

Sheboygan North Catholic Parishes  
Pastoral Council Meeting held via Zoom  
Minutes 2-22-21  
Approved: 3-22-21

**Pastoral Council Members Present:** Fr. Mark Brandl (Pastor), Fr. Norberto Sandoval (Associate Pastor), Vern Baus (SC), Jeanne Bitkers (SD), Brad Bulkow (SD), Tom Clarke (HNJ), Mary Dalhaimer (SC), Tom Dinolfo (Staff), Brett Goebel (SD), Laura Graney (SD), Mary Greeneway (HNJ), Michael Johnson (HNJ), Michele Konrad (HNJ), Kym Leibham (HNJ), Mary Petrie (Staff), Chris Roenitz (SC), Rebecca Rupnick (SD), Kevin Sander (HNJ), and Anne Skowlund (SC)

**Excused Council Members:** Bob Mair (SD) and Oscar Valdez (SC)

**Welcome:** Chair Michele Konrad called the meeting to order at 6:31 PM.

**Opening Prayer:** Fr. Mark Brandl

**Mission and Vision Statements:** Read aloud by all Council members.

**Consent Agenda:** Minutes from January 25, 2021, and February 2021 Committee Reports.

One recommended edit to February 2021 Stewardship Committee Meeting Notes -- Proposed "big speaker event" to be held in winter 2021, not spring 2022. **Action:** Kevin Sander stated intent to take back idea offered from Stewardship Committee to look at the possibility of offering a SNCP "Mission" instead of "big speaker event", to Faith Formation/Evangelization Sub-Committee in charge of planning this faith formation event.

After no further discussion, motion made to approve the Consent Agenda.  
Unanimously approved.

**Financial Reports:** Council members should be receiving (via email) the most recent copy of their respective parish financial reports soon, following the conclusion of Finance Council meetings. **Action:** Council members are reminded to direct any financial questions or concerns to their respective parish trustees or liaisons.

**Pastor Report:** Fr. Mark Brandl

Fr. Mark discussed the upcoming 40 Hours of Adoration at HNJ (Start - 4 PM on February 24<sup>th</sup>; End - Following 8:15 AM School Mass on February 26<sup>th</sup>). **Action:** Council members encouraged to participate in this event. More information on this event, along with the Sign-up Genius is available on our SNCP website. There will also be five hours for parishioners to attend Confessions on Thursday, February 25<sup>th</sup>.

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Fr. Mark will be having cataract surgery on Wednesday, February 24<sup>th</sup>. Please keep Fr. Mark in your prayers.

Fr. Mark participated in a Deanery meeting on Ash Wednesday. There were three main discussion points, two of which were highlighted this evening: 1) There will be twelve hours of Reconciliation offered at St. Peter Claver in Sheboygan on March 24<sup>th</sup>. Two priests will be available throughout this entire time period, and 2) There is a YouTube video entitled, "What If They Don't Come Back?" available for viewing. **Action:** Fr. Mark to send out link for Council members to view. Council members are encouraged to view, upon receipt. Discussion ensued around the question, "Do we want to go back to "normal"? Maybe, it is time to do something different! One positive development during this Covid pandemic, has been the evolution of technology and communications.

**Associate Pastor Report:** Fr. Norberto (Norbie) Sandoval

Fr. Mark and Kevin Sander joined Fr. Norbie at the Junta meeting on Monday, February 8<sup>th</sup>. Unfortunately, Michele Konrad, SNCP Pastoral Council Chair, was not able to attend. But, an open invitation is extended to her to attend a future Junta meeting.

Fr. Norbie stated intent to forward a possible theme for the proposed "big speaker event" to Kevin Sander, for his planning committee to consider.

Voces de la Frontera, Sheboygan Area School District, Sheboygan North Catholic Parishes and Sheboygan County Division of Public Health will be hosting a Latinx COVID-19 presentation and Q&A event in Spanish. Fr. Norbie will be one of the featured local Latinx leaders.

Details of the event:

- Who is the event for? Sheboygan Latinx community residents, leaders, activists & ally entities.
- What is the event? A virtual event on COVID-19 and the vaccine hosted in Spanish.
  - A virtual 60 minute program, where local leaders will host a presentation and discussion. The first 20 minutes will consist of local Latinx leader(s) sharing personal testimony and medical professional(s) offering an overview about vaccine safety. The remaining 40 minutes will consist of a

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medical professional(s) leading a Q&A with Spanish speaking community members.

- When? **Thursday February 25, 7pm-8pm**
- Virtual event on Zoom, and simultaneously broadcast on Facebook.

This event may be something that could be presented in the future for our English speaking parishioners.

Fr. Norbie will be opening and closing the "40 Hours of Devotion", to be held at HNJ from Wednesday, February 24<sup>th</sup> (4 PM) through Friday, February 26<sup>th</sup> (following the 8:15 AM School Mass).

An Archdiocesan Lenten Mission entitled, "The Gift of Sunday", will be presented on Wednesday, March 3<sup>rd</sup> at St. John the Baptist Catholic Church, in Plymouth, WI. See our SNCP Bulletin for more information.

In honor of the "Year of St. Joseph", Fr. Norbie purchased three banners - one for each Northside Catholic Church. Since each banner depicts a different scene of St. Joseph, Fr. Norbie plans to rotate the banners every month.

Fr. Norbie's birthday is tomorrow, February 23<sup>rd</sup>. Please keep him in your prayers. What a blessing he is to our SNCP!

**Committee Liaisons/Guests:** None tonight. Maybe we could invite Anna Stankewitz, our ECHO student, to be a guest speaker in the future. Others?

**Plan of Action:**

- a. Faith Formation/Evangelization: Kevin Sander

Kevin reported that the newly formed committee, responsible for planning the proposed "big speaker event", has not met, since our last Council meeting. "Kick off" meeting is slated for Wednesday, February 24<sup>th</sup>. Hope to generate a theme, as well as determine what type of event this will be - "focus on a big speaker"? Or, a Parish "Mission"? Other?

- b. Communications: Kym Leibham

Fr. Mark will be sending out a letter to all parishioners, around mid-March.

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The "Written Communications" sub-committee, led by Jeanne Bitkers, have met with Lori Biebel, Mary Petrie, Lulu Torres and Tom Dinolfo, to discuss our SNCP Bulletin. As Laura TeWinkle was not available to attend this meeting, members from the "Written Communications" team, plan to meet with her on Wednesday, February 24<sup>th</sup>, to get her perspective. It is hoped that a meeting with Liturgical Press can be held in mid-March, regarding possible changes to our bulletin. **Action:** Someone from the Communications Committee will report back to the full Council regarding results of the meeting with Liturgical Press in March.

In terms of the "Technology" sub-committee, Chris Knudtson plans on developing an app for our SNCP to utilize. Possible uses for the app, include encouraging parishioners to "come back to Church", and "the importance of prayer/ways to pray/possible prayers".

Discussion ensued regarding whether or not it was plausible to hire a staff person that would specialize in the area of "Communications, Stewardship and Fund Raising"? This topic needs to be discussed in more detail, as it has major budget implications. For now, this topic is probably better addressed by our Director of Administrative Services, the Archdiocese and our respective parish Finance Councils. Stay tuned!

c. Human Concerns - Laura Graney

The SD Human Concerns Committee will be meeting on Thursday, March 4<sup>th</sup>.

Anne Skowlund mentioned that she has agreed to Co-Chair the Human Concerns Committee at SC, along with Lulu Lubbers. She will serve as the contact person. Thank you Anne!

**Action:** Laura Graney to contact SD Human Concerns Co-Chairs, Mary Gruber and Pat Schmidt, to see if an invite can be extended to Michael Johnson, HNJ/SC Human Concerns Liaison, and Lulu Lubbers and Anne Skowlund, Co-Chairs, SC Human Concerns Committee to attend next SD Human Concerns Committee meeting. Since Michael and Anne are new to their positions, they may find it beneficial to find out what type of activities the SD Human Concerns Committee partake in.

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**New Business:**

- a. Lenten Scripture Series: Pastoral Council is "hosting" the evening on March 9<sup>th</sup>. Mass is at 6 PM. Presentation is from 6:45 PM to 7:45 PM. Discussion ensued regarding needed volunteers. **Action:** The following Council members agreed to volunteer that evening:

Lector: Rebecca Rupnick

Emcee: Kevin Sander

Eucharistic Minister: Jeanne Bitkers

Technology: Laura Graney

Hospitality volunteers (Greeters, Hand out water, Collect food pantry donations, Collect monetary donations, Sanitize pews): Michele Konrad, Chris Roenitz, Brad Bulkow, Mary Dalhaimer, Vern Baus, Tom Clarke, Jeanne Bitkers, Mary Greeneway, and Tom Dinolfo).

Please report to SD by 5:30 PM, that evening.

**Action:** Mary Petrie to develop a "Housekeeping Guidelines" document, containing opening comments, comments for introducing speaker, comments to make during the break, and closing comments. Will send to Kevin Sander, since he is our Emcee that evening.

- b. Flow Chart Development for Committees - Michele Konrad  
Members of the Executive Committee of our SNCP Pastoral Council met, to develop a preliminary "flow chart" depicting our major committees and ad hoc committees. Now, work needs to be done, to determine what sub-committees exist at each parish, and who is the head contact person for each of these sub-committees? Discussion ensued regarding the purpose behind developing this flow chart. Overall, this document is intended to serve as an internal communications tool between Pastoral Council members, staff and Committee Chairs. A concern was raised, that many people do not wish to have their phone numbers and email addresses published for privacy reasons. For now, only the names of the head contact people for each of these sub-committees is being solicited. **Action:** All Council members to send the names of the head contact people from each sub-committee at their respective parishes to Michele Konrad. Example of information being requested: SD

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Environment Committee Chair - Laura Graney. This sub-committee is under the umbrella of the "Prayer and Worship" committee.

**Old Business:**

- a. Pastoral Council Information: Per Mary Petrie, our SNCP website has been updated to contain the names of current SNCP Pastoral Council members. A screen shot of all Council members participating in tonight's Council meeting was taken. The intent of this action, is to add this photo to our SNCP website, so that our parishioners have a picture to associate with the names of our Pastoral Council members.
  
- b. Parish Events: None noted other than the 40 Hours of Devotion taking place this week (noted previously), as part of the 175<sup>th</sup> Anniversary celebration of HNJ.

**Next Meeting: Monday, March 22, 2021, 6:30pm, Location TBD (probably Zoom).**  
**Committee Reports-Due by the 15th of the Month, Email to: [laura9326@charter.net](mailto:laura9326@charter.net).**

Meeting ended at 7:55 PM.

Closing Prayer: Fr. Norberto (Norbie) Sandoval

Minutes respectfully submitted by Laura Graney, SNCP Recording Secretary