



Position: Campus Minister and Director of JP II House

Status: Full-Time

Reports to: Pastor and Parish Administrator

General Responsibilities:

To assist the pastor and staff in fulfilling the vision and mission of Christ the King through intentionally building Christian male fraternity, outreach to students on campus, meeting students where they are to evangelize; build friendships and invite them into a personal relationship with Jesus Christ, the Community of Christ the King, and the Church.

Job Requirements:

- Active, Practicing Catholic.

Education:

- Bachelor's Degree required.
- Degree or certification in Theology/Ministry preferred.

Work Experience:

- 1-3 years of experience serving/forming college age young adults in ministry setting.
- Competencies and experience in Project Management.
- Teamwork.
- Workflow Management.
- Conflict Management.
- Develop Self and Others.
- Strong organizational, communication and interpersonal skills.
- Prior Ministry and/or RCIA / catechesis experience.

Workplace Factors

- Live-in position with variable hours: late nights and weekends regularly required.
- Fast-paced, multi-faceted environment that requires flexibility and radical availability.
- Two-year commitment preferred.
- Adjusted vacation schedule.

Specific areas of Responsibility:

John Paul II House Director

(Catholic Men's Intentional Household for current LSU students)

- This includes meeting with the guys in the house once every 2-3 weeks for an hour+ session on their personal goals within the four pillars of formation.
- Directs each student that is point on planning of social events or outreach effort at the house.
- Ensures the men living in the house are following the code of conduct and the rule of life.
- Helps men in the house discern an approved apostolate and walks with them through that process.

- Working with men to resolve issues and conflicts that arise in living with one another and notifies the Pastor and Parish Administrator of conflicts as appropriate and necessary.
- Attends regularly scheduled meetings with Pastor and Parish Administrator throughout the year.
- Plan and Direct communal prayer in the house.
- Direct and plan HOUSE DAY – 1 time per month.
 - For cleaning, volunteer work at the house, CTK or in the community.
- Plan and Develop Retreats each semester.
 - 1st – Focus on Christian Fraternity and community building.
 - 2nd – Deeper spiritual focus.
- Plan and facilitate family dinner once a week:
 - Meal prep beginning at 5pm. (teams of guys on a rotational basis.)
 - Hour of meal time.
 - Updates from each guy – high, low and God moment of the past week.
 - Progress to prayer element – usually go into a Bible study for the upcoming Sunday Gospel or a family rosary.
 - House business is handled in last 30 minutes – notable dates, guest, rearranging chore times as needed.
 - If there problems or concerns within the house... comes up at this time and is discussed as a group.
- Meets with inquiring guys who are interested in joining JP11 House.
- Oversee and direct all maintenance needs for the house.
- Facilitate house shopping list and shop or delegate to student.
- Develop a plan and oversee all cleaning interior and exterior for the house, weekly dividing into two teams and clean for 1.5 hours.

Other

- Staff Liaison for Fratres Christi - (Regular presence with the guys and encouragement in their community events on and off campus).
- Available for Spiritual Mentoring to other students.
- Event setup/teardown point person on Ministry Staff.
- Sound system setup/teardown point person on Ministry Staff.
- Attend and assist (as directed) in the planning of Leadership Retreat, SEEK, SLS, end of semester debrief meetings and planning.
- Attend Staff, Ministry Team weekly meetings, prayer and Semester reviews with pastor and Parish Administrator.

The above statements are intended to describe the general nature and level of work required of this position and they are not meant to be an exhaustive list of all responsibilities, duties and skills required. Furthermore, they do not establish a contract for employment.

Please send your resume, cover letter, three references, and your date of availability to start, to:

Alison S. Dazzio, Parish Administrator

Christ the King Catholic Church and Student Center

P.O. Box 411, Baton Rouge, LA 70821

Telephone: (225) 344-8595

E-mail applications accepted – adazzio@ctksu.org