

**St. Andrew Parish Council Meeting Minutes**  
**Wednesday, August 3, 2016**  
**6:30 pm**

**PRESENT:** Father Joe Corel, Pastor; Deanna Haslag, Parish Secretary; Council Members: Duane Evers, Margie Hagenhoff, David Hall, Bert Heil, Tim Hronick, Jake Jacquin, Keith Kempker, Vicki Pabst, Roberta Schulte, Mary Ann Stegeman and Philip Verslues

**EXCUSED:** Connie Schepers, Eric Volmer and Larry Winkelman

**GUESTS:** Vicki Clark, Gary Heimericks, Ken Schulte

**CALL TO ORDER:** Meeting was called to order by David Hall, Parish Council President.

**OPENING PRAYER:** Fr. Corel offered the opening prayer.

**APPROVAL OF MINUTES:** PC Members reviewed the minutes of the June 7, 2016 PC Meeting. President Hall called for a motion for approval of these minutes. Motion made by Margie Hagenhoff, seconded by Keith Kempker. Motion was unanimously approved. Fr. Corel accepted.

**COMMISSION REPORTS:**

**Worship and Education:**

- **Holy Doors:** Fr. Corel reported that the visit to Laurie, MO on August 5<sup>th</sup> completes the Holy Doors tours.
- **Youth Ministry:** He also reported he will be trying to have weekly meetings beginning in September:
  - 1<sup>st</sup> Sunday of month after Mass until 1:00 pm – DVD program with meal to follow.
  - 2<sup>nd</sup> Sunday of month, XLT Adoration from 7-8 pm (which includes an inspirational talk before the Blessed Sacrament is exposed).
  - 3<sup>rd</sup> Tuesday of the month, Youth to help at the Holts Summit Soup Kitchen (Stumbaugh's are leading this effort), then the group to return to church for bonfire and s'mores.
  - Also discussing working on float for Holts Summit Christmas Parade.
  - Six signed up for 8/13 – 8/15 mission trip to Springfield, MO.
- Summer Camp was another success.
- August 5<sup>th</sup> BBQ for young families – 76 registered so far.

**Social Concerns:** Report from the July 6, 2016 Social Concerns Commission meeting was distributed. Current budget balance = \$2,416.03. The Commission discussed issues and areas of need to best utilize current funds. Other items reported:

- Soup Kitchen is seeking more volunteer involvement.
- New plaque box to display the name of diseased members of the parish as the current plaque box is full.
- Donations for school supplies will be accepted.

- Donation was made to Fr. Dandi to help defray monthly rental expense for a mission clinic.
- Welcome packet will include list of parish activities which will be updated annually.
- Funeral expense donation on granddaughter of deceased parish member will be made after more information is gathered on the account balance.
- Silent auction basket for Samaritan Center annual fundraiser: a decision was made to opt out this year.
- Hospice Compassus is seeking volunteers. Information will be forwarded to the Health Ministry Committee.

**Health Ministry Committee:** The Committee has met on two occasions to address areas of concern. Some of the topics addressed were the role of the Steering Committee, how to improve communication, who to contact, transportation issues, protocol for plan of action and ways to communicate information to parishioners.

**Administration:** A status report was provided on the following items:

- Underground pipes – Route determined and scoped – this needed to occur before the sidewalk and ramp were completed.
- Tuck-pointing and sealing – has been completed
- Slope in back of church measured – has been completed; there has been no further incidents of rain leaking in, except for area in the gathering space – which will be looked into.
- Ramp and sidewalk update – to be completed by Fall Festival.
- Removal of lights in front – completed.
- Safety audit update:
  - Put safety guidelines in place
  - Lockable bank bags (in place)
  - Revised Usher/Greeter guidelines; training held 2 weeks ago.
  - Working on developing list of emergency response parishioners (EMT's, nurses, doctors, law enforcement, etc.)
  - Process of developing list of contacts for alarm – need to have 2 non-dedicated phone lines then to secretary's desk and to Father;
  - Knocks Box – (with key to enter bldg. - for the fire department's use in case of an emergency) is ordered – delivery expected within 10 days. HSFD will do walk thru with Bert.
  - Fire Extinguishers – all inspected and replaced.
  - Sidewalks lights – complete.
- Other:
  - Not all emergency lights are working properly.
  - Microwave in Kitchen – added power strip with breaker on it.
  - Removed duct tape on electrical panel in Veit Hall.
  - Exit on northwest corner – cannot exit thru combustibles – so the outside gate to be open during fish fry.

Philip Verslues asked if the safety audit and extra safety precautions and repairs will help in reducing our insurance premium.

David Hall reminded everyone that all of us have the responsibility to ensure the safety for our parishioners and guests. A second Usher/Greeter training session will be scheduled. A suggestion was brought forth to let all parishioners know what is going on.

- Parish Audit – Deanna reported the audit has been completed and we are now waiting for their recommendations.
- A proposal to renovate the bathrooms in Veit Hall will be tabled until the next meeting.

## **OLD BUSINESS:**

### **Cemetery Beautification Proposal:**

Vicki Clark, Gary Heimericks and Ken Schulte, distributed copies of the Cemetery Beautification proposal to the Parish Council, as prepared by the Cemetery Altar and Statuary Work Group, and approved by the St. Andrew Cemetery Board.

The guiding principles for this project:

- *Recommendations would be spiritually inspiring, made of material which will last with minimal maintenance, would minimize the burial spaces needed to accommodate the proposals and would be restricted to the current sections of the cemetery being used for burials.*

The project should not result in an increase in cost to purchase burial plots. The project should be funded 100% through donations. The statuary will be ordered when 100% of the needed funds have been raised.

Individuals will not be allowed to donate funds for a specific item and have their name as the donor or in memory of a specific person placed on the item.

The statuary are proposed to be installed in the following order:

- Alter
- Mother Mary and Child (in children's section)
- St. Andrew and St. Peter (at entrance of cemetery)
- Angels (4 angels, two 4-ft and two 2-ft) with pedestals
- Benches

Sketches of the proposed altar and statuary and their proposed locations were reviewed and discussed.

Three materials were considered: resin, concrete and granite. The material recommended is granite as it is more maintenance free than concrete or resin. The color of granite being recommended is grey. All items in the proposal will be of consistent material and show consistency in design.

Total cost of cemetery beautification proposal is \$45,883.35, which includes installation.

The team would like to roll out the fundraising beginning in October. Plan is to have entire cost on hand before placing the order.

A motion was made by Tim Hronick to approve the Cemetery Board's beautification project as presented. The Cemetery Board will put together a roll-out plan and implement. Bert Heil and Philip Verslues seconded the motion. Motion was unanimously approved. Father Corel accepted.

**NEW BUSINESS:**

Copies of the **End of Fiscal Year report** were distributed (for period 7/1/15 to 6/30/16):

	Actual	Budgeted	Difference
Income	\$513,940.87	\$469,199.00	\$44,741.87
Expenses	\$455,151.00	\$448,639.04	\$ 6,511.96

**Candidates for Parish Council Election:** David Hall will schedule a meeting to develop a slate of potential nominees and bring for discussion at the October meeting. Committee to be comprised of David Hall (Chair), Margie Hagenhoff, Tim Hronick, Vicki Pabst, Connie Schepers and Eric Volmer.

**MEETING ADJOURNED:** at 9:00 pm

**NEXT MEETING:** Thursday, October 13, at 6:30 pm

Respectfully Submitted by:

Mary Ann Stegeman  
Parish Council Secretary