully.



Summer Kids Club Guide

Emergency Form

All new and current families are asked to complete new emergency forms this summer. Any family attending the 2021-2022 school year will not need to complete a new Kids Club Family or Child Emergency Forms in August. Please let us know if there are any changes.

Access Cards

All Kids Club families will be receiving two access cards for the summer program. Families will be able to pick up their access cards the first day they attend the summer program. These cards are used for pick up and drop off at Door D at St. Michael Catholic School.

Lunch Program

Premier Kitchen has been providing lunches in the area since 1992. Their menus are created on a monthly basis and in alignment with the National School Lunch Program while working with the Minnesota Department of Education. Through this program we will provide a variety of both hot and cold lunches.

Lunch menus will be posted under the Kids Club tab as soon as they become available.

Camp Invention 2021

If your child is signed up for Camp Invention at StMCS the week of June 14th and will need care before and/or after please mark above so that you are charged correctly. The rate is \$78.00 for the week (no part time option available). Students can be dropped off as early as 7:15 am. We will drop them off at camp at 8:00 am and will pick them up at 2:30 pm. Students need to be picked up by 5:30 pm from Kids Club.

Vacation Bible School 2021

Children at Kids Club have the opportunity to participate in Vacation Bible School during the week of June 28th. This summer, families that would like their child(ren) to participate must register for VBS using the link below:

<https://www.stmcatholicchurch.org/vacation-bible-school>

During this week, any child who is registered to attend two or more Kids Club days will receive a credit on their ACH pull of \$25/child towards their account that week.

Any child who is not registered for VBS will remain on site with a Kids Club staff member.



COVID-19 Updates

Summer Kids Club will run in alignment with Minnesota Department of Health regulations and Kids Club Staff will be in communication with families as updates occur. As of this letter, Summer Kids Club will be following the recommendations of MDH and the COVID-19 Prevention Guidance for Certified Child Care, Youth Programs, and Camps.

Masks

StMCS is anticipating the end of the statewide mask mandate. At this time EO 21-21 indicates that outdoor events do not require masks, thus staff and students will be maskless when participating in outdoor activities. Starting Monday, June 28th we will not be requiring masks to be worn by participants. If Governor Walz lifts the mask mandate prior to this time, Kids Club will immediately follow suit and not require masking for indoor activities. Each participant has the option to still wear a mask if they so choose once the mandate moves from required to recommended.

COVID-19 Tests

If anyone in your household is taking a COVID-19 test due to illness, participants are NOT allowed at Kids Club until results are received. If anyone in your household is taking a COVID-19 test due to exposure, participants are allowed at Kids Club.

Program Closure

If there is a confirmed positive COVID-19 case within our Kids Club program, Kids Club will need to close for up to 14 days. At this time, families will be credited 50% of their scheduled days during the time of closure.

For more information, please consult the Minnesota Department of Health using the links below:

- <https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>
- <https://www.health.state.mn.us/diseases/coronavirus/youthguide.pdf>

Please reach out with any additional questions to Kids Club Staff.

- Phone: 763-244-4620
- Email: kidsclub@stmccatholicsschool.org

