

## QUEEN OF APOSTLES PASTORAL COUNCIL

### MEETING MINUTES

**Chairperson:** Christy Rosenberger  
**Date/Time:** Wednesday, August 19, 6:30 p.m.

**Secretary/ Minutes:** Mike Szocs  
**Location:** Zoom

**Participants:** Father Chuck, Stephanie Fong, Anna Grzeszczak, Debbie Hanfler, Helena Keeley, Cindy Klopp, Kathy Korn, Mic Pietrykowski, Christy Rosenberger, Dale Servais, Mike Szocs, Becky Wagner, John Schueller

**Excused:** Mike Hausman

**Guest(s):**

Item	Discussion	Next Steps & Responsible Party
<b>Prayer</b>	The meeting began on time with a prayer.	
<b>Introductions</b>	Father was welcomed back!	
<b>Minutes</b>	The minutes were approved as submitted.	
<b>Father's and Trustee Update</b>	Father said he was very happy to be back.  Christy led a thanks to Mic for her years of service as a trustee.	
<b>Council Items</b>	<p>Youth and Young Adult (Anna)                      Rosary Path has 2 benches and statues put in. More gravel will be put in next month or 2 with boxes for rosaries. Anna has done a wonderful job with this.</p> <p>Lifelong Faith Formation (Stephanie/Cindy)                      Meeting notes attached.                      Due to the staff change, Stephanie and Cindy think that Liz needs help although she is very capable. Combining action items from Strategic plan with our current state, the committee thought maybe a family style program, maybe being held outside. High School program in good shape, online. Middle school program might need recruitment. Looking at what other parishes are doing.                      DMI survey has several parishioners and staff crunching data. Last formal session is next week.</p> <p>Human Concerns (Debbie)                      Covid has had an impact on the work of this group. Unable to visit nursing homes. Steph suggesting looking online. Mike suggested adopting folks in nursing homes to be penpals with. There is a small group of folks calling Parishioners at this time to see how they are doing. We also talked about several programs. Giving Tree and Baby Shower and how they will probably need a different approach this year.</p>	

Item	Discussion	Next Steps & Responsible Party
	<p>Prayer and Worship (Kathy Korn) Brian is slowly introducing music back in. Social distancing seems to be going well.</p> <p>Stewardship (Becky) Met last week. Welcome packets are going to be used rather than Welcome Baskets. Thinking about a Welcome Call. Checking with Arch on campaign</p> <p>Finance (Helena/Dale) June and July Finance Notes attached. Cemetery Update attached. Letter of Intent was signed to nullify the lawsuit between QOA and the Village of Pewaukee. The village has now come forth with an Offer to Purchase the site. Both parties have agreed to the purchase and will work together to get the property sold before the contract end date of February 1, 2021. More vandalism occurred on St. Mary's Church building, windows broken. Will look at boarding up windows.</p> <p>Strategic Plan (Mike) DMI/Strategic Plan: Mike and Christy will work thru opportunities and areas of success with DMI. We will look at what was left to be completed on Strategic Plan and see where our direction from the data might lead us. Contact sheet needs one correction and will be sent back out.</p>	
<b>New Items</b>	Helena asked Father about recording some sessions about his Sabbatical and about creating some Time Outs like Father Joe had done.	
<b>Next Meeting Agenda Items</b>	Next meeting is Wednesday, September 16, 2020 at 6:30 p.m. We are unsure at this time if it will be a zoom meeting or in Grellinger Hall.	Prayer Leader will be Helena
<b>Closing Prayer</b>	The meeting ended with a prayer.	

## From Helena Keeley – John Schueller’s Finance notes

### (June 2020 – Numbers)

#### Balance Sheet:

- Cash decreased \$14,800 for the month of June.
  - o The largest unbudgeted payment of \$12,775 was for attorney fees due to the village lawsuit against Queen of Apostles.
  
- Current Liabilities increased \$38,200
  - o This was due to: accrued attorney fees \$15,000, removal of painted windows at St. Mary's \$11,500, Catholic Memorial assessment \$11,000, and misc. other budgeted items.

#### Income Statement:

- Expenses:
  - o Expenses were \$40,500 unfavorable to budget for the month.
    - The largest item is an accrual of \$20,100 for severance pay based on the new budget. The second largest item is \$11,000 for tuition aid paid for by the Alberty Fund. Other unbudgeted expenses for the month include: lawn care at St. Mary's Church and School \$4,000, amplifier for the church \$2,000, and the computer services contract of \$3,000.
  - o Y-T-D expenses were favorable to budget by \$8,000.
    - However, we also had to reduce expenses due to the large miss to budget for cemetery receipts of \$36,500, and the reduced contributions of \$37,600.
  
- Revenue:
  - o Revenue for the month came in \$7,480 short of budget.
  - o We are unfavorable to Y-T-D budget by \$37,600.
    - This is a direct result of reduced contributions contributed by the coronavirus.
  
- Net Income:
  - o Net income is unfavorable to budget by \$15,500.

## From Helena Keeley – John Schueller’s Finance notes

### (July 2020 – Numbers)

#### Balance Sheet:

- Cash decreased \$38,280 for the month of July.
  - o The largest amounts from accounts payable were attorney fees \$12,800, removal of painted glass windows at St. Mary’s \$11,500, and Catholic Memorial assessment \$11,000. [We have not received the July invoice for attorney fees from Kathy.]
  
- Current Liabilities decreased \$40,320 for the month.
  - o This was primarily due to the payments in accounts payable listed above.

#### Income Statement:

- Expenses:
  - o Expenses were \$7,184 favorable to budget for the month.
  
- Revenue:
  - o Revenue for the first month of the new year came in \$4,060 above budget of \$40,815
    - However, this budget is lower than last year’s actual by \$17,655.
  
- Net Income:
  - o Net income for July came in \$11,240 favorable to budget.

## Cemetery Update – JULY, 2020

### Metrics:

#### Break down of Number of burials (or interments) by month:

	TOTALS	St. Mary's	Sts P&P
[2018 Totals]	[14]	[13]	[1]
[2019 Totals]	[13]	[12]	[1]
January, 2020	0	0	0
February, 2020	2	1	1
March, 2020	1	1	0
April, 2020	1	1	0
May, 2020	0	0	0
June, 2020	0	0	0
July, 2020	0	0	0
<b>2020 Totals</b>	<b>4</b>	<b>3</b>	<b>1</b>

#### Number of Cemetery Plots (and ½ Plots) Purchased:

	Running Totals (full & ½ Plots)
[2018 Totals]	[26]
[2019 Totals]	[17]
January, 2020	0
February, 2020	0
March, 2020	0
April, 2020	0
May, 2020	0
June, 2020	0
July, 2020	3
<b>2020 Totals</b>	<b>3</b>

## Updates:

– Bob Meyer wrote up a great ad for cemetery plots, and it has been in the QOA Church bulletin for a couple of weeks.

Here are the numbers of available plots:

- St Peter and Paul Cemetery: 45 full-sized, 12 half-sized plots.
- St Mary's Cemetery: 44 full-sized, 51 half-sized plots.

## Did you know?

(From: <https://www.mentalfloss.com/article/59584/7-weird-graveyard-inventions>)

In the 18<sup>th</sup> and 19<sup>th</sup> centuries people were sometimes buried alive. Fear grew until peoples' fear was stronger than death itself. It's not clear how many live burials actually occurred. The solution to the possibly-made-up problem was the safety coffin, or coffin alarm. These devices—of which there were several—most often employed a bell or other noise-making apparatus that could be manipulated by a person trapped inside a buried coffin to alert those above the ground. Many coffins also included a hatch that would let fresh air into the coffin, allowing the prematurely buried victim to breathe until rescue came. One of the more famous of these devices was created by the Russian Count Michel de Karnice-Karnicki, and included a spring-loaded compartment atop the grave that would pop open like a jack-in-the box if there were any bodily movement below.

**(From Wikipedia):** The fear of being buried alive peaked during the cholera epidemics of the 18th and 19th centuries, but accounts of unintentional live burial have been recorded even earlier. The fears of being buried alive were heightened by reports of doctors and accounts in literature and the newspapers. As well as dealing with the subject in "The Fall of the House of Usher" and "The Cask of Amontillado", Edgar Allan Poe wrote "The Premature Burial", which was published in 1844. It contained accounts of supposedly genuine cases of premature burial as well as detailing the narrator's own (perceived) interment while still alive.

A safety coffin appeared in the 1978 film *The First Great Train Robbery*, and more recently in the 2018 film *The Nun*. Other variations on the bell included flags and pyrotechnics. Some designs included ladders, escape hatches, and even feeding tubes, but many forgot a method for providing air.

LFFC notes 8/3/20

**Staff change** very new news. Liz now set to do a job for 2 people. We are concerned with how we can help Liz here. What will we potentially lose? Can Lisa be a resource for accomplishing some tasks? Confirmation hours for helping run care packages for college kids, stuff envelopes?

With Covid craziness we are behind with planning the fall calendar and registration for formation classes. The Arch, schools, etc are all trying to come up with plans now which could still get upended. Cindy suggested Liz send out a letter to CF families expressing that we are working on plans and surveying the families to get a sense of what they are willing to do.

The Arch is not allowing children to meet for CF (we assume children = before middle school). Looking at running a family style program where the classes would be run around a theme. Kids would not be separated out by grade. This could be fun and allow parents to be more involved in their own formation and that of their kids. This is in alignment with Strategic Plan objectives #1 (develop program for parents to attend in conjunction with their kids) and #2 (Create spiritual activities for the whole family to attend and enrich their spiritual lives together). Liz has had experience running a family style program.

MS and HS classes can be run for groups of less than 50 outside. Follow same format of large group and small group work. Liz is looking at another curriculum for MS (Catholic Connections) and will need to recruit more volunteers. HS in decent shape for volunteers. Liz also needs to see what volunteers have as far as tech.

There are still potential opportunities for retreats and mission trips.

### **Disciple Maker Index**

Liz and Paul showed brief slide show about the DMI. There is a lot of data and 8 parishioners are attending 3 webinars to learn how to use the data. The DMI is helping parishes focus on 3 areas:

1. Would I recommend my parish to a friend?
2. Is my parish helping me grow spiritually?
3. Have I shared my personal witness story with someone else? Frequency?

**Table discussion** of SP #3 (outreach to unclaimed families) and SP #4 (focus group discussion with parish youth and parents to determine vision of Faith Formation). These 2 areas need to take a back seat with getting FF running as the primary concern.

### **Discussion: Is God doing a new thing?**

Fr. Michael Scanlan prophesies from 1980 warned of a period of "lawlessness" and "shuttered churches". We need to get to know our neighbors and who the believers are in our neighborhoods. The Church Christ originally established was not a building, it was a community

of people who loved, supported and took care of each other. "Church" was not going to a building for 1 hour a week.