Pastoral Council Members and Staff Present: Fr. Mark Brandl (Pastor), Fr. Norberto Sandoval (Associate Pastor), Danilo Batres (SC), Vern Baus (SC), Luanne Bemis (SC), Jeanne Bitkers (SD), Mary Jo Bugembe (HNJ), Tom Clarke (HNJ), Mary Dalhaimer (SC), Don Holmes (SD), Michael Johnson (HNJ), Betty Johnson Macknick (HNJ), Bob Mair (SD), Mary Petrie (SNCP Staff Liaison), Kevin Sander (HNJ), Joel Sanderson (SD), Ron Spaulding (SD)

Excused Council Members: Ken Borowski (SC), Judith Calderon (SC), Tom Dinolfo (SNCP Staff Liaison), Mary Greeneway (HNJ), Rebecca Rupnick (SD)

Welcome: Chair Ron Spaulding called the meeting to order at 6:30 p.m.

Opening Prayer: Fr. Mark Brandl

Mission and Vision Statements: Read aloud by all council members.

1. Consent Agenda
   a. Minutes: August 29, 2022
      Online approval September 1, 2022
   b. Committee Reports
      The following committee reports were sent electronically to council members prior to the meeting and will be posted online.
      o SNCP New Member Welcome Team—Meeting Notes 9/8/22
         Update on New Member Welcoming Weekend—September 24 and 25 at all churches
         The council recognized the hard work of the New Member Welcome Team and expressed thanks to the many volunteers and staff who made this event possible. Over 100 phone calls and follow-up emails were made to new families prior to the event. Volunteers were on hand at each church entrance to coordinate name tags and many stayed to socialize after the Masses. Bakers provided refreshments and helped with serving and clean-up.
         Turn-out was lower than hoped. Twenty families picked up welcome packets at all three churches with four new family “walk-ins” who picked up packets and will register online. Generally, the name tag activity was well received; however, some were not comfortable with the process. Feedback from council members indicated there was some concern about how people were approached to fill out a name tag. Additionally, having families stand for a blessing as well as stars on name tags may have made some feel uncomfortable with being singled out. A more personalized approach could be for team members to make home visits to new member families. This feedback will be shared with the New Member Welcome Team at a debrief meeting to be scheduled. Agenda items will include discussion on how to improve future events as well as how to follow up with the families who did not pick up welcome packets.
2. **Financial Reports**

Tom Dinolfo, SNCP Director of Administrative Services, was unable to attend the meeting. He provided the following information.

**Financial Reports**

The Profit and Loss Statement for the fiscal year ended June 30, 2022 and Balance Sheet for June 30, 2022 have been completed for each parish. The next step is to prepare the financial report to the Archdiocese. This has been submitted for Holy Name of Jesus and will be submitted next week for the other parishes. A summary of the Profit and Loss Statements for the three parishes along with the Budget for the Fiscal Year ended June 30, 2023 will be distributed to the pastoral council and included in the bulletin and the SNCP website in October.

**Expenditures**

We have had a number of projects for Major Repairs and Replacements over the summer which have been paid for by savings from past years. At Holy Name of Jesus, we have repaired the lawn on the Superior Avenue side of the property and have started a large project to repair the masonry in the two bell towers. At St. Clement we have installed a new dehumidifier system in Dominican Hall. Projects at St. Dominic include repairs to the cement sidewalks and street side parking that completes a project started last year. We have also purchased new computers for the Faith Formation program.

**Capital Campaign**

Money from the capital campaign will be designated to parishes for future Major Repairs and Replacements on our parish campuses, Seton School, and the Faith Formation Program. The campaign has been launched and volunteers from each parish are contacting parishioners who have given larger amounts in contributions. The progress has been good so far, but we still need volunteers to help in this effort. In October we will start the general solicitation of all parishioners, with the plan or wrapping up by year end.

3. **Pastor/Associate Pastor Reports: Father Mark and Father Norberto**

**Father Mark Brandl**

Archdiocese of Milwaukee Eucharistic Revival

The Archdiocese will be participating in a three-year National Eucharistic Revival called for by the U.S. Catholic Bishops. There will be various offerings throughout the upcoming year intended for our leaders to prepare to uniquely invite all people to encounter the love of Christ in the Eucharist. SNCP will be sending three delegates to attend Revival Preparation Day on October 22, 2022 at the Mary Mother of the Church Pastoral Center. Archdiocesan staff and local/national speakers will provide an overview and vision of the Eucharistic Revival as well as practical ways for parishes to participate beginning in June 2023.

**Father Norberto Sandoval**

Pilgrimage to The Shrine of Our Lady of Guadalupe in LaCrosse, WI

The pilgrimage will take place on October 15th. The cost is $50.00 for the three-hour bus ride that includes lunch and a snack. Thirty-four of the 55 seats have been reserved.
Feast of Our Lady of Guadalupe—December 12th
A mariachi Mass will be celebrated at St. Clement on the evening of Monday, December 12th. This will be preceded by a special Las Mañanitas celebration to welcome Our Lady that will take place the night before at 11:00 p.m.

Memorial at North 6th Street and New York Avenue
Three years ago, a St. Clement parishioner lost his life while crossing the street at night after Mass. Parishioners from St. Clement have been working diligently with city officials to have the intersection redone to make it safer for pedestrians. It is hoped a plaque can be included as a memorial to the individual who lost his life.

Our Lady of the Rosary of Chiquinquirá
A celebration of the feast day of Our Lady of the Rosary of Chiquinquirá will take place on November 18th at 6:00 p.m. at Holy Name parish. The Archdiocesan Hispanic Vicar has been invited to concelebrate the Mass along with a number of Venezuelan and Colombian clergy. A tablet depicting the Virgin Mary with the Infant Jesus with images of Saints Andrew and Anthony is housed in the shrine at the Basilica of Maracaibo, Venezuela. A touring replica of this tablet will be present at our celebration. It is anticipated a number of Venezuelan and Colombian people from surrounding areas will attend to celebrate this important feast. This is a perfect opportunity for SNCP English and Hispanic communities to collaborate as many volunteers will be needed to serve as ushers, e-ministers, etc.

Love One Another Capital Campaign
A successful presentation to the Hispanic community explained how different options could be used to attain their goals for the capital campaign. For example, if 60 people donated $12,000 over 5 years, the goal would be reached. Others might prefer an option of a set amount each week.

4. Committee Liaisons/Guests: Kate Reidel, SNCP Faith Formation Echo Intern
This is Kate’s second year as an Echo Intern. Jeannie Bitkers has been acting as her mentor. Kate has taken a leadership role in the SNCP RCIA program. Classes will begin October 10th and thus far there are four candidates—two individuals are preparing for Baptism, First Eucharist and Confirmation and two individuals are preparing for Confirmation only. Anyone interested in acting as a sponsor, please contact Kate.

Kate is also teaching a 2nd grade religion class at Seton School and works with 7th and 8th graders on Wednesday evenings.

The Echo internship is a two-year placement. There is no succession plan in place as of yet, as Kate has until February-March 2023 to make a decision about remaining in Sheboygan.

5. Plan of Action
   a. Love One Another (LOA) Capital Campaign
      Current Status
      Progress has been slow but steady. We are in the “silent time” – the initial outreach phase in the last two weeks before the Kick-off to the entire parish. Volunteers are reaching out to past large donors through home visits and/or phone calls. HNJ and SC have raised nearly 40% of their target; SD is slightly behind. This is most likely due to the differing demographics, especially the age cohort, at the parishes. Also, the amounts to date do not take into account
anticipated generous donations that will occur after the first of the year. There are still 23 more contacts to be made on this initial list of past donors.

**Link Between Discipleship and Volunteerism**

The capital campaign and all the many other events and programs at our parishes could not take place without our volunteers. Our parishioners possess many gifts and all members are qualified as volunteers in one way or another. SNCP’s three parishes come together with a common goal: Teach people to follow the Lord. One way to accomplish this is to find a place within the larger community to volunteer. In the past a group of parishioners raked leaves in the neighborhood. This was an outward example of how SNCP parishioners follow the Lord just by their presence in helping others.

Joel Sandersen volunteered to fill the position of pastoral council liaison to SNCP Evangelization efforts.

### 6. Old Business

**a. St. Dominic Fall Festival Update**

2022 was a record year for attendance at this popular yearly event. Many volunteers worked to make this year’s festival a huge success.

There was confusion about the funds raised from the festival and if this would affect volunteers from the other two churches. The fall festival is a long-standing tradition and it was acknowledged that it is very near and dear to the hearts of all St. Dominic parishioners. The funds raised do go to St. Dominic parish. However, volunteers are welcome from all SNCP churches. This is a good example of how we can continue to maintain our own identities but with a volunteer force from all three churches, we remain a united faith community.

It was agreed that better communication is necessary to ensure everyone is welcome and encouraged to volunteer at any event throughout the year. Ron Spaulding offered to organize an SNCP-wide calendar of events that will be accessible to all. The calendar would also help avoid conflicts when scheduling new events.

**b. Welcome Lunch and Thoughts on Christmas Celebration**

**Suggestions for Future Discussion**

- Hold a potluck during the Christmas season as opposed to before the holiday.
- How can we give back to the community as a group?
  - Collecting $20 per person from council members could net $400+
  - Adopt a family in need with possible referrals from St. Vincent de Paul, Seton School,
  - Keep it anonymous by selecting an organization, i.e., Anchor of Hope, and work with them to gather needed items/gifts for distribution at their discretion.

### 7. New Business

**Council Engagement and Orientation**

A number of council members attended this presentation by Laura Engel, Milwaukee Archdiocese Office of Missionary Planning and Leadership on August 30, 2022 at St.
John the Evangelist parish in Kohler. Attached to these minutes is a copy of the Vibrant Councils Checklist for your review.

**Morning of Renewal—September 24, 2022, Blessed Trinity Parish**
Roc O’Connor, SJ was the featured speaker at this special event along with other presenters, music and breakout sessions. The program was designed for anyone currently involved in liturgical ministries and also for those who would like to learn more. Several SNCP parishioners attended this worthwhile program and found it to be a most valuable, invigorating event.

**Closing Prayer:** Vern Baus

**Next meeting**
- Monday, October 24 at 6:30 p.m., Dominican Hall at St. Clement
- Committee Reports: Due by the 15th of each month. Email to Council Secretary Mary Jo Bugembe at mjbugembe@gmail.com

Respectfully submitted
Mary Jo Bugembe
SNCP Pastoral Council Secretary
September 26, 2022