



Marriage Preparation Information

Immaculate Heart Catholic Church
PO Box 155
Crosslake, MN 56442
Phone: 218-692-3731

Marriage Preparation Guidelines

MEMBERSHIP

It is not required that a couple be registered to the parish to get married at Immaculate Heart Church. However, for those who currently reside outside the Crosslake area, marriage preparation should take place at the parish where they currently live. The couple must provide confirmation of plans for marriage preparation to Immaculate Heart Church before a wedding date can be reserved.

TIME OF YOUR WEDDING

The wedding liturgy, with or without Mass, must be scheduled no later than 1:00, with Saturday as the preferred day. It is preferable not to schedule weddings during Lent because of its penitential nature. Weddings are not celebrated during Holy Week, Sundays, or Holy Days of Obligation.

PREPARATION PROCEDURES

- Preparation for the Sacrament of Marriage should begin months prior to the planned date of the wedding. The couple must meet with a priest or deacon before a wedding Mass or ceremony can be scheduled. The priest providing the preparation classes will schedule several meetings with the couple.
- Each engaged couple will participate in a pre-marriage course or retreat. You will receive information from the priest or deacon about possible retreat dates.
- Couples outside of Crosslake are normally prepared by the pastor of the parish where they currently reside.
- The celebrant will help you with an outline of either the Wedding Mass or the Wedding Ceremony.

DOCUMENTS NEEDED

- **Baptismal Certificate**
 - For Catholics: a baptismal certificate issued in the last six months. Those baptized at the Immaculate Heart Church can simply ask the parish business manager to verify their baptism. Baptismal certificates can be obtained by contacting the church of Baptism.
 - Non-Catholics: a baptismal certificate. It need not be recent.
- **Marriage License - from the State of Minnesota.**
 - A marriage license can be obtained from any county in Minnesota. You can obtain a notarized form from us (or from your pastor) to receive a significant discount once you have submitted to the Church a certificate of completion for pre-marital education class attendance.

LITURGY & ENVIRONMENT

The environment in the church reflects the liturgical season of the year: Advent, Christmas, Lent, Easter and Ordinary Time. Liturgies, such as weddings, can influence the environment, but they cannot dominate or replace the seasonal décor. Contact the Liturgy Coordinator if you have questions.

DECORATION GUIDELINES

- If using pew bows, please attach with ribbon, elastic or string. Absolutely no tape, tacks or glue may be used.
- As stated above, the liturgical décor is not removed or changed for a wedding. For example, Easter and Christmas church decorations may not be changed for a wedding.
- Flowers and plants are not permitted on the altar itself or ambo (pulpit). After your wedding, plants may be removed or left as a floral gift to the parish. No balloons are allowed inside the church. No animals are allowed in the church. Exceptions are granted only by the pastor.
- Flower petals may not be scattered, nor may an aisle runner be used, for safety reasons.
- Rice, bird seed, bubbles, and confetti are not permitted on church grounds.

WEDDING ASSISTANTS

Immaculate Heart Church has a team of parishioners who volunteer to help as a wedding assistant for the couple. A wedding assistant will be at the rehearsal and the ceremony. She will help the couple and the presiding minister with any questions or needs that arise.

PHOTOGRAPHER

Wedding pictures are normally to be taken prior to the ceremony. No church furnishings are to be moved. Time for pictures in Church may be limited by the parish due to Mass or other scheduled weddings/events.

FEES AND DONATIONS

The fee for the use of Immaculate Heart Church is \$300.00. This payment is due prior to the wedding rehearsal. The check should be payable to Immaculate Heart Church. A free will offering for the clergy officiating at your wedding is the responsibility of the couple.

The fees for musicians (vocalist, pianist or organist, violinist) are set by the musicians and are available on request. Checks should be made payable to each musician. Please note, all fees for musician must be paid **prior** to the wedding. The musician reserves the right to leave the church before the wedding Mass or service if they are not paid prior to the wedding.

If you need assistance selecting music or need a vocalist or pianist, please contact the Liturgy Coordinator for the name of the Music Coordinator. All music selected for your wedding must be approved by the Music Coordinator.

VIDEO OF THE WEDDING

If available, a parish technician may be able to record your wedding. The fee of \$50.00 must be paid to the technician prior to the wedding.

REHEARSAL

Rehearsals are normally scheduled the day before the wedding at 5:00 p.m. All members of the wedding are encouraged to be present.

BRIDE/GROOM ROOMS

Rooms are available for the wedding party to use prior to the wedding. Please notify the Liturgy Coordinator if you want to use them so we can ensure they are prepared for use. Please make sure the rooms are cleaned up after the wedding. A trash receptacle will be made available for your use.

PLANNING THE WEDDING LITURGY WITHIN MASS

When Catholics marry, it is customary to exchange consent within the Mass. If the parties are not practicing the faith, then the wedding ceremony without Mass makes more sense. To prepare spiritually for the Sacrament of Matrimony, Catholics are encouraged to celebrate the Sacrament of Reconciliation (confession) beforehand.

A. Scripture readings for Mass can be found on the following websites:

- www.foryoumarriage.org/readings
- www.catholicweddinghelp.com/topics/readings - rite.htm

B. Choose one reading from:

- Old Testament
- Responsorial Psalm
- New Testament
- Gospel

C. The celebrant will provide an outline of the Wedding Mass for your program, if desired.

D. Musical selections are chosen with the help of the parish Music Coordinator.

PLANNING THE WEDDING LITURGY WITHOUT MASS

It is possible to celebrate a wedding in a church setting without a Mass. This option is most appropriate for a marriage between a Catholic and a non-Catholic or between two Catholics who do not practice the faith.

A. Scripture readings for a wedding ceremony can be found on the following websites:

- www.foryourmarriage.org/readings
- www.catholicweddinghelp.com/topics/readings - rite.htm

B. You can choose one (or two readings, if desired) from the Old Testament or the New Testament with a responsorial psalm. If you choose a Gospel passage, it is read by the celebrant.

C. The celebrant can help with an outline of the Wedding Mass for your program, if desired.

D. Musical selections are chosen with the help of the parish Music Coordinator.

WEDDING MUSIC PLANNING SHEET

Congratulations on your upcoming wedding! This planner will list each song you will need to choose and where it will be within the Mass or ceremony. You will find many suggestions below that are liturgically appropriate for Catholic weddings and some tips on choosing music for your wedding. We have just a couple of guidelines that need to be followed. All music must be live, without electronic recordings during our ceremonies. If you choose a song that is not on our suggested lists, it will have to be approved by our priest to ensure it is appropriate for a Catholic wedding. This website has some suggestions as well.

<https://www.weddingforward.com/catholic-wedding-songs/>

PRELUDE: _____

Prelude music can be either instrumental or have lyrics. Appropriate Christian or classical music will welcome your guests and set the tone.

BRIDAL PARTY PROCESSIONAL: _____

BRIDE'S PROCESSIONAL: _____

PSALM: _____

The Psalm can be sung or read by your reader.

GOSPEL ACCLAMATION: _____

OFFERTORY: _____

You will need an Offertory song only if you are having a full Mass.

COMMUNION 1: _____

Communion 2: _____

You will need Communion songs only if you are having a full Mass.

RECESSIONAL: _____

When writing down music selections, please include the composer and name of the song. You may select songs from the Breaking Bread hymnal or the Spirit and Song book both available upon request. Suggestions for music are on the next page.

PROCESSIONALS:

1. Jesu, Joy of Man's Desiring
2. Canon in D – J. Pachelbel
3. Arioso – J.S. Bach
4. Air on the G String - J.S. Bach
5. Hymne – Vangelis

RESPONSORIAL PSALM:

1. The Earth is Full of the Goodness of the Lord (Psalm 33)
2. I Will Bless the Lord At All Times (Psalm 34)
3. The Lord is Kind and Merciful (Psalm 103)
4. Blessed The Man Who Greatly Delights in the Lord's Commands (Psalm 112)
5. Blessed Are Those Who Fear the Lord (Psalm 145)
6. Let All Praise the Name of the Lord (Psalm 148)
7. How Good Is the Lord to All (Psalm 148)

GOSPEL ACCLAMATION

1. Celtic Alleluia
2. Gospel Acclamation from the Mass of Renewal

EUCCHARISTIC ACCLAMATIONS (Gloria, Holy Holy, Memorial Acclamation, Amen, Lamb of God)

1. The Mass of Renewal
2. Mass of Christ the Savior

SELECTIONS FOR PRELUDE, OFFERTORY, COMMUNION

- | | |
|--|--|
| 1. Hail Mary Gentle Woman | 13. For the Beauty of the Earth |
| 2. Ave Maria | 14. Ode to Joy |
| 3. O God Beyond All Praising | 15. God, We Praise You |
| 4. Panis Angelicus - C. Franck | 16. When I Say I Do – Matthew West |
| 5. Reckless Love – Corey Asbury | 17. Unfailing Love - Chris Tomlin |
| 6. Holy Spirit – Francesca Gattistelli | 18. How Beautiful – Twila Paris |
| 7. O Come to the Altar | 19. You Are My Strength – Hillsong |
| 8. Be Thou My Vision - Audrey Assad | 20. The Marriage Prayer - J. Walker |
| 9. The Prayer – Josh Groban/Charlotte Church | 21. God is Able – Hillsong |
| 10. As the Deer | 22. Answered Prayer – Bob Carlisle |
| 11. Amazing Grace | 23. I Will Be Here – Steven Curtis Chapmen |
| 12. Where Love is Found – Dan Schutte | 24. Make Us One |

RECESSIONALS

- | | |
|---------------------------------------|---|
| 1. Trumpet Tune – Henry Purcell | 4. Hornpipe – Handel |
| 2. Trumpet Voluntary –Jeremiah Clarke | 5. Joyful, Joyful We Adore Thee - Beethoven |
| 3. Rondeau – Jean Joseph Mouret | |

If you need information for instrumentalists and singers, contact the Liturgy Coordinator in the parish office (218-692-3731). Most musicians will gladly assist in helping you make selections. Please note, musicians set their own fees and need to be paid in advance of the ceremony.

MASS AND RITE OF MARRIAGE

PRELUDE

Prelude music (up to 4 songs)

Processional song (1 song)

INTRODUCTORY RITES

Sign of Cross and Greeting

Gloria is sung or said

Opening Prayer

LITURGY OF THE WORD

First Reading: _____

- From the Old Testament, unless choosing only 1 reading prior to Gospel, then may be either from the Old Testament or from New Testament Epistles)

Responsorial Psalm: _____

Second Reading: _____

- optional - from New Testament Epistles: _____

Gospel: _____

- Read by Priest

Homily

RITE OF MARRIAGE

Questions/Exchange of Vows

The Reception of the Consent

Blessing and Exchange of Rings

- Lighting of the Unity Candle (optional)

Prayers of the Faithful

LITURGY OF THE EUCHARIST

Offertory Hymn: _____

Presentation and Preparation of the Altar and Gifts

Eucharistic Prayer

COMMUNION RITE

Lord's Prayer

Nuptial Blessing

Sign of Peace

Communion Hymn: _____

CLOSING RITE

Final Blessing and Dismissal

Couple presented as: _____

Recessional Hymn: _____

Wedding Service with Rite of Marriage

PRELUDE

Prelude music (up to 4 songs)

Processional song (1 song)

INTRODUCTORY RITES

Sign of Cross and Greeting

Gloria is sung or said

Opening Prayer

LITURGY OF THE WORD

First Reading : _____

- (From the Old Testament, unless choosing only 1 reading prior to Gospel, then may be either from the Old Testament or from New Testament Epistles)

Responsorial Psalm: _____

Second Reading:

- optional - from New Testament Epistles: _____

Gospel: _____

- Read by Priest

Homily

RITE OF MARRIAGE

Questions/Exchange of Vows

The Reception of the Consent

Blessing and Exchange of Rings

- Lighting of the Unity Candle (optional)

Prayer of the Faithful

CLOSING RITE

Final Blessing and Dismissal

Couple presented as: _____

Recessional Hymn: _____

Information Needed to Plan a Wedding at Immaculate Heart Church

Full names: Bride _____ Groom _____

Wedding Date _____ Time _____ (1:00 is latest time)

Rehearsal Date _____ Time _____ (5:00 or 5:30)

Contact Information

Bride Email _____ Phone _____

Groom Email _____ Phone _____

Mailing address after marriage _____

Liturgy Information

Name of Clergy who will officiate at the wedding: _____

- If priest from outside the Diocese of Duluth, Letter of Suitability is required.

Information is required – the Best Man and Maid of Honor are official witnesses.

Best Man: _____

- Full name please, no nickname. For example, Robert, not Bob.

Maid of Honor: _____

- Full name please, no nickname. For example, Katherine, not Katy.

Is this a Mass _____ or Ceremony only _____

IHC musicians _____ or Provided by couple _____

- If our musicians are requested, contact Jan Craig, Music Coordinator

Has marriage preparation started? If so, with whom/where? _____

- If not, contact the officiating clergy.

At which parish/parishes are you registered?

*Name of person to communicate with parish Wedding Assistant on day of wedding: _____

*Name of person responsible to direct guests into church before Mass/Service: _____

*Required information.

Are changing rooms needed? _____

Is social hall needed for the reception? _____

6/24/2022 10:30 AM