ST. CLEMENT PARISH
PRAYER & WORSHIP MINUTES — Easter through Pentecost 2023
Dominican Hall - Thursday, March 16, 2023 – 6:00 pm

PRESENT: Danilo Batres, Barb Gruber, Patty Harms, Jan Herman, Mary Matzdorf, Mary Petrie, Fr. Norberto Sandoval, Judy Wilsing

Opening Prayer: Mary Petrie offered the Opening Prayer

LENTEN THEME: Divine Love in the Resurrection (Easter – 7 weeks)

I. Reminders:
   - Almsgiving – Two Priests Charities – Collection up to Palm Sunday
   - 12 Hours of Reconciliation – Tuesday, March 28 – 8am – 8pm – St. Peter Claver
   - The April Outreach Collection will occur on April 16 (the 3rd weekend) and not on Easter Sunday (the 2nd Sunday). Same for the Food Pantry Collection. This WILL BE in the announcements on Easter Sunday.

II. PALM SUNDAY MASS – Sunday, April 2
   a. Fr. Norbie – 9:00 AM
   b. Fr. Norbie – 12:15 PM w/Donkey for Procession
      - Reference Minutes of February 2
   c. Distribution of Palms – Outside (whether permitting – otherwise, just inside the church); 800 Palms ordered – 400 for each Mass. Will put in SC Garage. After 9am Mass, will put 12:15pm Palms in Choir stairwell. Jeannine & Patty will set out palms. After Mass, already blessed palms will be life out for those who come in early, and don’t go outside for reading & blessing.
   d. Prayers & First Gospel outside in front (weather permitting – otherwise just inside church or possibly south Narthex). Choir may come down for these readings. Otherwise cue for music will be red banners which will be carried by lectors leading procession.
   e. Entrance Antiphon; 1st & 2nd Readings; Gospel – parts reading; Will use a music stand on the St. Joseph side for the narrator’s part. Will need one extra mic for the speaker part at the St. Joseph Altar.
   f. Intercessions – No longer sung
   g. Announcements – Resume after Communion
   h. Art & Environment – Will have five Palm Plants and palms in baskets. Altar cloth will be red and banners on the sides will remain purple.
   i. Ministers – do not expect to need extra Eministers.

III. HOLY THURSDAY ENGLISH MASS – @ SD 6:30 PM – Fr. Mark
   a. Oil Presentation – need someone to present the Oil of Sick – Barb Gruber offered
   b. Feet Washing – need four persons from each church for feet washing. Jan will pursue & notify Mary P.
   c. Lectors – one Lector from SC needed. Jan will pursue and advise Mary P.
d. **Eministers** – St. Dominic will cover E-ministers so no training or questions on positions

e. **Adoration** – AFTER Mass until 9 PM at all three churches

f. **Spanish Mass @ SC at 6:30 PM – Fr. Norbie** – all details are covered.
   - Environment set up / Altar of Repose
   - Feet Washing – will be using young children
   - Reconciliation
   - Adoration / Closing Prayers

IV. **GOOD FRIDAY ENGLISH SERVICES – HN-1:00 PM - Fr. Norbie**

a. Reference February 2 notes.

b. Because no English Mass at SC, HN is sharing ministry responsibilities with SC
   - Four Lectors: 1st Reading; 2nd Reading, Narrator; Speaker – Sr. Kathy Donahue & Tammy Kuehlmann will join the HN lectors
   - Procession with Cross & Unveiling – Fr. Norbie will carry and unveil by himself
   - Veneration – Fr. Norbie will use crucifix from the Chapel for Handicap section
   - Eministers: Jan Herman from SC at Break; Priest; 4 Holy Name – 1 front, 1 break, 2 in back (one will cover balcony [Deb] and return to assist at back).
   - Ushers: Plan accordingly – seating, veneration, collection, communion
   - Seating for Lectors: Mary P will check for needs with each lector

V. **HOLY SATURDAY @ HN – 8:00 PM – Bilingual – Fr. Mark/Fr. Norbie**

a. Number/Language of readings:
   - Spanish – Genesis 1:1-2:2 (Geronimo)
   - English Sung Exodus 14:15-15:1 (Steve Dahle)
   - Spanish – Isaiah 55:1-11 (Brisa Sandoval)
   - English – Ezequiel 36:16-17a, 18-28 (HN/SD)
   - English – Epistle – Romans 6:3-11 (HN/SD)
   - Bilingual - Gospel – Matthew 28: 1-10 (Fr. Norbie)
   - English/Spanish Intercessions – Geronimo & HN Lector

b. Catechumen: (1) Madison Cox

c. Candidates: (1) Eugene Osbahr

d. Confirmation Only: (4) (2 English: Julie Leonhard & James Davis; and 2 Hispanic: Angelica Torres & Yvonne Berres)

e. Holy Water Bottles – 1800 Ordered / 500 for St. Clement

f. Blessing of Easter Candle – Fr. Norbie will do this along with the Blessing of the Holy Water Bottles on Saturday

g. “New” Tabernacle: for St. Clement will be placed at the back altar after Holy Thursday Adoration for the Easter Sunday Masses and going forward. The old/damaged tabernacle will be removed.

h. Ministers Needed at Holy Name for Easter Vigil
   - Ushers - HN
   - Servers – putting request out to all servers
   - Eministers – HN/SD will put request out
• Geronimo and Brisa Sandoval will do the Spanish Readings. Bea is pursuing HN and will follow up with Ron Spaulding for SD (English)

VI. EASTER SUNDAY MASSES – Regular Sunday Mass Schedule
a. SC – 9:00 AM - Fr. Mark Brandl
b. SC – 12:15 PM – Fr. Norberto Sandoval

• Procession – from Back of Church: White banners will lead the procession
• Choir – Combined Choir will be in front of the St. Joseph Altar
• Gloria
• Readings
• Alleluia Banner – will already be out
• Sequence – by Cantor/Choir
• Gospel
• Renewal of Baptismal Promises
• Sprinkling Rite / Water Song
• Communion – Regular number of ministers should be adequate
• Ushers – will be encouraged to count during homily, not when the choir is singing, especially when they are in the choir loft. Will also need to ask attendees to share the Breaking Breads. Ran out last year, and don’t want to print worship aids due to cost.

VII. FYI - MASS OF ATONEMENT – Monday, April 24 – 6PM – Holy Name of Jesus
a. Newly Ordained Transitional Deacon Charles Luke will be Deacon of the Mass
b. Julie & Mary still need to meet with Kim Mandelkow of Archdiocese as to readings, music, and other specifics.
c. Will need Adults Servers – Rob Butcher and Paul Hemmer have volunteered
d. All Bishops will be present
e. Will check on publicity for this Mass
f. St. Dominic 5:30 pm daily Mass will be cancelled on this date.

VIII. FIRST COMMUNION
a. Saturday, April 29 – 5:00 pm @ SD (Fr. Norbie – Bilingual ??) Rehearsal – Thr, April 20 – 5PM – there are 8 candidates at this Mass
b. Sunday, April 30 – 9:00 am (Fr. Mark) Rehearsal – Friday, April 28, 6PM – 1 candidate
c. Sunday, May 7 – 9:00 am (Fr. Norbie) Rehearsal – Friday, May 5, 5PM – 4 candidates
d. Sunday May 7 – 12:15 pm (Fr. Norbie) Rehearsal – Friday, May 5, 6:15 PM – 14 candidates

IX. FYI – TRINITY LUTHERAN CHORAL CONCERT – MAY 3, 7pm @ Holy Name

X. MOTHER’S DAY BLESSING – May 14 – Carnations for Moms
a. 9:00 am & 12:15 pm Masses
b. Confirmation Mass – May 14 – 2PM @ Holy Name
   • Reviewing list of Confirmandi for Lectors and Ministers
   • Also reviewing for Spanish Confirmation needs
• Carnations will be available for distribution to Moms, etc. at this Mass

XI. ASCENSION OF THE LORD – May 21
   a. Mary, Mother of God Concert – SC – 4:00 PM
      • Rehearsal – May 20 @ 10am-12pm in SC Church
      • Publicity to all Parishes – should be available by end of April
      • Reset Environment – at 2PM on Sunday after Spanish Mass. Mary Statue from DH will be placed on the center step in the center of the Sanctuary. Concert will be 1 hour.
      • Reception - Will have a “Mary Cake” for reception after Mass.

XII. PENTECOST – May 28 . . . Memorial Day Weekend Mass
   a. Empty Chair reading – Will do before the start of Mass. Wondering if someone has a pair of Army/Combat boots that could be placed next to the Chair. Will pursue.
   b. Environment – ONLY Red – no White and Blue / Pentecost trumps Memorial Day
   c. Playing of Taps - Mary P will check with Julie to see if Tom might be available to play taps outside church before Mass starts, at the conclusion of the reading
   d. NO patriotic music this day either.

XIII. MEMORIAL DAY MASS – Calvary Cemetery
   a. Reference 1/23/23 Minutes for Assignments
   b. SC Responsibilities – E-MINISTER – Jan Herman will serve as E-Minister

XIV. RETURN OF THE COMMON CUP
   The committee reviewed the Letter the Archbishop issued to Priests relative to allowing the return of the Common Cup. Catechesis will be provided for receiving, as well as distributing, and consuming remaining consecrated wine in the cups. Some churches are surveying their ministers. Discussion will likely take place at the next Deanery. Archbishop’s goal is after the cold/flu season, and no later than Corpus Christi, we will have the logistics on this worked out.

XV. APRIL/MAY MEETING – Need to set up a follow up meeting to finish the balance of the Agenda from June 1 through the end of August.

The meeting was adjourned at 8:00 pm.

Respectfully Submitted

Mary K. Petrie
Pastoral Assistant
Sheboygan North Catholic Parishes