

AGENDA

St. Andrew Parish Council Meeting
Thursday, February 9, 2017

Call to Order	David Hall
Opening Prayer	Fr. Joe Corel
Approval of Minutes	David Hall
Election of Officers	David Hall

Commission Reports

Administration

Committee Report

Bathrooms

Window Tinting

Worship/Education

Committee Report

Youth Ministry Team Events/Activities

Decorations/Interior of church

Social Concerns

Committee Report

Health Ministry

Old Business

New Business

Fr. Joe's Comments

Next Meeting	Wednesday, April 5, 2017
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Closing Prayer	Fr. Joe Corel
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**St. Andrew Parish Council Meeting 'Corrected' Minutes
Tuesday, December 6, 2016
6:30 pm**

PRESENT: Father Joe Corel, Pastor; Council Members: Duane Evers, Margie Hagenhoff, David Hall, Bert Heil, Tim Hronick, Keith Kempker, Vicki Pabst, Connie Schepers, Roberta Schulte, Mary Ann Stegeman, Philip Verslues and Eric Volmer

EXCUSED: Jake Jacquin, Larry Winkelman

GUESTS: Nancy Crocker, Earl Pabst

CALL TO ORDER: Meeting was called to order by David Hall, Parish Council President.

OPENING PRAYER: Fr. Corel offered the opening prayer.

APPROVAL OF MINUTES: PC Members reviewed the minutes of the October 13, 2016 PC Meeting. President Hall called for a motion for approval of these minutes. Motion made by Tim Hronick, seconded by Eric Volmer. Motion was unanimously approved. Fr. Corel accepted.

The group welcomed Nancy Crocker and Earl Pabst, two newly elected members of the Parish Council and thanked the four (4) members whose term expires at the end of 2016: Margie Hagenhoff, Tim Hronick, Vicki Pabst and Connie Schepers.

COMMISSION REPORTS:

Worship and Education:

- **Christmas Decorations:** Fr. Corel reported that Christmas decorating will be completed on Sunday, December 18th, following the 9:30 am mass.

Social Concerns: No meeting. Discussion occurred on needing 3 volunteers to deliver Christmas gifts to schools on December 15th. David Hall and Keith Kempker volunteered to help. Vicki Pabst will follow-up with Marcia Kennison on this item.

Discussion followed on Thanksgiving food baskets; it was noted that any extra items were given to the Food Bank.

Administration: The Administration Commission met on November 29, 2016. Connie provided a report on:

- Veit Hall bathroom renovations – Brad Copeland will need to review plans before proceeding. Will also inspect for asbestos.
- Mural covering – Autenrieb representatives are not in favor of covering the mural.
- Window tinting in Church – Still in process of obtaining estimates.
- Lighting – Still in process of contacting contractor recommended by Brad Copeland.

- Cemetery – Have received enough donations for the altar, and Mary and Child statues. There was discussion on installing security cameras to protect from vandalism.
- Budget
- The group discussed possible solutions to prevent people from driving on the grass.

OLD BUSINESS:

Fall Festival Final Profit:

Bert Heil distributed the final report from this year’s Fall Festival fundraiser:

Total Revenue	\$32,904.21
Total Expenses	\$ 6,940.47
Total Profit	\$25,963.74

The profit does include \$2,000 in start-up costs which will be kept in the fall festival’s account for 2017. A check was written to St. Andrew Parish in amount of \$23,963.74.

Bert asked that the detail information on the first page be included in an upcoming bulletin.

David announced they are looking to fill the 3rd Fall Festival co-chair position.

NEW BUSINESS:

Diocesan Pastoral Council

Earl distributed a list of questions on Youth Ministry that was received from the Diocesan Pastoral Council. He and Fr. Joe developed answers/statements to these questions. The Parish Council reviewed the answers/statements and made only minor revisions.

MEETING ADJOURNED: at 7:20 pm.

NEXT MEETING: Thursday, February 9, 2017, 6:30 pm

Respectfully Submitted by:

Mary Ann Stegeman
Parish Council Secretary

Administration Commission Meeting
January 24, 2017

Present were: Drew Grimm (guest), Margie Hagenhoff (guest), Dennis Hagenhoff (guest), Fr. Joe, Deanna Haslag, Larry Hartman, Bert Heil, Jake Jacquin, Larry Winkelman, Tom Gredell, Connie Schepers, Keith Kempker and Steve McMichael.

Bathroom Renovation

Tom Gredell explained the bids that have been collected for the renovation of the Men's and Women's bathrooms in the church hall. Father thanked the committee for the excellent work they have done in compiling the estimates. The estimate for the upgrade of the fixtures was \$10,000.00. (At this time, it is unknown if this includes the stalls and the installation of them.) The remaining estimates were as follows: The building of the interior walls - \$2,500.00; Replacement of the wall covering - \$8,300.00; Renovation of the floors - \$2,800.00; installation of the acoustic ceiling - \$2,000.00; Misc. furnishings and decorations - \$2,000.00. There is a possibility of a water softener if it is decided it is needed. No bid was obtained for this item.

Keith Kempker spoke of a product that is used to cover walls. It consists of panels that are called glass steel or fiberglass. They are usually found in restaurants, etc. Larry Hartman asked which would be more durable, the epoxy that is used to cover walls and floors or the panels? Tom Gredell believes both would be durable. Margie stated the epoxy has a one-year warranty. Dennis added that if epoxy is not used on the walls, the floor covering should extend up onto the wall for mopping.

There was also some discussion about the screens that are used during fish fries, etc. in front of the bathrooms and it was decided those are mostly used so people can get to the bathrooms when there is a food line. Considering the placement of the doors, a screen should not be needed. There was also discussion about removing the second door in the women's bathroom.

Keith stated he thought it would be helpful to have an exact drawing of the bathrooms due to the fact that the drawing we had was specified at minimum code dimensions, not actual dimensions. Tom gave him the correction dimensions and stated that probably the sizes of the stalls would remain the same. There are heaters in the bathrooms but no one knows if they work. There was some discussion regarding having an HVAC person see about running duct work for heat in both rooms.

Concerning financing the project, there was \$29,000.00 that was earmarked in 2016 for repairs that was not spent.

It is undecided at this time as to whether to leave the cinder block walls or tear them out and replace them with dry wall.

A request was made for a breakdown in cost of the items listed for the upgrade of the fixtures. There was also discussion as to whether to hire a contractor to oversee the project. All agreed it was a good idea.

Tom Gredell will present the project to the Parish Council on February 9, 2017.

Window Tinting in the Church

Steve McMichael presented estimates for the removal and replacement of the frosted window covering and the new tinting. The bid was from Brady's. The cost to remove and replace the frosted film on the left side of the church is estimated at \$2,968.00. The cost to install the tinting film on both the left and right windows is estimated at \$5,178.00. Rental of the lift would be \$750.00. The total bid was \$8,896.00. Keith asked that Steve find out what the UV protection is on the frosting. It will be recommended to the Parish Council that this project go forward.

Lighting

Steve McMichael has a meeting on February 1 to get a recommendation on the lights.

Cemetery

Fr. Joe submitted a financial report of the donations received for the cemetery enhancement project. The Altar is finished and Mary and Jesus will soon be ready. Next will be the statues of St. Paul and St. Andrew.

The meeting adjourned with a prayer.