

## PASTORAL COUNCIL MEETING MINUTES

September 24, 2019

**Attendees:** Debra Hintz, Rick Korpela, Bill Protz, Anisha D'Silva, Judy Dollhausen, Barbara Holt, Nicole Hartley, Nick Kwaw, Sue Niemi, Patrick O'Neil, Sue Wassenberg

**Excused:** Pat Lehman

**Opening Prayer:** Rick Korpela

**Presentation on Northwest Catholic and Seton Schools:** Michelle Paris, Principal and Seton Staff Members.

Mission Statement: *We serve a diverse urban community through strong academics and service rooted in the Catholic tradition. We form productive citizens who live the message of Jesus Christ. A student version of that is We are respectful, responsible and ready to shine. Any student can recite this if asked. This is at the heart of what the 171 students do daily.*

State Report Card two years in a row had an "Exceeds Expectations" of 79.6 with 20% of students as "advanced" or "proficient" in reading, 16% in math. The various curricular strategies for improving standing were presented.

Student services and several intervention programs were listed and described, from Boys and Girls Club to dental and vision health care as well as trauma care training. While 90% of students are not Catholic, Christian traditions are emphasized and the school values are lived out daily.

Services in which students have been involved were presented along with community-building activities throughout the school year. Engagement of employees in extra-curricular and evening/family events were described.

An update on Seton Catholic schools overall was presented based on past history of the operations in the 10 schools in the Milwaukee area. Details were given for scores when compared with other school operations across the city and the state as well as within the Seton system.

Some financial activity was listed for an overall view, indicating projections and allocation of costs for future growth. Managing costs at the network level was discussed. On another financial topic, auditor recommendations included required actions for Choice compliance along with revisiting internal policies regarding allocation of shared costs and charges for shared expenses.

Methods for increasing enrollment and financial support were covered.

### **Approval of August 27, 2019 Minutes**

Nick moved to approve and Judy seconded the motion with the request changes to refrain from identifying who said what based on Robert's Rules of Order as well as the details of discussion. It was requested that the discussion of the labyrinth be limited, be generalized, including removal of names.

### **Comments from Parishioners Who Are Present**

No parishioners were attending.

## **Discuss Tri-Parish Cluster Three-Page Spreadsheet**

This spreadsheet dated 07/02/2019 handed out at our last meeting was skipped because of time.

## **Planning for the Future Update**

The Archdiocese is sending out a questionnaire in Lent 2020 to gain snapshots of parishes.

## **Parishioner Response (one page) Summary**

This was skipped because of time. We will look at this again, but, in the meanwhile, Debbie will write about it in her column. Action items will be determined.

## **Arch/Milwaukee Activity Relative to Aug. 2020 Staffing at St. Catherine**

Debbie sent her letter to Archbishop ListECKi informing him of her desire to retire on August 16, 2020. Once she receives a response, she will let parishioners know.

## **What Can I Do? Pamphlet**

Volunteer writers to present topics from pamphlet in bulletin? This was skipped because of time.

**Council Standing Committee Reports** — *NOTE: these will be provided in the future as an attachment prior to the next meeting*

### Human Concerns

- guest speaker from Convergence Resource Center (the Center will be a recipient of the Advent almsgiving) spoke about human trafficking
- Advent adopt-a-family will be a grandmother who is raising five young grandchildren
- the next meeting is Tuesday, November 12, 2019 at 6:30 p.m.

### Prayer and Worship

1. Discussed summer liturgies..
2. Doesn't seem to be a uniform procedure for altar servers. Suggestion was made to revise the acolyte/server procedures for a regular Sunday Mass designed for only one server. This procedure would be distributed to the servers along with their schedule requesting they follow the instructions suggested in the document.
3. A request was made to provide all lectors with training instructions which are given to all new lectors. Andy will include a current copy of this in the distribution of the 2019/2020 lector workbooks.
4. A parishioner requested the Communion song not begin until the Eucharistic Ministers are in place to allow more time for private prayer. According to the GIRM, the music is to begin immediately after the invitation to Communion, i.e., Lord, I am not worthy. The music will continue to begin after the invitation is spoken.
5. The best approach to get more parishioners to be involved in liturgical ministries is by personal invitation. Also have Lorrie talk to kids about being servers once they receive their First Communion.
6. Andy will check out the speakers in the rear of church as some parishioners seated in the back are having difficulty hearing the lectors.

### Stewardship

The next meeting is September 30th.

### Tri-Parish Christian Formation

The next meeting is unknown.

## Finance Council Report

Highlights from the most recent Finance Council meeting, held September 19th:

- Our financial advisor from Wells Fargo will attend our next meeting. Questions will be presented to him ahead of the meeting.
- Parishioner contributions were up in July but down in August and seem to be down this month as well.
- Longer term capital improvement projects include replacing the school boiler, the remaining sections of the school roof and repaving the parking lot. The Archdiocese has confirmed that it will be initiating a capital campaign at some point in the near future, with 60 percent of the proceeds coming back to the parish. Perhaps funds from this campaign can be earmarked for these projects.
- The City School has added one room to their lease (at an additional cost) which will be shared with Christian Formation. Their rent will be based on the “third Friday of September” count. Rent will be more than what was budgeted on our end.
- The columbarium foundation has not yet been poured. We have scheduled a blessing for October 20th. Artist is promising to return to repair cross and install trumpets.
- Hot water heater has been replaced in school at the cost of \$9,800.

The next meeting is October 24 at 6:00 p.m.

**Other Reports:** Skipped because of time.

Communications and Marketing

Deanery

Arch/Milwaukee Church Security and Crisis Planning Guidelines

## Parish Director's Report

- \* Columbarium foundation is still not poured.
- \* Faith in Our Future has two projects and funds remaining with Council agreeing to set aside \$10,000 for marketing and \$5,000 for the community garden, pending a proxy from the Archdiocese. We will discuss the use of remaining funds at a meeting this council year.
- \* Andy Kukec has offered his resignation and will be leaving Oct. 31st, 2019.

## Next Things

For our 10/22/19 meeting, read Parish Councils Manual pp. 46-48.

01/28/2020 Pastoral Council Meeting date change - This was skipped because of time.

## What are you hearing?

This was skipped because of time.

**Next Meeting** October 22, 2019 at 6:30 p.m. in the Granville Room.

## Closing Prayer

Submitted by Barbara Holt