

Wedding Registration Form
St Michael Catholic Church
11300 Frankfort Parkway NE
St. Michael, MN 55376
(763) 497-2745

Congratulations on your engagement! Please complete and return this completed form to the parish office at the above address if you would like to request your wedding at the St Michael Catholic Church. The bride/groom or their families **must** be registered members of the parish to receive the Sacrament of Marriage in our church. A minimum of 6 months is required for marriage preparation. Rehearsals are typically scheduled the night prior to the wedding ceremony.

Wedding date will not be guaranteed until celebrant has confirmed date and reservation fee is received. A letter confirming the details will be mailed to the bride within 10 business days.

Standard wedding ceremony times: Fridays: 4:00 or 5:00 pm Saturdays: Between 11:00 am and 2:00 pm

Fees: \$ 100.00 Reservation fee/Damage deposit. *(Non-refundable if cancelled)*
 \$ 300.00 Church rental fee is due 60 days prior to wedding date.
 \$ 500.00 Historic Church rental is due 60 days prior to wedding date.

Name of parish member:		
*After the wedding date, you must register as a couple to be listed as a member of the parish.		
Wedding Date Requested:	Time of Ceremony:	Rehearsal Date/Time:
Other Requests:		
Are you and your fiancée currently living together or planning to live together prior to your wedding date? YES / NO		

BRIDE

Full Name:		Email Address:	
Address:		City/State/Zip	
Home Phone:	Cell Phone:	Work:	
Religion:	Parish name and location:		
Have you received the Sacrament of Confirmation in the Catholic Church?			Yes / No
Previous Marriage:	If yes, has annulment been granted?	If not, is it in the process?	

GROOM

Full Name:		Email Address:	
Address:		City/State/Zip	
Home Phone:	Cell Phone:	Work:	
Religion:	Parish name and location:		
Have you received the Sacrament of Confirmation in the Catholic Church?			Yes / No
Previous Marriage:	If yes, has annulment been granted?	If not, is it in the process?	

We have read the Wedding Registration Guidelines contract and we agree to abide by its policies including completing all marriage preparation steps as presented.

We understand that our next step is to contact the celebrant assigned to schedule the first marriage preparation meeting, and this must be done within the next 30 days.

Signature of Prospective Bride _____
Date

Signature of Prospective Groom _____
Date

Office Use Only

Date Form Received	
Fees Received	
Date entered on Facility Calendar	
Celebrant Assigned	
Date registration form given to celebrant	

CELEBRANT

Okay to confirm wedding/rehearsal date YES / NO

Requested Wedding Date and Time: _____

Requested Rehearsal Date and Time: _____

Signature of Celebrant: _____ Today's date _____

Celebrant: Please sign, date and put on your calendar. Then return to original to Cindy Woitalla. Keep copy for your records. Confirmation letter will then be sent to engaged couple.

Date received back from celebrant	
Rehearsal Time entered on Facilitator Calendar	
Date entered on Word Spreadsheet	
Date confirmation letter sent and copy of registration form to bride	

Other comments: