Pastoral Council Members and Staff Present: Fr. Mark Brandl (Pastor), Fr. Norberto Sandoval (Associate Pastor), Danilo Batres (SC), Vern Baus (SC), Luanne Bemis (SC), Jeanne Bitkers (SD), Ken Borowski (SC), Mary Jo Bugembe (HNJ), Tom Clarke (HNJ), Mary Dalhaimer (SC), Mary Greeneway (HNJ), Don Holmes (SD), Michael Johnson (HNJ), Betty Johnson Macknick (HNJ), Mary Petrie (SNCP Staff Liaison), Rebecca Rupnick (SD), Kevin Sander (HNJ), Joel Sandersen (SD), Ron Spaulding (SD)

Excused Council Members: Judith Calderon (SC), Tom Dinolfo (SNCP Staff Liaison) and Bob Mair (SD).

Welcome: Chair Ron Spaulding called the meeting to order at 6:30 p.m.

Opening Prayer: Ron Spaulding

Mission and Vision Statements: Read aloud by all council members.

1. Introduction of All Council Members

2. Passing of the Chair Responsibility
   Immediate Past Chair, Kevin Sander, was thanked for his service as Pastoral Council Chair for the previous term. Ron Spaulding was welcomed as the current chair. He stated he will continue to focus on uniting our three parishes as one Catholic family.

3. Consent Agenda
   a. Minutes: May 23, 2022
      Online approval May 27, 2022
      The online approval process of minutes was explained for the benefit of new council members.
      - With meetings always scheduled for the fourth Monday of the month, the council secretary will send draft minutes via email to all members by the end of the day on Tuesday or Wednesday at the latest.
      - Council members to respond to the secretary with changes in 48 hours. If no response is received, approval is assumed.
      - The secretary will send edited minutes (with changes noted in red) to all council members. This email is informational, and no response is required.
      - Final minutes will be sent to Lori Biebel, SNCP Director of Communications, for posting on the SNCP website, preferably within one week after the meeting.

   b. Committee Reports
      The following committee reports were sent electronically to council members prior to the meeting and will be posted online.
      - SD Prayer & Worship June 6, 2022
      - SNCP Stewardship Committee June 9, 2022
      - SD Human Concerns Committee June 20, 2022
      - SNCP New Member Welcome Team August 15, 2022
4. **Financial Reports**
   No financial report was given as Tom Dinolfo was unable to attend the meeting. However, it was noted that while donations are down slightly, parishes are currently holding their own.

5. **Pastor/Associate Pastor Reports: Father Mark and Father Norberto**

   **Father Mark Brandl**
   Father Mark was welcomed back from a well-deserved vacation. No report given.

   **Father Norberto Sandoval**
   **Hispanic Ministry Fundraising**
   More than $10,000 has been raised for the Hispanic Ministry. Among the recent fundraising activities were a raffle held on July 17th and a beverage booth at the John Michael Kohler Midsummer Festival of the Arts.

   **Emaus Women's Group**
   Two activities are planned in celebration of the birthday of the Blessed Virgin Mary.
   - September 10, 2022: A movie on the Life of Mary will be shown at 6:30 p.m. in Dominican Hall at St. Clement.
   - September 11, 2022. An after-Mass social is being planned with live entertainment from a Mariachi singer.

   **Archdiocesan Capital Campaign**
   The Junta is finalizing plans for an Archdiocesan Capital Campaign presentation to the Hispanic Community. The catered event will provide details about the campaign with an opportunity for questions and answers.

   **Hispanic Heritage Month—September-October 2022**
   The theme for this year is Unity – Inclusivity for a Stronger Nation. Father Norberto has been invited to speak at an event sponsored by Acuity Insurance. Among the issues to be addressed is the use of Latinx as opposed to Latino/Latina when referring to individuals.

   **Pilgrimages**
   The third pilgrimage of the year will take place on October 15th to the Shrine of Our Lady of Guadalupe in LaCrosse. Previously, pilgrimages were made to Our Lady of Good Help in Champion, Wisconsin and to Our Lady of Guadalupe Shrine in Des Plaines, Illinois.

   **Our Lady of the Rosary of Chiquinquira**
   A tablet depicting the Virgin Mary with the Infant Jesus along with images of Saints Andrew and Anthony is in the shrine at the Basilica of Maracaibo, Venezuela. It is hoped that a celebration of the feast day on November 18th can take place at a parish in Wisconsin that would include the touring replica of this tablet. It would be an opportunity for all Venezuelan people and fellow parishioners to gather to celebrate this important feast.

   **Archdiocesan Immigration Presentation**
   Representatives from the Archdiocese will deliver a presentation addressing immigration issues some time in September.
6. Committee Liaisons/Guests: Kate Reidel, SNCP Echo Student

RCIA
Kate worked with Edie Morrison, retired Faith Formation Director, on the SNCP RCIA program and will now be responsible for RCIA on her own with Jeanne Bitkers acting as her mentor. Kate was not able to attend the August Pastoral Council meeting but will be a guest at the September meeting and council members were asked to come prepared to provide her with input and suggestions for RCIA as well as recommendations for individuals who could be part of a team to work with the new candidates.

New Member Welcome Team
Notes from the July 20, 2022 meeting of the SNCP New Member Welcome Team are attached to these minutes. The following details were noted:

- The SNCP New Member Welcome Team is comprised of individuals representing all three churches.
- Because of COVID, no outreach to new members has taken place since 2020. In June 2022, nearly 110 postcards were sent to these new families letting them know they have not been forgotten and to watch for announcements about upcoming events.
- Three subcommittees have been organized to plan an SNCP welcome weekend on September 24-25 at each of the churches.
  - Publicity
  - Welcoming Table/Refreshments
  - Welcome Packet
- It is important that the pastoral council is well represented at all Masses at each of the churches. Council members are asked to be present to welcome our new members, help hand out welcome packets and be available to answer questions. Please contact one of the Team’s core members to let them know which Mass you will be available for on September 24 or 25.
  - Ann Scharrer at St. Dominic, afscharrer@gmail.com; (920) 254-4856
  - Jill Niemi at St. Clement, jillniemi@hotmail.com; (920) 629-0067
  - Mary Jo Bugembe at Holy Name, mjbugembe@gmail.com; (414) 241-6840

7. Plan of Action
   a. Love One Another (LOA) Capital Campaign

Volunteer Team to Assist Father Mark
The biggest challenge is recruiting volunteers to solicit the donors who will be asked to commit to a specific amount that is based on a parish member’s past contributions. Volunteers could expect to spend five to ten hours between now and December 2022 on this effort.

Training/Orientation Sessions
Two training sessions will be held for volunteers to prepare them to discuss with donors the overall goals of the campaign; explain how the money collected will be used; and offer strategies for allocating their pledges over the 5-year time frame of the campaign. A comprehensive packet of information will be distributed at the second meeting. The training sessions are scheduled for September 1st and 8th at 6:00 p.m. in Dominican Hall at St. Clement.
Other
It was noted that most of the Archdiocesan parishes that participated in the first wave of the Love One Another Capital Campaign either met or exceeded their goals. After 125% of the initial goal is met, 100% of the funds collected will go back to the parish.

b. Liaison and Leadership for 2022-2023 Pastoral Council
The Parish Council Vice Chair position is open for the 2022-2023 term. Kevin Sander (HNJ) and Don Holmes (SD) will serve as Parish Council Liaisons to the SNCP Finance Council and all other roles are filled with the exception of an At Large Evangelization position and a Faith Formation Liaison for HNJ.

8. Old Business

Director Religious Education Position
A reorganization of staff has taken place to address the open position for Director of Religious Education due to the retirement of Edie Morrison. Dylan Zastrow, Director of Youth Ministry and Lulu Torres, Administrator of the Hispanic Ministry, will co-direct the Faith Formation program with the assistance of Kate Reidel, ECHO student.

9. New Business

a. New Pastoral Year Welcome Lunch, September 11th, 12:00 noon
The lunch will be hosted by Kevin Sander, Immediate Past Chair. He will circulate an invitation with details about location and sign-up for a “dish to share”.

Closing Prayer: Kevin Sander

Next meeting
- Monday, September 26 at 6:30 p.m., Dominican Hall at St. Clement
- Committee Reports: Due by the 15th of each month. Email to Council Secretary Mary Jo Bugembe at mbugembe@gmail.com

Respectfully submitted
Mary Jo Bugembe
SNCP Pastoral Council Secretary
August 30, 2022