

St. Andrew Parish Council Meeting Minutes **Tuesday, June 7, 2016**

PRESENT: Father Joe Corel, Pastor; Deanna Haslag, Parish Secretary; Council Members: Duane Evers, Margie Hagenhoff, David Hall, Bert Heil, Jake Jacquin, Vicki Pabst, Connie Schepers, Roberta Schulte, Mary Ann Stegeman, Phil Verslues and Eric Volmer

EXCUSED: Tim Hronick, Keith Kempker and Larry Winkelman

CALL TO ORDER: Meeting was called to order by David Hall, Parish Council President.

OPENING PRAYER: Fr. Corel offered the opening prayer.

APPROVAL OF MINUTES: PC Members reviewed the minutes of the April 11th PC Meeting. President Hall called for a motion for approval of these minutes. Motion made by Eric Volmer, seconded by Margie Hagenhoff. Motion was unanimously approved. Fr. Corel accepted.

COMMISSION REPORTS:

Worship and Education: Fr. Corel reported that the Laurie, MO visit will be rescheduled.

- **Youth Ministry:** He also reported he has had two meetings regarding youth ministry – 1 with adults and 1 with young people. Several young people attended the 1st meeting (all high school age except for 1 college student. This group will be temporarily named Youth Council, with goal to have a representative from this group on the Parish Council. About 5 people attended the adult meeting. The group discussed how to reach out to our youth to continue the ministry (and to keep them in the parish after Confirmation), how often to meet or have planned activities. One suggestion was to have more youth participate in liturgical roles in Masses, esp. when teen choir is scheduled to perform. (Fr. noted that you must be confirmed to be a Eucharistic Minister; there is no age requirement for lectors and ushers). Meetings for youth would include a fun event, short talk and food/refreshments.
- **Summer Camp:** There was a good turnout at the K of C Breakfast on June 5th. Proceeds from the breakfast will benefit the Youth Summer Camp. Tyler & Michelle Schwartze have volunteered to co-lead this year's summer camp with Chris & Mary Scott. Camp is scheduled for July 15-16-17.
- **Confirmation:** We had 22 candidates for Confirmation on Pentecost Sunday.

- **Christ Renews His Parish (CHRP) Weekends:** Father announced the CHRP weekends are Nov. 19-20, 2016 for women at Immaculate Conception Parish, and Jan. 28-29, 2017 for men here at St. Andrew.

Social Concerns: Report from the April 13th meeting was distributed. Phil Verslues will pass on information on the Buddy Pack Program to Marcia Kennison.

- **Health Care Ministry Report:** A report from the Health Ministry Steering Committee Meeting of May 31st was distributed. The Diocese has a faith-based health ministry network of registered nurses who participate in the parish nurse programs. This group from St. Andrew's will guide the development of the Health Ministry for our parish. The Vision and Mission of this ministry was shared.
 - Vision: Sharing in Christ's ministry of healing, all people shall have access to a holistic lifestyle.
 - Mission: Guided by the spirituality of the Gospel, the faith-based Health Ministry Network provides support, networking and educational opportunities for health ministers in faith communities.
- The purpose of the Steering Committee is to coordinate services currently provided by the parish that fall under the realm of health ministry, determine where there are gaps, develop plans for addressing these gaps where possible, and improve communication between and among the health ministry groups and the pastor.
- The plan of St. Andrew's Health Ministry Program is to convene a meeting of those who currently minister to the health of the parishioners, develop a framework for their current work, assess their current work, identify the needs of the parish and develop a plan to meet those needs. This group will be meeting monthly.

Administration: A report from the May 2nd Administration Commission Meeting was distributed.

- Driveway and sidewalk; Rather than repair the existing ramp, the ramp will be moved to the middle edge of the back parking lot and a sidewalk will be built where the old ramp was located, making it safer for people walking to and from their cars. This is planned to be completed by the Fall Festival.
- Water leakage and drainage: Fr. reported there were no leaks or drainage problems noted during the recent heavy rains.

- Removing lights in sidewalk: Bert Heil reported that electricity to 3 of the 4 lights has been disconnected; still looking for junction box for the 4th light, then will fill with concrete.
- Bathrooms in Veit Hall: Brad Copeland will provide a proposal for remodeled ADA-certified restrooms.
- Safety Audit: St. Andrew's Safety Committee members are: Bert Heil, David Hall, David Ruetz, Father Joe and Hank Stratman. Bert and David Ruetz conducted a safety audit on May 10 and their findings are as follows:
 - Fire Extinguisher did not pass inspection
 - Microwave was connected to extension cord
 - Need sign with 'Capacity Limit' for Veit Hall
 - Doors to Gathering Space from meeting rooms and downstairs need to remain unlocked.
 - Exit signs
 - Light Panel in Veit hall – some of the switches were covered with duct tape

Bert reported that a plan is in place to rectify all of these items by June 26th.

- Usher & Greeter Training: David Hall reported that a Threat Detection and Training Program has been designed specifically for churches to provide security during Mass and help with any medical emergencies that may arise. Usher and Greeter training will be provided. It was noted that some people who are currently signed up as an usher or greeter may not feel comfortable performing these additional duties.

OLD BUSINESS:

Parish Directory: Fr. Corel reported the Directory is now complete.

Fall Festival: David Hall reported a letter regarding the Fall Festival will be inserted in this weekend's bulletin. As in the past, white donation envelopes will be placed in the pews. David is Chair of this year's Fall Festival; Co-Chairs are Bert Heil and Wendy Winkelman. Discussion followed on re-certification by the County Health Department. David will ask the kitchen committee to look into having the health dept. come to St. Andrew's and present this training as in the past.

Mural: The mural in the gathering area will be covered with some type of clear protective film.

Cemetery Beautification Project: The project proposal will be presented to the Cemetery Committee before bringing to the Parish Council.

Parish Visit/Audit: Scheduled for June 22nd.

Events:

June 25 – Church Cleaning Day
December 31 - New Year's Eve Dance

CLOSING PRAYER: Father Corel offered the closing prayer.

MEETING ADJOURNED: at 8:55 pm

NEXT MEETING: Wednesday, August 3, 6:30 pm.

Respectfully Submitted by:

Mary Ann Stegeman
Parish Council Secretary