

St. Andrew Parish Council Meeting Minutes Monday, April 11, 2016

PRESENT: Father Joe Corel, Pastor; Deanna Haslag, Parish Secretary; Council Members: Duane Evers, Margie Hagenhoff, David Hall, Bert Heil, Jake Jacquin, Keith Kempker, Vicki Pabst, Connie Schepers, Roberta Schulte, Mary Ann Stegeman, Phil Verslues and Larry Winkelman

EXCUSED: Tim Hronick and Eric Volmer

CALL TO ORDER: Meeting was called to order by David Hall, Parish Council President.

OPENING PRAYER: Fr. Corel offered the opening prayer.

APPROVAL OF MINUTES: One correction was noted: Duane Evers will be listed as Present at the February 4, 2016 Meeting. President Hall called for a motion for approval of the February 4, 2016 Parish Council Minutes as corrected. Motion made by Bert Heil, seconded by Phil Verslues. Motion was unanimously approved. Fr. Corel accepted.

COMMISSION REPORTS:

Worship and Education: Fr. Corel distributed a report from the March 16, 2016 Worship & Education Commission Meeting. Additional discussion occurred regarding education of young children, and fellowship/support for young families.

Social Concerns: No Report.

Administration: No Report.

OLD BUSINESS:

Parish Directory: Fr. Corel reported that we are waiting for the final proof of the directory.

Church Repair Updates: Fr. Corel reported the tuck-pointing should be finished in 2 weeks and gutters have been installed. Regarding the ramp in back, discussion is occurring regarding moving it further away from the building and widening it. Father did not have an update on drainage and re-sloping of the landscaping.

Mural: Drywall to be repaired and murals to be installed beginning the week of May 2nd.

NEW BUSINESS:

Parish Visit/Audit: Deanna Haslag distributed copies of a letter from Diocese CFO Joseph Braddock regarding a review of parish operations for fiscal year ending June 30, 2015. These parish visits by the Diocese independent accountants consist of a one-day review of the parish report, accounting and other records, insurance coverage, computerization, parish council minutes, finance committee minutes and budget practices. In addition, the accountants will look at compliance with diocesan policies and procedures, interview the pastor and parish office personnel, review internal accounting controls, check compliance with payroll taxes and reporting and prepare a report of findings and recommendations. Deanna reviewed with the Parish Council the list provide by the Diocese of recommended internal controls for parishes, and specifically, discussed the area of Disbursements Control. The visit/audit will be scheduled within the first 2 weeks of May. Deanna will share the visit/audit recommendations at the next Parish Council Meeting.

Fall Festival Update: David Hall reported the first Fall Festival Planning Meeting was held last month. Next meeting is scheduled for Thursday, April 14.

Father Joe's Comments: Father reminded parish council members that development of a safety plan for the campus is still on his to-do list. He added that the Cemetery sub-committee has approached him about purchasing statues, benches and other beautification ideas for the cemetery and will want to present their proposal at the August, 2016 PC meeting.

CLOSING PRAYER: Father Corel offered the closing prayer.

MEETING ADJOURNED: at 7:05 pm

NEXT MEETING: Tuesday, June 7th, 7:00 pm.

Respectfully Submitted by:

Mary Ann Stegeman
Parish Council Secretary