HOLY NAME OF JESUS PARISH
PRAYER & WORSHIP PLANNING MINUTES — Easter through Pentecost
Reinl Center - Monday, March 13, 2023 – 4:15 pm

PRESENT: Kay Armstrong, Julie Engman, Donna Karr, Mary Kullmann, Mary Petrie, Fr. Norberto Sandoval, Bill Steffen, Bea VanGeffen, Deb Wilke-Klug

OPENING PRAYER: Offered by Bea VanGeffen

LENTEN THEME: *Divine Love in the Resurrection* (*Easter – 7 weeks*)

I. Reminders :
   - Almsgiving – Two Priests Charities – Collection Box up to Palm Sunday
   - 12 Hours of Reconciliation – Tuesday, March 28 – 8am–8pm – St. Peter Claver

II. PALM SUNDAY MASS – Sunday, April 2
   a. Fr. Mark – 7:30 AM
   b. Fr. Mark – 10:30 AM
      - Reference Minutes of January 30
      - No longer using sung Kyrie
      - Gloria followed by Collect
      - Intercession response will no longer be sung
   c. Art & Environment – Unblessed palms will be placed in baskets at all entrances
   d. Ushers – intend to reserve 2 pews for the regular group presence at the Palm Sunday Mass
   e. Social – Ushers, Lectors, Ministers, and Sacristans will sponsor the April 2 Social
   f. New Parishioners will be welcomed and a representative from the committee will be present to Welcome and answer any questions – will also do blessing?
   g. NO SCRIP after Palm Sunday and Easter Sunday Masses,
   h. Will announce Outreach will be on the 3rd Sunday of the month due to Easter Sunday being on the 2nd Sunday of the month.

III. SETON SCHOOL – LIVING STATIONS OF THE CROSS
   a. Rehearsal Schedule
      - March 14, 16, 21, 23 – 2:45-3:45 in Holy Name Church
   b. Dress Rehearsal
      - Tuesday, April 4 – 2:45-3:45 pm in Holy Name Church
   c. Living Stations
      - Holy Thursday, April 6 1:30 pm in Church (will arrive at 1:10 to dress)
   d. Holy Thursday/Good Friday Environment Plans – have worked things out so they will not conflict with the Seton Stations of the Cross.
IV. HOLY THURSDAY MASSES – @ SD 6:30 PM – Fr. Mark

a. Oil Presentation – *Holy Name has chosen the Oil of Baptism for presentation. We will initially contact the Murray family who have three little children, one of which was recently baptized.*

b. Feet Washing – *need four persons from each church for feet washing. Will ask James Davis (RCIA Confirmation) and his daughter Lily (Seton School Student) and the Gerardi’s (a parent and child). Otherwise will reach out to the Sander Family.*

c. Lectors – *one Lector from HN needed. Bea will pursue with our lector team.*

d. Eministers – St. Dominic will cover eministers so no training or questions on positions

e. Procession to Altar of Repose – Mary P will transport at communion to Holy Name for Adoration until 9 PM. Need to be sure it is announced that all there parishes will have Adoration after Mass until 9pm.

f. Closing Prayers at HN – Steve Heun

g. Kay asked about Candles for Adoration. Fr. Norbie noted that they should be gold/white on Thursday, and sleeves should be changed out to RED for Good Friday.

V. GOOD FRIDAY SERVICES – HN-1:00 PM - Fr. Norbie

a. Reference January 30 notes. *Any additional questions or concerns.*

b. Because no English Mass at SC, we are sharing our lector responsibilities with SC

i. Four Lectors: 1st Reading; 2nd Reading, Narrator; Speaker – Tammy Kuehlman and Sr. Cathy have volunteered from SC. Will work them in with the HN Lectors. Bea to get a request out for Holy Week shortly.

ii. Procession with Cross & Unveiling – Fr. Norbie will carry the cross alone and do the unveiling himself. We will use the lighter-weight cross

iii. Servers: should have three servers to set the altar and carry candles with hosts from altar of repose and to the Sacristy after Communion

iv. Eministers: Jan Herman from SC at Break; Priest; 4 Holy Name – 1 front, 1 break, 2 in back (one will cover balcony and return to assist at back. (Deb)

v. Ushers: Plan accordingly – seating, veneration, collection, communion (Bill)

vi. Fr. Norbie will do Reconciliation after Mass until 4pm. Art & Environment will be work like church mice to set out environment for Holy Saturday and Easter Sunday.

VI. HOLY SATURDAY – HN – 8:00 PM – Bilingual – Fr. Mark/Fr. Norbie

a. Rehearsal at 9am on Saturday, April 8

b. Holy Saturday Mass will begin with fire outside on Huron Ave (weather permitting). Bob Armstrong has volunteered his time and talents.

i. Number and Language of readings: Five Readings –

2. English Sung – Exodus 14:15-15:1
4. English – Ezequiel 36:16-17a, 18-28
5. English - Epistle Romans 6:3-11
7. English / Spanish Alternating - Intercessions
   ii. Catechumen: (1) Madison Cox
   iii. Candidates: (1) Eugene Osbahr
   iv. Full Communion with Church: (4) Julie Leonhard, Angelica Torres, Yvonne Berres, James Davis
   v. Sprinkling Rite with bowls and brooms – will need a server to follow Fr. Mark with the water bowl for sprinkling.
   vi. Holy Water Bottles – 1800 bottles ordered (500 for SC) balance for Holy Saturday and HN. Seton Students will fill the bottles. Will be blessed Saturday Vigil & placed in baskets for people to take
   vii. Vigil Candles: Thursday crew will put the Candles & Cups together for Saturday
   viii. Ministers Needed
         1. Ushers
         2. Servers – four or five servers. Fr. Norbie will train the senior servers to do the incense. Josue will do Holy Saturday.
         3. Eministers – regular four stations; Choir will likely get their own before Mass
         4. Holy Saturday – Alleluia Banner to be carried in during the Alleluia
   ix. Reception – simple-beverages & snack cups to follow the Mass.

VII. EASTER SUNDAY MASSES – Regular Sunday Mass Schedule
   a. HN – 7:30 AM - Fr. Bob Lotz
   b. HN – 10:30 AM – Fr. Bob Lotz
      i. Procession – from Narthex
      ii. Readings
      iii. Sequence – by Cantor
      iv. Alleluia & Procession of Banner
      v. Gospel
      vi. Renewal of Baptismal Promises
      vii. Sprinkling Rite – River of Glory
      viii. Communion – Regular Ministers
      ix. SUNDAYS AFTER EASTER – Sprinkling during the Gloria

VIII. FIRST COMMUNION
   a. 1 Candidate: Sunday, April 23 - 7:30 am (Fr. Mark) Rehearsal –w/Wednesday April 19 – 5PM
   b. 5 Candidates: Sunday, April 23 – 10:30 am (Fr. Norbie) Rehearsal – Wednesday, April 19 – 5PM
   c. 3 Candidate: Sunday, April 30 – 10:30 am (Fr. Mark) Rehearsal – Wednesday, April 26, 6PM

IX. MASS OF ATONEMENT – Monday, April 24 – 6PM – Holy Name of Jesus
   a. Newly Ordained Transitional Deacon Charles Luke will be Deacon of the Mass
   b. Julie & Mary still need to meet with Kim Mandelkow of Archdiocese as to readings and music and other specifics.
   c. Will need Adults Servers – Rob Butcher volunteered
d. Ministers should not be needed as all Bishops and both Priests will be present.
e. All Bishops will be present

X. SUNDAY MINISTRY SOCIALS – Want to connect with the Men’s Bible Study to see when they might do a social, and Human Concerns will sign up for a month.

XI. UPDATE ON ORGAN REPAIR – CATHOLIC HERALD PUBLICITY – Still planning for debut on Easter. Volunteers continue to work on rewiring, keyboard is being rebuilt, etc.

XII. TRINITY LUTHERAN EASTER CHORAL CONCERT @ Holy Name – May 3
   a. On Schedule – rehearsals set for May 1, 2, 3 and Concert at 7PM on May 3
   b. Insurance coverage - Received
   c. Fee for use of facility - $200 plus half of free will offering
   d. Reception in Narthex following concert hosted by Trinity

XIII. MOTHER’S DAY BLESSING – May 14
   a. 7:30 & 10:30 Masses
   b. Confirmation – May 14 – 2PM @ Holy Name
   c. CARNATIONS for Moms: Will figure carnations for all three Masses. Verify with Cherie that she has planned accordingly.

XIV. ASCENSION OF THE LORD – May 21

XV. PENTECOST – May 28 . . . Memorial Day Weekend Mass
   a. Empty Chair reading will take place before the start of Mass
   b. Environment – Red for Pentecost / No White and Blue for Memorial Day
   c. NO Flag in the recession; NO Patriotic Music

XVI. NEXT MEETING – Monday, April 17 @ 4:15 PM in the Reinl Center
Will finish the balance of the items through Labor Day at that meeting and do any necessary adjustments for the Mass of Atonement, 1st Eucharist, and Confirmation.