

St. Michael Catholic School Advisory Council (SAC)

Wednesday, June 13, 2018

Meeting Minutes

****UNAPPROVED****

I. Roll Call:

- A. **Present:** Allison Bakke, Brian Leonard, Kristin Paukert, Dave Schuetz, Chris Busch, Dave Schaupp, Liz Iddings, Jenny Haller and Lisa Zipp
- B. **Absent:** Betsy Fredrickson, Tina Goede
- C. **Home & School Member:** No Report
- D. **Prayer:** Chris Busch

II. Approval of Minutes

Minutes of the April 11, 2018 meeting were forwarded to the members for review. Fredrickson called for a motion to approve. Schuetz moved to approve the minutes. Bakke seconded the motion. Motion carried.

III. Approval of the Agenda

The agenda was forwarded to the members for review prior to the meeting. Schaupp invited any changes to the agenda. Bakke made a motion to approve the agenda. Busch seconded the motion. Motion carried.

IV. Principal's Report: Report attached to these minutes.

V. Home & School: No report.

VI. PR/Marketing: Videographer completed work. Presenting video for feedback next week. Salesforce: CSCOE program that allows enhanced alumni database and development opportunities.

VII. Policy Update: #201 Early Entrance to Kindergarten: Leonard made a motion to approve Policy #201. Busch seconded the motion. Motion carried. #203 Transfer Students: Bakke made a motion to approve Policy #203. Schuetz seconded the motion. Motion carried.

VIII. Walk on topics: Bids for Kids update: New chairs needed, Event will be March, 2019; AdHoc Committee for Fundraising with Home & School.

IX. SAC Goal 2017-18: Assist in development of new School Strategic Plan (SSP).
Accreditation Work: Website redesign: feedback on Google Doc.

Adjournment: Bakke moved to adjourn the meeting at 8:25 p.m. Leonard seconded the motion. Motion carried.

Next meeting date: Wednesday, August 8 at 7:15 p.m. at StMCS.

Submitted by Lisa Zipp, Recording Secretary

Principal's Report

for St. Michael Catholic School SAC

Respectfully submitted by Jennifer Haller, Principal
June 13, 2018

- I. Preschool Update
 - A. Enrollment: 60 registered students - Full with waiting lists
 - B. On-boarding "Faithful Beginnings" <https://faithful-beginnings.org/>

II. 2018-19 Enrollment

- A. School – 404 registered students compared to 403 at year end.

404/432 = total spots

Given 3 grades are slightly over-capacity, we are at 94% capacity.

Openings are in Grades 1, 3, 4, 5, 8.

K	48 (28 Current families, 20 New families)	<i>Full</i>
1	42 1 Gained; 2 Left (1-Family differences, 1-Moving)	6 Openings
2	49 3 Gained; 2 Left (1-Family differences, 1-Homeschool)	Over by 1
3	44 1 Gained; 1 Left (1-STMA)	4 Openings
4	38 No change	10 Openings
5	41 1 Gained; 6 Left (23-STMA, 1-Moving, 2-Homeschool will ret. in Gr. 6)	7 Openings
6	50 1 Gained; 1 Left (1-STMA)	Over by 2
7	50 1 Gained	Over by 2
8	42 No change	6 Openings

33 open seats

III. 2018-19 Staffing Needs

- A. PT Para-Professional due to resignation of Taylor Hildreth

- B. Teaching Staff:

Current job postings for Grade 4, Grade 7/8 Math, and PT Reading Specialist.

Moves happening that created the openings:

1. Christine (Schneider) Spevacek, Gr 5/6 Science is moving to IL and will be teaching STEAM at St. Mary in Lake Forest.
2. Eileen Nygard, Gr 2 will be moving to the 5/6 Science opening.
3. Elizabeth Mark, Gr 4, will be moving to Grade 2 opening.
4. Carol Dorland, Reading Specialist, is moving with her family to HI after 19 years here.
5. Rachel Peloquin, Gr 7/8 Math, has accepted a teaching position in Elk River Public Schools.

IV. CSCOE Trainings and Other Summer Staff Development

- A. Principal Mentoring – Jenny Haller wraps up a 2-yr commitment mentoring a new principal

- B. CSCOE Principal Task Force on Teacher Evaluation – Jenny Haller serving on this thru summer

- C. CSCOE Training on the role of our schools as it relates to students with special needs. Archdiocese of Phoenix is sending the presenter team. Jenny Haller, Mae Paluck, and more are attending this 2-day seminar.

- D. CSCOE Admissions Squad is offering trainings for front office staff – Tricia and Barb are both attending. Topics include "amazing tours" and more!

- E. ISTE – International Society for Technology in Education – CSCOE is sending 100 staff from the archdiocese to this international conference in June – Jenny Haller, Amy Huberty, Eileen Nygard, and Anna Tangen are all attending!

F. Archbishop Harry J Flynn Catechetical Institute, a 2-year program on the tenants of our faith, had among their most recent graduates: Rebecca Aschenbeck and Nicole Suchla.

Moving into their second year of learning here is Jenny Haller, Mike Bloberger, and Lisa Zipp.

G. The Catechetical Institute is offering a new 8-week course by Jeff Cavins this fall called "The School of Discipleship". We have one ML staff member currently contemplating enrollment.

H. The Summer Academy of Innovative Learning (SAIL) is a professional development opportunity for teachers and administrators to learn about innovations and best practices in teaching and learning. Held at Benilde-St. Margaret each summer, we will have a number of teachers attending.

I. Educational Perception Camp, a week-long workshop by Michael Grinder will be attended by Joanna Padden.

J. UST and The Murray Institute offers degree programs for Catholic educators. Heidi Gallus is entering year two of her administrative licensure program.

V. Catholic Identity

A. Last School Mass

Well attended and lovely! Followed Mass with our farewell to Fr. McCabe, Carol Dorland, and Christine Spevacek.

B. Last Day Prayer Service

Formal goodbyes to our departing students and teachers. School-wide treat of freezies after the service. This service included a formal goodbye to Mrs. Peloquin.

C. 8th Grade Graduation Mass & Ceremony

Beautiful sending on of the 8th grade class! Many compliments shared.

D. Alumni 2018 HS Graduates Honored

2017 seniors were invited to be honored at WWW on May 21. They walked the halls and were congratulated by our entire school community.

E. All staff retreat scheduled for August.

VI. Curriculum and Assessment

A. MAP Assessments – Results sent to parents with report cards

B. Review of new social studies curriculum began the first week school was out. Selection of new materials or pilot materials will be made for the 2018-19 school year.

VII. MNSAA Accreditation

A. Annual Report was not required due to our pending visit. An executive summary letter will be filed with the association this week.

B. Visit is officially scheduled for November 7-9, 2018. **Mark your calendars for Wednesday, November 7 at 7:00 am for a meet and greet with the team.** This is lieu of our evening meeting.

VIII. 2018-19 Calendar of Events

A. New Family Picnic – Date pending

B. Grade 5-8 Orientation/Open House – Wednesday, August 22

C. K-4 Open House – Thursday, August 23

IX. Miscellaneous

A. St. Michael Daze and Knights Opportunities - August 11-12

A. Parade, Business Expo, Sponsorship